REGULAR BOARD MEETING
TUESDAY, JULY 12, 2022, 7:00 P.M.
FOSTER TOWNSHIP HALL
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, Shirey, VanGoethem, Brenner, McIntyre present.

Motion by Brenner, supported by VanGoethem, to approve June 14, 2022 Regular Board meeting minutes; the motion carried.

Treasurer report received and filed.

Assessor report received and filed.

Sexton Mike Bunner sent his letter of resignation effective July 12, 2022. Posting will be on the Foster Township Website and the bulletin board outside the township hall letter of intent needs to be submitted before August 9, 2022 to the Township Clerk 2782 Horseshoe Lake Road, West Branch MI, 48661.

Blight Officer Coleman reported complaint on Longue is in foreclosure, the yellow house on Rose City Rd was complied.

Commissioner report received (see attached).

Fire Chief DuPage reported 8 runs and 2 medical runs and 2 fire alarm runs for June. The board approved credit card charges last month. Rod Meske did the installation of the radios in the trucks and painting the fire trucks.

Bids for air conditioning and new furnace were read from Apex and Hatch Heating. No action was taken.

Guest Adam Flory, township attorney from Smith & Bovill went over the Horseshoe Lake property that is encroaching on township property. A letter will be sent by Adam Flory law firm on behalf of the township board asking the property owner to stop trespassing and using said property for personal use. Depending on response from the resident will determine the next steps of the process.

Supervisor asked Adam Flory on looking into our Blight Ordinance and to check on dilapidated building ordinance for the township. Adam said that we could adopt a Dangerous Building Ordinance.

Eight AED pads, batteries and ped pads will be ordered. The Clear Lake Resort opted out of getting an AED.

Library report presented and filed.

Motion by Miller, supported by Brenner, to hire Dematio Seal Coating to do the township hall parking lot and pay with ARPA monies. Roll call vote, Shirey, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye; the motion carried. 5 ayes.

Brenner will call Asphalt companies on paving the fire department parking lot.

City of West Branch sent a letter in regards to the new recycling company and hours. (See attached letter).

Free Dump day was filled early; some residents abused it. The 40-yard containers were an issue. Clerk to check when Republic contract is due. Supervisor stated that when winter comes a committee would be formed with rules for free dump day.

Chief DuPage mentioned getting EMS in the township to work under Ogemaw EMS or the township could go on their own. The township would have to get license and insurance. Currently there are 2 EMT's, 2 first responders and 2 waiting on taking the test. Tabled until August meeting.

Motion by Brenner, supported by Miller to pay bills as presented.

Meeting adjourned at 8:25 p.m.

Minutes prepared by,

Karen McIntyre

Karen McIntyre, Township Clerk

Sandra Miller

Approved by Supervisor, Sandra Miller

07/12/2022

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION		END BALANCE 07/31/2022
Fund 101 - GENERAL OPERATING FUND			
Assets			
101-000-001.000	CASH-CHECKING	$	352,161.25
101-000-002.000	CASH-SAVINGS	$	93,141.64
101-000-002.003	EFT/UTILITIES CHECKING	$	12,698.62
TOTAL ASSETS		$	458,001.51
Fund 206 - FIRE FUND			
Assets			
206-000-001.000	CASH-CHECKING	$	67,642.66
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	$	78,499.14
TOTAL ASSETS		$	146,141.80
Fund 210 - PARK FUND			
Assets			
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	$	51,312.57
101-000-003.002	CD-CEMETERY	$	13,132.17
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	$	51,885.92
210-000-003.010	CD-PARK	$	8,607.37
TOTAL ASSETS		$	124,938.03

Foster Township Assessor Report- June/July 2022

- July Board of Review will be July 19 @ 12pm as of now pending House Bill 4534 that was signed on July 11 (yesterday)
- Class on June 28th went well.
- AMAR scheduled for August 2nd at County Building.
- Will begin working on preliminary sales study with Equalization.

