

**REGULAR BOARD MEETING  
TUESDAY, MAY 9, 2023, 7:00 P.M.  
FOSTER TOWNSHIP HALL  
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, Shirey, VanGoethem, Brenner, McIntyre present.

New Business Additions to the Agenda- Budget Amendments, Free Dump Day, Shed at transfer station, Fire Department Host June 13, 2023 Township Board Meeting, Waiver of First Right of Refusal of property.

Motion by Brenner, supported by VanGoethem, to approve April 11, 2023 Regular Board meeting minutes; the motion carried.

Treasurer report received and filed.

Assessor report received and filed.

Blight Officer Report Coleman reported Clear Motel is in progress of cleaning as is Ammond's place and Henry Street house.

Fire Chief DuPage reported eight runs for April. Four medical, one accident and three fire runs.

Park report Shirey thanked Fire Chief DuPage and Rod Meske for moving the dock to the Horseshoe Lake Boat Launch. Eighteen stumps need removal from the park roughly costing \$3500 ARPA monies to be used. Shirey looking into grant from Par Plan for security cameras. Shirey looking into wood shavings for the park and a grant from the DNR. Shirey thanks John Sekely for fixing the picnic tables.

Library report received and filed.

Clerk mentioned that Ed Morrish does not want a new shed at the transfer station, ARPA monies could be used elsewhere in the township. He said the roof needs to be repaired, a new door and the floor. Motion by Brenner, supported by Shirey, to use \$1,000 ARPA monies for repairs the transfer station; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye; the motion carried. 5 ayes, 0 nay.

**FOSTER TOWNSHIP REGULAR MEETING, MAY 9, 2023**

Motion by McIntyre, supported by VanGoethem, to contract with Ogemaw County Road Commission to repair Horseshoe Lake Rd from Piper Lake Rd to Rose City Road for \$140,288.24, township portion is \$63,129.71, deposit of \$38,579.27; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye; the motion carried. 5 ayes, 0 nays

Motion by Brenner, supported by Shirey, to grant a partial easement to Losey property; Roll call vote, Shirey, aye, VanGoethem, nay, Miller, aye, Brenner, aye, McIntyre, nay; the motion carried. 3 ayes, 2 nays. Figures to be discussed at the June meeting regarding, attorney fees, survey fees, register of deeds, etc. for the Losey easement.

Supervisor reported the Blight Ordinance from the attorney was received, board tabled until June meeting, Blight Officer and Supervisor will go over the Blight Ordinance.

New Business-Gravel is needed at the boat launch. Shirey asked on purchasing rubber covers for the dock, reflectors and signs stating fishing dock only, Clerk reported she could spend up to \$250.00. Fire Chief will contact Road Commission if the fire hall parking lot needs a curve if pavement goes to the road.

Motion by Shirey, supported by Miller, to pay \$562.81 for picnic table supplies repairs, the motion carried.

VanGoethem explained the Waiver of First Right of Refusal, motion by Miller, supported by Van Goethem, to sign the Waiver of First Right of Refusal, the motion carried.

Motion by Shirey, supported by Miller; to increase Ed Morrish salary beginning April 1, 2023 to \$15.78; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye; the motion carried. 5 ayes, 0 nays

Motion by Brenner, supported by Miller, to adopt the Resolution to Amend the Budget; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye; the motion carried. 5 ayes, 0 nays

Free Dump Day June 24, 2024 from 8:00 a.m. to 2:00 p.m. No shingles, building materials or hazardous waste will be accepted. Tires will cost \$7.00 a tire.

**FOSTER TOWNSHIP REGULAR MEETING, MAY 9, 2023**

Correspondence-National Peace Officers' Memorial Day Service is at Ogemaw Veterans Memorial Park May 15, 2023 at 11:00 with lunch following Ceremony in the Ogemaw County Commissioners Chambers.

Motion by VanGoethem, supported by McIntyre, to host the June 13, 2023 Township Board meeting at the Clear Lake Fire Hall at 7:00 p.m. to see the additions the department has done, motion carried.

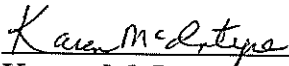
Blight Officer Coleman got 8 ft. poles will look into getting 10 ft. poles to put up ORV signs. Motion by Brenner, supported by Miller, to purchase eight ORV signs for \$307.60 to be paid for by ARPA monies; motion carried.

