

**REGULAR BOARD MEETING
TUESDAY, OCTOBER 10, 2023, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, Brenner, McIntyre present,

Treasurer report received and filed.

Assessor report received and filed.

Commissioner report received and filed.

Fire Chief DuPage reported 10 runs, 6 EMS, 1 propane tank fire and 3 traffic for September.

Motion by Miller, supported by VanGoethem, to repair lights on truck 723 for \$1,000.00; the motion carried.

Motion by Shirey, supported by Miller, to purchase vinyl flooring for the fire hall for \$3500.00 using ARPA monies; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Discussion was held on the cameras for the park, tabled until November meeting. Park will be closed at the end of October.

Library report received and filed.

Motion by McIntyre, supported by Miller, to have 8 trees cut and stumps grind at the Township hall using ARPA monies. Timber Mitt will remove trees and grind stumps for \$3150.00; the motion carried.

Employee evaluation tabled until November meeting.

Snow bids were received by DSL Maintenance for first year \$2880.00, 2nd year \$5760.00, Brauning Excavating, bid for \$2800.00 for 2 years, motion by McIntyre, supported by Miller to approve Brauning Excavating for snow plow; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, McIntyre, aye, Brenner, nay, the motion carried, 4 ayes, 1 nay.

FOSTER TOWNSHIP REGULAR MEETING, OCTOBER 10, 2023

Motion by Miller, supported by VanGoethem, to accept the Ogemaw County Road Commission Private Road Maintenance Agreement for five years, Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

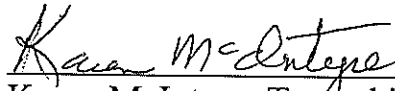
Lawn Bid received from John Sekely for \$6000.00 for the year, using township equipment. Shirey suggested we advertise it in the paper for next year to get other bids. Motion by Brenner, supported by Miller, to hire John Sekely, Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Clerk explained the AT&T Office At Hand to the board; two invoices will come in one from AT&T and the other from YEA link. If the internet fails, we have the ability to make and receive calls from a mobile app do E-fax. It will be a big cost savings for the township for 5 years.

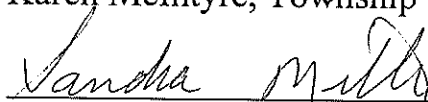
Motion by Brenner, supported by VanGoethem, to pay bills as presented, the motion carried.

Meeting adjourned at 8:00 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

Foster Township Assessor Report-

September/October 2023

- Fieldwork is getting wrapped up during next few weeks for 2024 assessments.
- Beginning preliminary sales study analysis for 2023.
- December Board of Review will be December 12th.
- GIS is usable and located on Equalization webpage.

Allison Thompson

10/10/2023

October 10, 2023

Commissioner Report

1. Resolution to approve the 2023/2024 Fiscal Budget
2. Resolution to approve Agreement with the Rea Family Animal Shelter
3. Resolution to accept USDA grants for Sheriff's Office.
4. Resolution to approve annual agreement with MSU Extension Services.
5. Resolution to approve agreement for annual compensation rates for non-judicial elected officials. 2 percent
6. Resolution to approve Abuse Prevention Policy
7. Appointed new member to the County Parks and Recreation Committee.

Committee reports;

1. Parks and Recreation; RV park will be closing end of the month
2. Airport; Voted to expand land clearing project.
3. Road Commission; Approved 2023 – 2024 Budget

To: Foster Township Board

From: kathy shirey

Re: WBDL board of trustees meeting 10-2-23

Several policies were reviewed, most important a review of updated Disaster Plan

Library director filled out and submitted the L 4029 form for the state which is required for obtaining state aid.

The monthly financial report was reviewed along with the current monthly bills and approved.

A committee has been formed to review the financial outlook and possible solutions for increase in revenue.

Kathy

WEST BRANCH DISTRICT LIBRARY

Regular meeting of the Board of Trustees

Monday, August 7, 2023

Members present: K. Michael, D. Beamish, T. Barnhart, S. Smith, S. Jennings, K. Kripli, M. Durfee, K. Shirey and director J. Sheridan. **Absent:** J. Headings

Meeting called to order by K. Michael at 5:00 p.m. followed by the pledge of allegiance

Approval of agenda: Addition request to add CLASS registration under new business. Motion by S. Smith to approve agenda with the requested addition, supported by S. Jennings. All in favor, motion passed

Public Commend: None

Previous Minutes: On file. T. Barnhart moved to accept previous meeting minutes, K. Michael supported, all in favor, motion passed.