Allison Thompson
7/12/2022

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Craig R. Scott

Commissioner Report

July 2022

1. Authorize application for USDA housing grant for upgrading low income housing. The grant amount is $50,000.
2. Planning commission member Mr. George Goodchild stepped down, he had also held the liaison position between Board of Appeals and Planning Board. Dan Domzalski, planning member was approved as the liaison position and Chad Beck was approved as a new planning member.
3. Held a Public Hearing for revisions to the County's ORV Ordinance, got response from letters and testimony at the meeting. A couple of small revisions will be made before a final vote.
4. Authorize purchase of a new Poly-com system for the Corrections Department. This video equipment is used by inmates to communicate with the courts. The funds will come from the Commissary budget.
5. Resolution to amend the Business Travel and Reimbursement policy. Meals will be reimbursed at the US General Service's rate. Meal receipts will no longer be needed.
6. The Sheriff Office was able to acquire two (2) Yamaha Jet Skis and Trailer, plus a Polaris ATV from the federal government at no cost. The only cost is a trip to Virginia to pick up. The accumulated value is over $60,000.

Committee Reports

1. Airport- The Engineering firm presented information on new grant funding sources, our 5 year capital improvement plan, the runway rehabilitation project and the local funding we need to plan on for the projects we hope to pursue.
2. Planning- Cancelled because of COVID
3. Road Commission- Commissioner Surbrook attended in my place.

To: Foster Township Board

From: Kathy Shirey, library board representative

Re: June 27, 2022 meeting

This meeting was called for due to the the next meeting was on July 4 th

Financials were reviewed, budget amendments done. The Tai chi for Arthritis class was held again this year and was maxed out on attendance. They are looking for an instructor who might hold weekly or biweekly classes for a nominal fee. The childrens/adult reading program has 135 readers signed up. The FY 22-23 budget was approved. Budgetary issues continue to be a problem. Recently the elevator was in need of total repair and upgrade. There were two unexpected extra charges for the repair - $4500 from electrician and Fire protection inspection and charges to the tune of $3900.00. this pushed the elevator cost up to almost 83,000 This was a have to situation to be compliant with ADA laws. We also just received our penal fines which are $16,000 down from expected budget amount. The library requested some help from the County and submitted that request for some of the ARP monies. Library board members and the director met with the commissioners, which left us with the impression that the library is of minimal if any concern to the commissioners. We had asked for an agenda spot from the county manager and did not receive it. If necessary to meet budget closure of facility hours may occur. It was interesting that very few of the commissioner have even set foot in our library.

Elevator 75,985
electrician 4483
Fire Protect 3900

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES

Monday June 6, 2022

Members present: K.Michael, T. Barnhart, D.Beamish, Y. Mahl, S. Jennings, S. Smith, K. Shirey, I. Lurvey and director J. Sheridan. Absent: M. Durfee, J. Headings.

Call to order by president K. Michael at 5:00 p.m. followed by the pledge of allegiance.

Approval of agenda: No additions or deletions to agenda. Motion by Y. Mahl to approve agenda, supported by S. Smith, all in favor. Motion passed.

Public comment: None

Previous board minutes: On file. Motion to approve minutes of last meeting made by T. Barnhart with support by S. Jennings. Correction of Karen Michael name to be noted. All in favor, motion passed.

Bills to pay: Reviewed by board, motion to pay bills made by S. Smith and supported by K. Michael, all in favor, motion passed.

Financials: On file. Balance as of April 30, 2022 reviewed and discussed. Questions answered. Motion to accept financial report as presented made by T. Barnhart, supported by K. Michael, all in favor, motion passed.

Correspondence: A letter was received from the Michigan Township Participation Plan with a dividend check in the amount of $120.64. Also received was a letter from the State of Michigan in charge of local community stability authority with a check for $0.79.

Old Business: FY 2022-2023 proposed budget was presented. Discussion held and questions answered. The possibility of looking at further grants or donations was discussed. Budget will be ready for voting on next meeting. The recent court hearing decision was discussed. T. Barnhart and J. Sheridan attended along with our lawyer. The surprising decision was discussed with our attorney and explained to the board. John explained that the law was enacted to protect libraries from having tax millage money being captured in perpetuity by DDA's who keep going into debt in order to capture that money. Libraries depend on these millage funds for basic operating needs. In 2016 the law was passed to exempt libraries; this current millage was passed in 2018. K. Michael proposed a resolution to have our attorney Jamie Hecht Nisidis pursue the appeal regarding the decision made by Judge Bennet regarding the DDA capture of our tax millage money by West Branch Township. Support by Y. Mahl . Roll call vote: K. Michael, yes; Y. Mahl, yes; S. Jennings, yes; S. Smith, yes; T. Barnhart, yes; K. Shirey, yes. Resolution passed. John gave an update on the status of the elevator repair. Should be done in the next couple weeks.