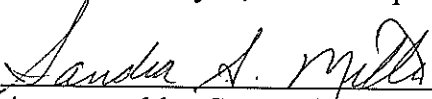
Motion by Brenner, supported by VanGoethem, to pay bills as presented plus the additional bill totaling \$472.50, the motion carried.

Public Comment- House on Longue has two freezers outside filled with thawed meat. Blight Officer to check out and call health department. Welch Drive is in need of road repairs. Cemetery driveway going in off Fairview Rd needs fixing Miller will contact Road Commission. Oakwood Drive approach needs repairs.

Meeting adjourned at 8:12 p.m.

Minutes prepared by,

  
\_\_\_\_\_  
Karen McIntyre, Township Clerk

  
\_\_\_\_\_  
Approved by Supervisor, Sandra Miller

05/09/2023

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP  
PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 04/30/2023
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	341,778.43
101-000-002.000	CASH-SAVINGS	100,209.78
101-000-002.003	EFT/UTILITIES CHECKING	19,187.22
TOTAL ASSETS		<u>461,175.43</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	90,591.64
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	91,471.39
TOTAL ASSETS		<u>182,063.03</u>
Fund 210 - PARK FUND		
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,442.63
101-000-003.001	CD MAINTENANCE	10,203.70
101-000-003.002	CD-CEMETERY	13,151.87
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	51,985.30
210-000-003.010	CD-PARK	6,105.22
TOTAL ASSETS		<u>132,888.72</u>

# **Foster Township Assessor Report-**

**April/May 2023**

- Database has been rolled over into a working 2024 database.
- Processing property transfers and paperwork as they come in.
- Calculated and uploaded required documents into MEG software portals to meet State deadlines.

*Allison Thompson*

5/9/2023

May 1, 2023

To: Foster Township Board

From: Kathy Shirey, library Trustee

Re: Library meeting 5-1-23

The library board elected to approve joining the Michigan Cooperative Liquid Assets Securities System as an approved investment option. A resolution was passed. This group has over 600 funded participants ranging from very large to very small. Many of our local municipalities are in this group.

The library did receive the \$700.00 grant from Northeast Michigan Community Foundation and the amount will go to buy new children's books as that budget line is depleted. The employee who took over the activities scheduling is doing a fantastic job. There are a lot of planned events coming up. They are usually posted at the library or on the Facebook page. A big event in September is planned for a bus trip to the DIA. It is already fully booked. The Art and Wine Walk went well, even with the poor weather. Many people who had never been in the library were impressed with the facility. Some even signed up as out of area patrons. The budget is tight but still in good order.

Kathy Shirey, rep

**WEST BRANCH DISTRICT LIBRARY ; BOARD OF TRUSTEE MEETING  
MONDAY, APRIL 3, 2023, 5:00PM**

**Members present:** K. Glasser, E. Lervy, S. Jennings, D. Beamish, T. Barnhart, S. Smith, J. Headings, J. Sheridan, director. **Absent:** M. Durfee, K. Shirey, K. Kripli, K. Michael

Meeting called to order at 5:00 p.m. by S. Jennings in K. Michael absence, followed by the pledge of allegiance.

**Approval of agenda:** T. Barnhart asked for an addition to new business, Trustee training. S. Smith made motion to accept the agenda with the addition, E. Lervy supported, all in favor, motion passed.

**Public comment:** None

**Previous Board Minutes:** on file. T. Barnhart made motion to accept the minutes as presented, E. Lervy seconded, all in favor, motion passed.

**Bills to Pay:** Reviewed with director. Bills total: \$4660.26 for the month. Motion to accept and pay bills made by S. Smith, seconded by E. Lervy, all in favor, motion passed.

**Financials:** on file. Reviewed with director. Budget is good but adjustments need to be made, see New Business.

**Correspondence:** We received a \$1,400 check from "Michigan Class" Personal Property LCSA. "Local Community Stabilization Authority Reimbursement".

**Old Business:** Covid Test Kiosk has been installed at Dunhams. T. Barnhart made a motion to not approve the installation at the library should be asked again. E. Lervy seconded, all in favor, motion passed.

Michigan class investment, table vote to accept using this until next month. Policy committee will meet Wed. April 15 at 10:00 am and will work on an investment policy along with a disaster plan policy.

**New Business:** Budget adjustment for being over in legal fees and equipment maintenance, see attached BUDGET ADJUSTMENTS FOR MARCH 2023. John transferred money in to cover overages.