Bills to Pay: Previous month's bills were reviewed. S. Smith moved to pay bills as presented, T. Barnhart supported, all in favor, motion passed.

Financials: On file. Review of financials, budget is tight as expected.

Correspondence: None

Old Business: On file. End of Year budget amendments addressed. K. Kripli motioned to accept transfers as presented along with the transfer in from savings of \$13,388.00. S. Jennings supported, all in favor, motion passed,

- **New Business:** S. Jennings requested the possibility of purchasing a standing screen to use in the community room, to block off unsightly supply areas when we have presentations in that room. Several ideas/options were discussed. Will get some further info and prices for next meeting.
- **Financial status:** Extensive discussion on the current financial outlook for the library. The director discussed his concerns and feasible options. We have had some large financial hits this past FY and will need to look at workable solutions. A committee will be formed to start this process and present ideas to the board.
- **CD has matured.** Discussion held. K. Michael motioned to not renew CD and place the full amount into the Michigan CLASS government investment program we recently joined. K. Kripli supported and all in favor. Motion carried.
- It was also discussed to consider continuing the extra week of vacation we authorized for staff previously. Motion to continue extra week of vacation for staff made by K. Kripli, supported by S. Jennings, all in favor, motion passed.

Director's Report: on file. July proved to be a highly active month, program-wise. Lots of children's activities with good participation. Staff do an excellent job of promoting these programs and presenting new ideas.

Next meeting August 28 at 5:00 p.m.

Meeting adjourned at 6:20 p.m.

Kathy Shirey, secretary

OGEMAW COUNTY ROAD COMMISSION
West Branch, Michigan

PRIVATE ROAD MAINTENANCE AGREEMENT

This AGREEMENT made this 10th day of October, 2023 A.D., between the TOWNSHIP BOARD for the TOWNSHIP OF Foster, OGEMAW COUNTY, MICHIGAN, hereinafter referred to as the "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS FOR THE COUNTY OF OGEMAW, State of Michigan, hereinafter referred to as the "COMMISSION".

WITNESSETH:

WHEREAS, the COMMISSION and the TOWNSHIP are desirous that the COMMISSION maintain Oak Drive (North Ogemaw Shores Drive) in the Plat of St. Charlessubdivisions for a total of 0.34miles; and

WHEREAS, pursuant to Act 139 of the Public Acts of 1972 as amended, the COMMISSION and TOWNSHIP may enter into a maintenance agreement for maintenance of private roads.

WHEREAS, the TOWNSHIP will provide the special assessment district roll and minutes approving the maintenance agreement upon request.

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties hereto, it is agreed as follows:

SCOPE OF WORK

The COMMISSION shall perform maintenance on the above street(s). "Maintenance" shall be those items of work as defined by the Michigan Department of State Highways and Transportation "Maintenance Manual" and all work will be scheduled at the convenience of the COMMISSION.

The TOWNSHIP agrees to indemnify and hold the COMMISSION harmless against any and all damage claims and civil liability arising out of any and all acts on the part of COMMISSION in the performance of this Agreement. In furtherance of this provision, the TOWNSHIP shall add the COMMISSION as an insured to its policy of general liability insurance which shall provide coverage for the COMMISSION as an insured under such policy for all acts and duties taken on by the COMMISSION under this Agreement.

RATE SCHEDULE

The TOWNSHIP shall reimburse the COMMISSION upon demand for all costs and expenses for said maintenance which includes material, labor, equipment, and overhead expenses as set forth in the records of the COMMISSION.

PAYMENT SCHEDULE

The TOWNSHIP shall reimburse the COMMISSION for all costs incurred in the work performed within thirty (30) days after completion and no work request shall be honored until the previous one has been paid for.

As security for payment, the TOWNSHIP shall deposit with the COMMISSION \$0.00 prior to the performance of any work; and the COMMISSION may use said fund to cover defaults by the TOWNSHIP and will be relieved from further work until the fund is replenished and the defaults corrected.

TOWNSHIP RESPONSIBILITY

TOWNSHIP will handle all phone calls from the residents of private road.

TOWNSHIP will phone EMERGENCY SERVICES for any issues pertaining to emergency concerns.