New Business: Karen Tracy from Smart Recovery requested renting our community room for meetings each week. We will stick by our policy for using our community room. Personnel committee met recently. Discussion held on wages. Due to the budget restraints no raises will be given- however, extra vacation days for full time staff will be added for this year to compensate the good work being done.

Directors Report: on file. John discussed the last months activities.

Next meeting June 27 at 5:00 pm Meeting adjourned by K. Michael at 6:05 p,

Kathy Shirey, secretary

DEMATIO SEALCOATING
4365 Double Eagle Drive
West Branch, MI 48661
(989) 345-8065
Rob Cell (989) 942-6123
Fax (989) 345-0213

Driveway Sealcoating Service

Proposal and Acceptance

Driveway Repair and Edging

Foster Township Hall | 345 7425 | 6-6-22
Proposal submitted to: | Phone | Date

Street | Job Name | clerk@fostertownship.com

City, State and Zip Code | Job Location

Karen
Contact Person | Date of Plans | Page Number

We hereby submit specifications and estimates for

1. Clean and edge parking lot.
2. Fill cracks with Hot Rubber = $250.00
3. Seal Coat 7,545 Sf at $16 = $1,207.00
4. Re-Stripe lot = $150.00

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

dollars ($ 1,607.00

Payment to be made as follows: DUE UPON RECEIPT

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature [signature]

Note: this proposal may be withdrawn by us if not accepted within days

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature Karen McIntyre

Date of Acceptance 7-12-2022

Signature

CITY OF
West Branch
MICHIGAN

121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail citymanager@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

6/29/22

To all recycling center participants.

This letter is in regards to the new provider for recycling services the City has contracted with. Due to rising costs, the City put out to bid both garbage and recycling services. The City received bids from Republic Services, Waste Management, and GFL with GFL having the best price. In addition to the lower cost, GFL also has a different recycling canister which will allow for drop offs at any time. Republic's recycling canisters were a compacting style with certain items allowed in each one which required us to have someone man the drop-offs at all times. GFL's system does not use a compacting type of canister and it does allow for the mixing of materials which would allow for people to drop off their recycling whenever is the most convenient to them. Once the recycling leaves our center, it goes to a state-of-the-art recycling center where the material is dumped and goes through a machine that monitors and splits the materials into the different groups such as cardboard, plastic, glass, etc. We will still have the center staffed on Tuesdays from 12:00 pm-4:00 pm and on Saturdays from 9:00 am-12:00 pm for those that would like or need assistance unloading their stuff. The canister will be dumped weekly instead of when they get full. I have included a picture of the type of canister we will now be using. For those that participate in the electronic recycling, that can still only be done on Tuesdays and Saturdays.

This switch in providers will also require us to change our billing process. Past billings were based on the percentage of users that were recorded by the on-duty workers. Because recycling can now be dropped off at any time, we will not be able to have an accurate count on who is using the service. The most equitable way I could come up with was to base the percentage of usage off the last 6 and half years of usage. Included is a breakdown that shows the usage since 2016. Cumming and Rose Township did not participate in the program during this entire time so I based their usage on an average usage since they have joined. Those estimated numbers are the highlighted numbers in the spreadsheet. We will still bill you quarterly.

We hope the ability to use the center at any time will increase its usage and also that the stable lower monthly rate for the next three years will help with your budgeting and total expenses. If you have new users, we ask that they still stop in to City Hall to sign up and get a card even though they don't have to show it any longer. It will still allow us to keep a list of users.

If you have any questions, please feel free to contact me at any time.