S. Smith moved that John do the transfer, E. Lervy seconded, vote was as follows:

City of West Branch – SJ – YES

Edwards Twp. – KG - YES

Horton Twp. – EL – YES

Foster Twp. – Absent

Ogemaw Twp. – SS – YES

W.B. Twp. – TB – YES

Trustee Training – T. Barnhart reported about all the trainings that are on the MLA website and encouraged us to visit the website and watch some of the free training videos.

**Directors Report:** John review March highlights, also let us know that the DIA trip was Sept. 21 and that Amy would be the contact person for ticket information. John will be on vacation April 19-26

Next Meeting: May 1<sup>st</sup> @ 5:00pm

Meeting adjourned by S. Jennings at 5:47pm

Respectfully Submitted by J.Heading in place of K. Shirey.

**RESOLUTION TO AMENDING BUDGETS  
FOSTER TOWNSHIP  
OGEMAW COUNTY  
BA 23\_05**

**WHEREAS**, budgets were adopted by the Foster Township Board to govern the revenues and expenditures within the township on \_\_\_\_\_ for the this fiscal year of the township;

**AND WHEREAS**, as a result of unanticipated changes in revenue and/or needed expenditures, it is necessary to modify the aforesaid budgets;

**AND WHEREAS**, such modification will still maintain a balanced budget between revenues and expenditures;

**NOW, THEREFORE, BE IT RESOLVED**, that the aforesaid budgets be hereby modified as follows:

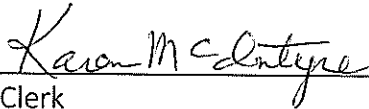
<u>Budget Account/Name</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>
Other Federal Grants-Rev	0	\$23,395.25
Building/Grounds-Capital Outlay Exp	0	\$23,395.25
Sale of Assets-Fire Dept Rev	\$4,500	\$15,500
Capital Outlay-Fire Dept Exp	0	\$2,016
Capital Outlay-Vehicle purch Exp	\$12,890	\$42,110.00

Motion was made by Brenner, supported by Miller, to adopt the foregoing resolution.

Upon Roll Call Vote, the following voted "Aye":

Shirey, Aye, VanGoethem, Aye, Miller, Aye, Brenner, Aye, McIntyre, Aye

The Clerk declared the resolution adopted.

  
Clerk

Date: 5-9-2023



Bank EFT/U EFT/UTILITIES

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
05/02/2023	EFT/U	773 (E)	00029	A&T	A&T	HALL TELEPHONE	126.36
05/02/2023	EFT/U	774 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GARAGE LIGHT	30.92
05/02/2023	EFT/U	775 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	HALL	95.62
05/02/2023	EFT/U	776 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK LIGHTS	31.15
05/02/2023	EFT/U	777 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	197.01
05/02/2023	EFT/U	778 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS	197.28
05/02/2023	EFT/U	779 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	SPEEET LIGHT	480.27
05/02/2023	EFT/U	780 (E)	00341	WEX BANK	WEX BANK	FUEL	363.70
05/02/2023	EFT/U	781 (E)	00134	XEROX COPORATTION	XEROX COPORATTION	COPIER	37.64

EFT/U TOTALS:  
 Total of 9 Checks: 1,559.95  
 Less 0 Void Checks: 0.00  
 Total of 9 Disbursements: 1,559.95

Bank Fire FIRE DEPARTMENT CHECKING

05/02/2023	File	2097	00409	DARYL DUPAGE	DARYL DUPAGE	BUILDING REPAIRS	729.92
05/02/2023	File	2098	00388	GREAT LAKES TECHNOLOGY	GREAT LAKES TECHNOLOGY	LAPTOP/PRINTER FIRE DEPT A	2,016.02
05/02/2023	File	2099	00019	GREEN ACE HARDWARE	GREEN ACE HARDWARE	FASTENERS	5.92
05/02/2023	File	2100	00453	ROD MESKE	ROD MESKE	DOORS, TABLE	813.18
05/04/2023	File	2101	00453	ROD MESKE	ROD MESKE	SHEET METAL	113.65

FIRE TOTALS:  
 Total of 5 Checks: 3,678.69  
 Less 0 Void Checks: 0.00  
 Total of 5 Disbursements: 3,678.69

Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND

05/02/2023	FIREQ	1241	00409	DARYL DUPAGE	DARYL DUPAGE	SPRAY GUNS	139.90
05/02/2023	FIREQ	1242	00418	HEITMAN INC	HEITMAN INC	BACK PUMP COLLAPSIBLE FIRE BROOMS	1,109.70 209.50

