

**REGULAR BOARD MEETING
TUESDAY, FEBRUARY 13, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, Brenner, McIntyre present,

Treasurer report received and filed.

Assessor reported Board of Review is coming up March 13 & 14, 2024. Assessments are up 5%. Attended trainings. Assessment notices are final by Equalization and proofs approved. Assessor thanked Commissioner Craig Scott reporting the GIS program is working out great.

Commissioner report received and filed.

Fire Chief DuPage reported 2 medical runs and 1 electrical.

Motion by Brenner, supported by VanGoethem, to purchase the SCBA Cylinder for \$1307.25; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner supported by Shirey, to pay for the Education Ice Rescue bills totaling \$12,691.71; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by McIntyre, supported by Miller, to approve new firefighter Zachary Scott; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Library report received and filed.

Supervisor reported nominating petitions are available from the Clerk.

Motion by Shirey, supported by McIntyre, to give 3% raises across the board; Roll call vote, Shirey, aye, VanGoethem, nay, Miller, aye, Brenner, nay, McIntyre, aye, the motion carried, 3 ayes, 2 nays.

FOSTER TOWNSHIP REGULAR MEETING, FEBRUARY 13, 2024

Motion by McIntyre, supported by VanGoethem, to approve 3% salary resolution for the Supervisor, Roll call vote, Shirey, aye, VanGoethem, aye, Brenner, nay, McIntyre, aye, the motion carried, 3 ayes, 1 nay, 1 abstain.

Motion by Miller, supported by VanGoethem, to approve the 3% trustee salary resolution, Roll call vote, VanGoethem, aye, Miller, aye, McIntyre, aye, the motion carried 3 ayes, 2 abstain.

February 19, 2024 3 p.m. Budget Work Meeting.

Motion by Brenner, supported by Miller, to approve the Road Agreement Contract to repair Horseshoe Lake Rd, price is same as last year. Bolen ran out of time last year and will do the paving this year. Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

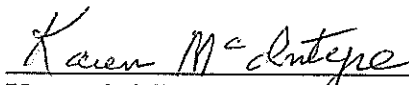
Motion by Brenner, supported by Miller, to pay bills as presented, the motion carried.

Motion by Miller, supported by VanGoethem, to adopt the Fire Department Budget Amendments as presented; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

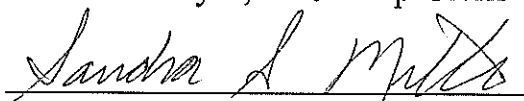
Public Comment, Chief DuPage declined the 3% raises for the Fire Department, Shirey rescinded the motion to give 3% raise's across the board, supported by Brenner, the motion carried.

Meeting adjourned at 7:42 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

02/13/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 02/29/2024

GL NUMBER	DESCRIPTION	END BALANCE 02/29/2024
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	271,016.03
101-000-002.000	GENERAL SAVINGS	101,731.16
101-000-002.003	EFT/UTILITIES CHECKING	14,360.01
TOTAL ASSETS		<u>387,107.20</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	152,957.57
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	51,156.03
TOTAL ASSETS		<u>204,113.60</u>
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,442.63
101-000-003.002	CD-CEMETERY	13,151.87
101-000-003.010	CD-PARK	6,105.22
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	52,019.48
		<u>122,719.20</u>

February 13, 2024

Commissioner Report

1. Two representatives from Isabella County talked about a multi-county collaboration to fulfill the State's requirements for Material Management Planning – in regards to Materials / recycling.
2. Resolution to approve job descriptions Transit Director and Assistant Director and Compensation rates and to revise the 2024 Allocation list.
3. Ray Blamer, County Transit Director will step into the Assistant Director position when a new Director is hired.
4. Opened two bids for Corrections Dept. "Inmate Medical Services Contract".
5. Resolution to authorize first quarter budget adjustments.
6. Resolution to submit a Special Millage question for funding Animal Shelter Services.
7. Resolution to submit an election question, The establishment of Separate Tax Limitations for the County, the Townships and the Intermediate School Districts. (Headlee tax rollback)

Committee reports;

1. Parks and Recreation; Voted to replace the Nature Park hall roof, cost will be covered by a donation from the "Friends of the Deer Refuge" 501c3 non-profit group.
2. Airport; Unable to attend
3. Road Commission; Unable to attend; frozen pipes

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

Monday, December 4, 2023

Call to order: President K. Michael called meeting at 5:00 p.m. followed by pledge of allegiance.