OGEMAW COUNTY ROAD COMMISSION
West Branch, Michigan

MAINTENANCE AGREEMENT
(Page 2)

TERM OF THE AGREEMENT

The term of this agreement is from January 1, 2024 to January 1, 2029.

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party during its life upon thirty (30) days written notice. Otherwise, this Agreement shall continue in full force and effect.

This Agreement shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the COMMISSION, and for the TOWNSHIP: upon the adoption of a resolution approving said agreement and authorizing the signatures thereto of the respective officials of the COMMISSION.

The undersigned TOWNSHIP officers hereby certify that they were authorized to enter into this Agreement at a meeting of the TOWNSHIP Board held on the 10th day of October, 2023. The agreement must be signed by TOWNSHIP and received by the COMMISSION no later than the close of business day on November 1, 2023, or private road maintenance agreement is deemed terminated.

IN WITNESS WHEREOF, the parties of the TOWNSHIP hereto have caused this agreement to be executed the day and year first above written.

BY: Sandra Miller
Cullen Van Houten
Karen McIntyre

The undersigned Board officers hereby certify that they were authorized to enter into this agreement at a meeting of the Board of Ogemaw County Road Commissioners held on the _____ day of _____, 20____.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS FOR THE COUNTY OF OGEMAW

BY: _____
Dan Winter, Chairman

Klint Marshall, Commissioner

Van Sheltroun, Commissioner

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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Bank EFT/U EFT/UTILITIES							
10/04/2023	EFT/U	813(E)	00029	AT&T	AT&T	PHONE BILL	622.89

10/04/2023	EFT/U	814(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK TWP HALL GARAGE	55.92 147.75 30.94 125.85
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10/04/2023	EFT/U	815(E)	00341	WEX BANK	WEX BANK	FUEL	360.46 93.00
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EFT/U TOTALS:
 Total of 3 Checks: 1,076.35
 Less 0 Void Checks: 0.00
 Total of 3 Disbursements: 1,076.35

Bank Fire FIRE DEPARTMENT CHECKING							
10/10/2023	Fire	2116	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	FASTENERS, NAILS	27.78
10/10/2023	Fire	2117	00128	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	MINI BULB	3.27

FIRE TOTALS:
 Total of 2 Checks: 31.05
 Less 0 Void Checks: 0.00
 Total of 2 Disbursements: 31.05

Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
10/10/2023	FIREQ	1258	00418	HEITMAN INC	HEITMAN INC	MOUNTING PLATES	233.37
10/10/2023	FIREQ	1259	00306	W.S. DARLEY CO	W.S. DARLEY CO	ADAPTERS, WRENCH HOLDERS	837.83
10/10/2023	FIREQ	1260	00402	WEST BRANCH NAPA	WEST BRANCH NAPA	HYBRID LIGHT OVAL, RED CLE	459.03

FIREQ TOTALS:
 Total of 3 Checks: 1,530.23
 Less 0 Void Checks: 0.00
 Total of 3 Disbursements: 1,530.23

Bank Gener GENERAL FUND CHECKING							
10/10/2023	Gener	8750	00391	CLEAR LAKE WHISPERING P	CLEAR LAKE WHISPERING P	LAWN MOWING FOR SEPT	577.50
10/10/2023	Gener	8751	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL	1,677.56
10/10/2023	Gener	8752	00070	HOME DEPOT	HOME DEPOT	PARK SUPPLIES ARPA/TWP HAL	1,098.82
10/10/2023	Gener	8753	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	BALL FIELD TO OCT 1 PORTA POT AT PARK	100.00 175.00

GENER TOTALS:
 Total of 5 Checks: 5,136.68
 Less 0 Void Checks: 0.00
 Total of 5 Disbursements: 5,136.68

10/10/2023	Gener	8754	00375	SUMMIT COMPANY	SUMMIT COMPANY	FIRE EXTINGUISHER ANNUAL I	120.00
10/10/2023	Gener	8755	00188	Brauning Excavating	Brauning Excavating	COMPACT ROLL OFFS	200.00

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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Total of 5 Disbursements: 3,748.88

REPORT TOTALS:

Total of 13 Checks: 6,386.51
Less 0 Void Checks: 0.00
Total of 13 Disbursements: 6,386.51

8727-855 + EKT 13,954.84