FIREQ TOTALS:  
 Total of 4 Checks: 1,349.40  
 Less 0 Void Checks: 0.00  
 Total of 4 Disbursements: 1,349.40

Bank Gener GENERAL FUND CHECKING

05/02/2023	Gener	8558	00158	CITY OF WEST BRANCH	CITY OF WEST BRANCH	RECYCLING FOR JAN-MAR	167.34
05/02/2023	Gener	8559	00358	GREAT LAKES TECHNOLOGY	GREAT LAKES TECHNOLOGY	EMAIL SUPPORT, TREASURER,	142.50
05/02/2023	Gener	8560	00461	IRA TOWNSHIP	IRA TOWNSHIP	BALANCE ON 1992 MACK TANK	49,500.00
05/02/2023	Gener	8561	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	PARK RENTAL	175.00
05/04/2023	Gener	8562	00188	Brauning Excavating	Brauning Excavating	ROLLOFFS	200.00

Total of 5 Checks: 1,895.45  
 Less 0 Void Checks: 0.00  
 Total of 5 Disbursements: 1,895.45

CHECK REGISTER FOR FOSTER TOWNSHIP  
 CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
05/04/2023	Gener	8563	00070	HOME DEPOT	HOME DEPOT	LUMBER FOR PICNIC TABLES,	698.72
05/04/2023	Gener	8564	00232	REPUBLIC SERVICES #237	REPUBLIC SERVICES #237	TRASH REMOVAL	4,011.90
<b>GENER TOTALS:</b>							
Total of 7 Checks:							54,895.46
Less 0 Void Checks:							0.00
Total of 7 Disbursements:							54,895.46

**REPORT TOTALS:**  
 Total of 25 Checks: 62,029.55  
 Less 0 Void Checks: 0.00  
 Total of 25 Disbursements: 62,029.55

8532 54895.46  
 8564 12959.68  
67853.14

Clerks Check Register  
For Check Dates 05/01/2023 to 05/31/2023

Check Number	Name	Check Date	Pay Period End Date	Net
8532	AMMOND , JAMES T.	05/09/2023	05/31/2023	91.08
8533	BRENNER , STEVEN J.	05/09/2023	05/31/2023	130.00
8534	DELAND , RICHARD J.	05/09/2023	05/31/2023	272.74
8535	DUPAGE, DARYL P	05/09/2023	05/31/2023	1,242.04
8536	DUPAGE, LOGAN Q	05/09/2023	05/31/2023	13.90
8537	HALL, SAMANTHA R	05/09/2023	05/31/2023	55.61
8538	KECKSTEIN, TODD A	05/09/2023	05/31/2023	128.61
8539	KINSLER, PAUL D	05/09/2023	05/31/2023	240.06
8540	KOWALCZYK , KEVIN S.	05/09/2023	05/31/2023	83.42
8541	LEIBLER , SHANTEL D	05/09/2023	05/31/2023	106.36
8542	MCFADDEN , KENNETH P	05/09/2023	05/31/2023	48.39
8543	MCINTYRE , DWIGHT L.	05/09/2023	05/31/2023	101.47
8544	MCINTYRE , KAREN M	05/09/2023	05/31/2023	741.29
8545	MESKE, ROD	05/09/2023	05/31/2023	1,303.19
8546	MILLER , SANDRA S.	05/09/2023	05/31/2023	706.88
8547	MORRISH , EDWARD	05/09/2023	05/31/2023	480.42
8548	OWEN , GAVIN L.	05/09/2023	05/31/2023	76.51
8549	POPIELARZ , CASEY R	05/09/2023	05/31/2023	69.52
8550	REETZ, ROBERT G	05/09/2023	05/31/2023	1,501.97
8551	SAVOIC, GREGORY A	05/09/2023	05/31/2023	27.82
8552	SAVOIE, HUNTER A	05/09/2023	05/31/2023	55.61
8553	SEKELY, JOHN J	05/09/2023	05/31/2023	571.95
8554	SEKELY, ROXANNE L	05/09/2023	05/31/2023	46.74
8555	SHIREY , KATHLEEN E.	05/09/2023	05/31/2023	130.01
8556	THOMPSON , ALLISON N	05/09/2023	05/31/2023	1,252.30
8557	VANGOETHEM, COLLEEN M	05/09/2023	05/31/2023	776.29
EFT33	EFTPS,	05/10/2023		2,703.50
Total Checks: 27				12,957.68