Present: M. Durfee, K. Michael, T. Barnhart, S. Jennings, D. Beamish, S. Smith, K. Shirey, K. Glasser, J. Sheridan
absent: K. Kripli, J. Headings.

Approval of Agenda: Request to add under Old Business #2 lawsuit update and #5 under New Business: Art and Wine walk. Motion made by K. Shirey to accept agenda with the additions, supported by S. Jennings. All in favor, motion passed

Board minutes: On file. S. Smith motioned to approve previous minutes as presented, T. Barnhart supported, all in favor, motion passed

Bills to Pay: Reviewed by board members. Motion to pay bills totaling \$4602.15 made by S. Smith, S. Jennings supported and all in favor, motion passed.

Financials: John reported current financials just sent over to accountants.

Correspondence: none

Old Business: Update on millage campaign- looking at May as there will be a school proposal and we can present at that time. T. Barnhart motioned to proceed with a millage request of .4 mil and place on the May ballot. K. Michael supported and all in favor, the motion passed. The committee will meet in January to formulate the next steps. John then reported on the status of the pending court appeal. It is slated to be heard on December 8 at 11:00 a.m. Our attorney is to attend and will report the outcome. There are other library systems watching this case.

New Business: #1 Christmas bonus for staff was discussed. Funds for any such bonus cannot come out of library funds the board will personally pitch in to pay for gift certificates for staff. \$50.00 for each full-time employee and \$25.00 for each part-time employee. S. Smith will purchase. K.S. motioned to proceed with planned gift certificates and S. Jennings supported. All in favor, motion passed. #2 Staff changes were discussed. #3 Cabinets were ordered as discussed recently- Office Central giving a particularly good price. #4 John reported on a recent article on Bridge Michigan regarding the AxMI tax group proposing to get rid of the property tax. This will affect any government entity that uses these funds for services including schools, 911, law enforcement, fire departments, etc. This will be watched very closely. #5 Art and Wine Walk went well, about 600 people were in attendance. 80 people visited the Book Store, many who had no idea it existed.

Director's report: On file and reviewed with board. Silent auction brought in \$1258.00. Audit completed and he will present in February, meeting. He felt prelim was looking good.

Next meeting will be February 5, 2023, 5:00 p.m. as the New Year holiday is on our regular meeting day in January.

Mtg adjourned by K. Michael at 6:00 p.m.

Kathy Shirey, secretary

February 13, 2024

To: Foster Township Board

From: Kathy Shirey

Re: West Branch District Library Board meeting 2-5-24

Auditor met with the board and summarized and explained the audit ending FY June 23. It was a “clean audit” and no noted recommendations needed. He explained that the director is managing to keep the budget tight with the expected revenue losses from property taxes and penal fines.