John Dantzer, City Manager

SEXTON
JOB POSTING

QUALIFICATIONS:

1. TOWNSHIP RESIDENT
2. ABLE TO LIFT HEAVY LOADS
3. FOLLOW DIRECTIONS FROM THE TOWNSHIP BOARD
4. MUST HAVE GOOD COMMUNICATION SKILLS TO WORK WELL WITH TOWNSHIP BOARD, RESIDENTS/FUNERAL HOME'S

DUTIES:

1. AVAILABLE FOR BURIALS AND TO WORK CLOSELY WITH GRAVE DIGGER.
2. KEEP GOOD BURIAL RECORDS AND WORK WITH TOWNSHIP CLERK
3. MEASURE PLOTS AND MARK GRAVES IN FOUR CORNERS.
4. REPLACE MARKERS THAT ARE DAMAGED AND MAKE NEW ONES
5. PUT UP VETERAN MARKERS WHEN NEEDED
6. PUT NEW FLAGS OUT EVERY MEMORIAL DAY AND HOLIDAYS, REPLACE IF DAMAGED. NEW ONES MAY BE PICKED UP AT VETERANS OFFICE.
7. REQUEST REMOVAL OF TREES

REPORTS TO TOWNSHIP BOARD

Mail letter of intent to Foster Township Clerk, 2782 Horseshoe Lake Road, West Branch, MI 48661 before August 9, 2022

FOSTER TOWNSHIP IS AN EQUAL OPPORTUNITY EMPLOYER

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES							
06/28/2022	EFT/U	690(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	432.49
					CONSUMERS ENERGY	STREET LIGHTS LED	169.76
							602.25
06/28/2022	EFT/U	691(E)	00341	WEX BANK	WEX BANK	FUEL FOR FIRE TRUCKS	417.74
EFT/U TOTALS:							
Total of 2 Checks:							1,019.99
Less 0 Void Checks:							0.00
Total of 2 Disbursements:							1,019.99
Bank Fire FIRE DEPARTMENT CHECKING							
07/08/2022	Fire	2076	00358	GREAT LAKES TECHNOLOGY	GREAT LAKES TECHNOLOGY	COMPUTER WORK ON LAPTOP	37.50
07/12/2022	Fire	2077	00096	MUNICIPAL UNDERWRITERS	MUNICIPAL UNDERWRITERS	FIRE DEPT INSURANCE	6,869.00
FIRE TOTALS:							
Total of 2 Checks:							6,906.50
Less 0 Void Checks:							0.00
Total of 2 Disbursements:							6,906.50
Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
07/08/2022	FIREQ	1214	00439	TAYLORSVILLE-SPENCER CT	TAYLORSVILLE-SPENCER CT	USED TURBO DRAFT SHIPPING	90.00
07/08/2022	FIREQ	1215	00128	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	TRUCK SUPPLIES	186.42
07/08/2022	FIREQ	1216	00440	VISA	VISA	PRESSUER WASHER, BACK RACK	343.21 V
FIREQ TOTALS:							
Total of 3 Checks:							619.63
Less 1 Void Checks:							343.21
Total of 2 Disbursements:							276.42
Bank Gener GENERAL FUND CHECKING							
07/06/2022	Gener	8146	00391	CLEAR LAKE WHISPERING P	CLEAR LAKE WHISPERING P	LAWN CARE	577.50
07/06/2022	Gener	8147	00188	Brauning Excavating	Brauning Excavating	COMPACT ROLL OFFS FOR FREE	320.00
07/06/2022	Gener	8148	00390	COLLEEN VANGOETHEM	COLLEEN VANGOETHEM	MILEAGE TO CPA	10.00
07/06/2022	Gener	8149	00368	DEMATIO SEAL COATING	DEMATIO SEAL COATING	RE STRIPE PICKLE BALL COUR	200.00
07/06/2022	Gener	8150	00167	ELECTION SOURCE	ELECTION SOURCE	VOTER CANCELLATION CARDS	41.12
07/06/2022	Gener	8151	00358	GREAT LAKES TECHNOLOGY	GREAT LAKES TECHNOLOGY	USB PORT FOR ELECTION LAPT	47.86
					GREAT LAKES TECHNOLOGY	SECURITY LICENSE, ROUTER,	822.42
					GREAT LAKES TECHNOLOGY	WIFI, SERVER CHECK-SUPERVI	112.50
							982.78
07/06/2022	Gener	8152	00070	HOME DEPOT	HOME DEPOT	TRANSFER STATION SUPPLIES	84.84
07/06/2022	Gener	8153	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	PARK HANDICAP RENTAL	150.00
07/06/2022	Gener	8154	00094	MICHIGAN TOWNSHIP ASSOC	MICHIGAN TOWNSHIP ASSOC	MTA DUES	991.86
07/06/2022	Gener	8155	00100	OFFICE CENTRAL	OFFICE CENTRAL	COPIES. ELECTION SUPPLIES	10.68
07/06/2022	Gener	8156	00238	STEVE BRENNER	STEVE BRENNER	PARK BARBEQUE	42.40

