

**REGULAR BOARD MEETING**  
**TUESDAY, DECEMBER 12, 2023, 7:00 P.M.**  
**FOSTER TOWNSHIP HALL**  
**1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, Shirey, VanGoethem, McIntyre, present, Brenner absent.

Motion by Vangoethem, supported by Shirey, to approve November 14, 2023 Regular Board meeting minutes; the motion carried.

Treasurer report received and filed.

Assessor report received and filed.

Commissioner report received and filed.

Fire Chief DuPage reported 7 medical runs. Motion by Miller, supported by Shirey, to approve \$5,000 for Fire Ice & Rescue Equipment; Roll Call; Shirey, aye, VanGoethem, aye, Miller, aye, McIntyre, aye, the motion carried 4 ayes 1 absent.

Supervisor received Horsehoe Lake road will not be completed this year. Deposit was returned to the township.

Library report received and filed.

Motion by Shirey, supported by Miller, to pay township clerk \$1500.00 for each election in 2024; the motion carried.

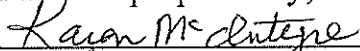
Motion by Miller, supported by McIntyre, to approve the 9 day Early Voting Agreement with the County; the motion carried.

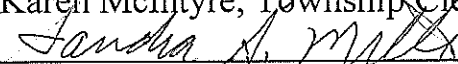
Motion by McIntyre, supported by Shirey, to approve Board of Review members for training on February 8, 2024; the motion carried.

Motion by Miller, supported by VanGoethem, to pay bills as presented, the motion carried.

Meeting adjourned at 7:40 p.m.

Minutes prepared by,

  
\_\_\_\_\_  
Karen McIntyre, Township Clerk

  
\_\_\_\_\_  
Approved by Supervisor, Sandra Miller

12/11/2023

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP  
PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 11/30/2023
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	GENERAL FUND CHECKING	192,255.43
101-000-002.003	EFT/UTILITIES CHECKING	7,093.69
101-000-002.000	GENERAL FUND SAVINGS	101,389.87
TOTAL ASSETS		<u>300,738.99</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	83,408.47
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	54,306.08
TOTAL ASSETS		<u>137,714.55</u>
Fund 210 - PARK FUND		
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,442.63
101-000-003.002	CD-CEMETERY	13,151.87
101-000-003.010	CD-PARK	6,105.22
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	52,019.48
		<u>122,719.20</u>

# **Foster Township Assessor Report-**

## **November/December 2023**

- Received my ratios from Equalization for studies to set 2024 Assessments, will begin working on these and finalizing them by 3<sup>rd</sup> week in January.
- 5% Inflation Rate Multiplier for 2024. (Statewide increase)
- Will begin processing splits and combinations.
- Will be mailing Personal Property Forms (done annually for commercial and/or industrial personal property)

*Allison Thompson*

12/11/2023

December 12, 2023



Commissioner Report

1. Road Patrol millage on the February primary election.
2. Resolution to approve work hour adjustment for the clerk's office until end of the year.
3. Resolution to approve Snowmobile and trailer purchase for the Sheriff's office. Paid for by the Dow Foundation Grant.
4. Resolution to amend the Jail Medical Contract.
5. Resolution to approve agreement for purchase of a Transit Van, paid by a Surface Transportation Grant.
6. Re-appointed members to the County Land Bank Authority Board and the Jury Board.
7. Listened to the annual report from the Northern Michigan Assessment Center

Committee reports;

1. Parks and Recreation;
2. Airport; Met with the Engineers about the runway repaving project..
3. Road Commission; Heard from a resident about clearing Rose City Road earlier. Review winter services

December 12, 2023

To: Foster Township Board

From: Kathy Shirey, library rep

Re: Library Board meeting 12-4-23

Review of bills and financials were completed. The director and staff continue to run a very tight budget and are still able to offer programs due to Amanda's efforts. The audit was performed, and preliminary results were verbally told to the director- all looks really good. A committee had met and presented it to the full board. With the loss of penal fines and other monies it was felt we would attempt another millage of .4 for 5 years and would if passed run concurrently with the .4 currently assessed. If passed it would bring us up to or just under other libraries in our northern area- most are at .8 to 1 mil. We will be presenting the information after the New Year, and I will keep the board informed. We plan on placing it on the May ballot. The silent auction brought in over \$1200, and the Art and Wine walk saw about 600 attendees.

—

**WEST BRANCH DISTRICT LIBRARY**

**BOARD OF TRUSTEES MEETING**

**Monday, November 6, 2023**

**Call to order:** President K. Michael called meeting to order at 5:00 p.m., followed by the pledge of allegiance.

**Present:** K. Michael, S. Jennings, S. Smith, D. Beamish, M. Durfee, J. Headings, K. Shirey

**Absent:** K. Kripli, T. Barnhart

**Approval of Agenda:** M. Durfee motioned to accept the agenda with noted additions of #5 cabinets and #6 Wine and Art walk to New Business, supported by K. Michael. All in favor, motion passed

**Board Minutes:** On file. M. Durfee motioned to accept minutes as presented, K. Michael supported, all in favor, motion carried.

**Bills to Pay: Reviewed.** Motion to pay bills made by S. Smith, supported by S. Jennings, all in favor, motion passed.

**Financials:** On file. Reviewed financials to the end of September. Line items for improvements and tech equipment were slightly up due to the replacement of sofa and replacement program needed to fix server.

**Correspondence:** A thank you from the organizers of the Quilt Walk was shared. This is a good community service

**Old Business:** John gave an update on the current lawsuit. Our appeal was accepted, and the Court date set for Dec 8. Motion made by K. Michael to approve lawyer appear as our representative, supported by M. Durfee and all in favor, motion passed.

**New Business:** #1 Library holiday hours discussed. Motion by S. Smith to close at 1:00 p.m. the Friday before Christmas, close Saturday, Sunday, and Monday. For New Years we will be closed Saturday, Sunday, and Monday. Supported by K. Shirey, all in favor, motion passed. #2 John submitted the library annual report- on file. Discussion held on same. With all the financial restraints, the management continues to be strong. #3 Report from the millage committee was presented. The conclusion is to go forward with putting a 0.4 mil request to help offset the loss of penal fines and other financial hits. This addition, if approved, would bring us closer to what similar libraries of our size are operating on. We will await the decision to proceed once we receive info from the County clerk on dates available for the millage proposal. #4 Discussion was held on increasing photocopying. John will check with other companies who offer this service to be sure we are still reasonable but cost effective. #5 Discussion on cabinet replacement for community room was held. S. Jennings proposed we take some of the money that was earmarked for shelving and buy the cabinets. The board approved and she will check prices. #6 Wine and Art walk. December 2 from 5 pm to 8 pm. The Book Nook will be open, and they also will be offering "collectibles" for sale upstairs.

**Director's Report:** John went over the highlights for the month. The programs are coming along well, some are attended better than others but will await how the winter months go.

Next meeting December 4, 2023, 5:00 p.m.

Meeting adjourned at 6:12 p.m. by president K. Michael

Kathy Shirey, secretary