The appellate court of 3 judges found in favor of the library and West Branch Township will ^{no} longer be capturing millage funds. They will be returning in excess of \$20,000 which was ordered by the court. We expect this to happen the end of march. There are some major repairs needing to be done so this came just in time. The Library board had decided and put in an intent to file for additional millage of 0.4 mil to run for 5 years which would run concurrently with .4 mil that now is in effect until 2029. If it passes, we hope to combine them and go for renewal in 2029 for .8 mil. Libraries of our size are consistently being funded with millages of 1 mil or higher. These figures will be presented in a pamphlet we plan to release in the next 30–40 days to explain the funding process and the losses we incurred with penal fine decrease. Overall, the library continues to grow, and planned activities are continuing.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES							
02/06/2024	EFT/U	858(E)	00029	AT&T	AT&T	TELEPHONE	133.59
02/06/2024	EFT/U	859(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	SHOPTAGE ON BILL	4.78
02/06/2024	EFT/U	860(E)	00487	GRAYBAR FINANCIAL SERVI	GRAYBAR FINANCIAL SERVI	LEASE SERVICES	174.00
02/06/2024	EFT/U	861(E)	00490	WEBSTERGARNER, INC	WEBSTERGARNER, INC	FIREHALL	727.61
02/23/2024	EFT/U	850(E)	00029	AT&T	AT&T	TELEPHONE	0.06
02/23/2024	EFT/U	851(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GARAGE	31.39
02/23/2024	EFT/U	852(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL	113.82
02/23/2024	EFT/U	853(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK	31.82
02/23/2024	EFT/U	854(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	135.34
02/23/2024	EFT/U	855(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS	293.76
02/23/2024	EFT/U	856(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	348.70
02/23/2024	EFT/U	857(E)	00134	XEROX COPORATION	XEROX COPORATION	COPIER	37.64
EFT/U TOTALS:							
Total of 12 Checks:							2,032.51
Less 0 Void Checks:							0.00
Total of 12 Disbursements:							2,032.51
Bank Fire FIRE DEPARTMENT CHECKING							
02/13/2024	Fire	2126	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	TWIST, CORE	123.94
02/13/2024	Fire	2127	00402	WEST BRANCH NAPA	WEST BRANCH NAPA	SUPPLIES	454.44
02/13/2024	Fire	2128	00459	AIRGAS USA, LLC	AIRGAS USA, LLC	LEASE RENEWAL	220.10
FIRE TOTALS:							
Total of 3 Checks:							798.48
Less 0 Void Checks:							0.00
Total of 3 Disbursements:							798.48
Bank Gener GENERAL FUND CHECKING							
02/13/2024	Gener	8869	00188	Brauning Excavating	Brauning Excavating	COMPACT ROLL OFFS	320.00
02/13/2024	Gener	8870	00158	CITY OF WEST BRANCH	CITY OF WEST BRANCH	RECYCLING	197.64
02/13/2024	Gener	8871	00167	ELECTION SOURCE	ELECTION SOURCE	ANNUAL MAINTENANCE PLAN PE	385.00
02/13/2024	Gener	8872	00070	HOME DEPOT	HOME DEPOT	ELEC SUPPLIES AND TWP HALL	148.14
02/13/2024	Gener	8873	00085	KAREN MCINTYRE	KAREN MCINTYRE	REIMB MILEAGE & SUPPLIES F	214.29
02/13/2024	Gener	8874	00100	OFFICE CENTRAL	OFFICE CENTRAL	ENVELOPES FOR TREASURER 18	106.07
							131.98
							238.05
GENER TOTALS:							
Total of 6 Checks:							1,503.12
Less 0 Void Checks:							0.00
Total of 6 Disbursements:							1,503.12
REPORT TOTALS:							
Total of 21 Checks:							4,334.11
Less 0 Void Checks:							0.00

Clerks Check Register
For Check Dates 02/01/2024 to 02/29/2024

Check Number	Name	Check Date	Pay Period End Date	Net
8846	AMMOND , JAMES T.	02/13/2024	02/29/2024	116.58
8847	BRENNER , STEVEN J.	02/13/2024	02/29/2024	130.00
8848	COLEMAN , DEAN L	02/13/2024	02/29/2024	244.30
8849	DELAND , RICHARD J.	02/13/2024	02/29/2024	86.93
8850	DUPAGE, DARYL P	02/13/2024	02/29/2024	354.19
8851	DUPAGE, LOGAN Q	02/13/2024	02/29/2024	465.71
8852	KECKSTEIN, TODD A	02/13/2024	02/29/2024	264.14
8853	KINSLER, PAUL D	02/13/2024	02/29/2024	221.58
8854	KOWALCZYK , KEVIN S.	02/13/2024	02/29/2024	76.46
8855	LEIBLER , SHANTEL D	02/13/2024	02/29/2024	106.36
8856	MCINTYRE , DWIGHT L.	02/13/2024	02/29/2024	101.47
8857	MCINTYRE , KAREN M	02/13/2024	02/29/2024	784.74
8858	MESKE, ROD	02/13/2024	02/29/2024	518.97
8859	MILLER , SANDRA S.	02/13/2024	02/29/2024	706.87
8860	MORRISH , EDWARD	02/13/2024	02/29/2024	468.33
8861	OWEN , GAVIN L.	02/13/2024	02/29/2024	65.58
8862	POPIELARZ , CASEY R	02/13/2024	02/29/2024	62.55
8863	REETZ, ROBERT G	02/13/2024	02/29/2024	208.53
8864	SEKELY, JOHN J	02/13/2024	02/29/2024	1,138.35
8865	SEKELY, ROXANNE L	02/13/2024	02/29/2024	46.74
8866	SHIREY , KATHLEEN E.	02/13/2024	02/29/2024	130.00
8867	THOMPSON , ALLISON N	02/13/2024	02/29/2024	1,256.96
8868	VANGOETHEM, COLLEEN M	02/13/2024	02/29/2024	745.29
EFT42	EFTPS,	02/13/2024		1,931.74
Total Checks: 24				10,232.37

8846 - 8875 11735.49 + 255 - 11990.49

EFT 850-861 203261