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
07/08/2022	Gener	8157	00406	HACHT HEATING & A/C	HACHT HEATING & A/C	BOILER INSPECTION	95.00
07/08/2022	Gener	8184	00232	REPUBLIC SERVICES #237	REPUBLIC SERVICES #237	WASTE CONTAINERS	5,645.66
07/12/2022	Gener	8185	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	PORTA POT AND HANDICAP UNI	285.00
07/12/2022	Gener	8186	00096	MUNICIPAL UNDERWRITERS	MUNICIPAL UNDERWRITERS	INSURANCE	3,868.00
07/12/2022	Gener	8187	00109	OGEMAW COUNTY ROAD COMM	OGEMAW COUNTY ROAD COMM	BRINE FOR 4TH OF JULY	2,795.00

GENER TOTALS:

Total of 16 Checks:	16,099.84
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	16,099.84

REPORT TOTALS:

Total of 23 Checks:	24,645.96
Less 1 Void Checks:	343.21
Total of 22 Disbursements:	24,302.75

8146 - 8187 +EFT 24,335.98

Clerks Check Register
For Check Dates 07/01/2022 to 07/31/2022

Check Number	Name	Check Date	Pay Period End Date	Net
8158	AMMOND , JAMES T.	07/12/2022	07/31/2022	72.86
8159	BRENNER , STEVEN J.	07/12/2022	07/31/2022	132.31
8160	BROOKER , MARTIN R	07/12/2022	07/31/2022	404.96
8161	BUNNER , MIKE	07/12/2022	07/31/2022	269.57
8162	DELAND , RICHARD J.	07/12/2022	07/31/2022	77.71
8163	DUPAGE, DARYL P	07/12/2022	07/31/2022	246.29
8164	DUPAGE, LOGAN Q	07/12/2022	07/31/2022	41.71
8165	ENGEL, RYAN M	07/12/2022	07/31/2022	55.60
8166	HALL, SAMANTHA R	07/12/2022	07/31/2022	72.85
8167	KECKSTEIN, TODD A	07/12/2022	07/31/2022	97.32
8168	KOWALCZYK , KEVIN S.	07/12/2022	07/31/2022	69.52
8169	LEIBLER , SHANTEL D	07/12/2022	07/31/2022	103.26
8170	MCFADDEN , KENNETH P	07/12/2022	07/31/2022	95.95
8171	MCINTYRE , DWIGHT L.	07/12/2022	07/31/2022	98.52
8172	MCINTYRE , KAREN M	07/12/2022	07/31/2022	753.68
8173	MESKE, ROD	07/12/2022	07/31/2022	448.69
8174	MILLER , SANDRA S.	07/12/2022	07/31/2022	685.71
8175	MORRISH , EDWARD	07/12/2022	07/31/2022	399.72
8176	OWEN , GAVIN L.	07/12/2022	07/31/2022	58.30
8177	POPIELARZ , CASEY R	07/12/2022	07/31/2022	111.22
8178	REETZ, ROBERT G	07/12/2022	07/31/2022	97.32
8179	SAVOIE, HUNTER A	07/12/2022	07/31/2022	29.14
8180	SHIREY , KATHLEEN E.	07/12/2022	07/31/2022	263.68
8181	THOMPSON , ALLISON N	07/12/2022	07/31/2022	1,408.29
8182	VANGOETHEM , AMBER	07/12/2022	07/31/2022	93.47
8183	VANGOETHEM, COLLEEN M	07/12/2022	07/31/2022	753.68
EFT22	EFTPS,	07/12/2022		1,294.81
Total Checks: 27				8,236.14