

**REGULAR BOARD MEETING
TUESDAY, MAY 14, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, Brenner, McIntyre present.

Motion by VanGoethem, to approve April 9, 2024 Regular Board Meeting minutes, supported by Brenner, the motion carried.

Treasurer report received and filed.

Assessor report received and filed.

Blight Officer reported people are cleaning up that received letters.

Fire Chief DuPage reported 20 runs for the month of April. Chief reported \$13,000 was billed out.

Supervisor asked the Chief if he would like to go into close session, Chief reported yes, at 7:05 the Township Board and Chief went into closed session. Meeting reconvened at 7:22 p.m.

Motion by Miller, supported by Shirey, to approve the ESO software purchase of \$1190.00; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by McIntyre, to approve the purchase of wildland fire hose \$330.00, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by Shirey, to approve the purchase of items for repairs and upgrades to the Medical Truck totaling \$3505.22, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by McIntyre, supported by Brenner, to approve expenditures for 6 books for Hazmat class \$784.10, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

FOSTER TOWNSHIP REGULAR MEETING, MAY 14, 2024

Motion by Shirey, supported by Brenner, to approve \$2003.49 for fire truck mechanic to repair the tank to the pump valve and two discharge valves on truck 731; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Miller, supported by McIntyre, to approve the repairs of the septic system by Mark Ehinger, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by Shirey, to approve \$3000 to replace the transmission in the ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Chief asked permission to bid up to \$3,500 for Cascade bottles for breathing air on Gov.Deal. A check from Enbridge for \$4,000 from a Grant that the Fire Chief submitted. Motion by Brenner, supported by McIntyre, to grant permission up to \$3,500; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by Shirey to approve purchase of batteries for \$325; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Discussion was held on park cameras, motion by Miller to purchase the park cameras, motion failed for lack of support.

Motion by Shirey, supported by Brenner, to replace the roof shed at the park for \$900 plus labor, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Library report received and filed.

Motion by Miller to hold Special Meeting on May 29, 2024 at 5:00 p.m. to implement Fire Department Expenditure Policy, supported by Brenner, the motion carried.

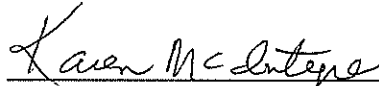
Motion by Brenner, supported by Miller, to give Sting \$100.00, the motion carried.

Motion by Brenner, supported by Miller, to pay bills as presented; the motion carried.

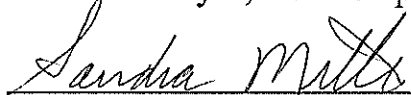
Nicole Cooper announced her candidacy running Republican for Township Clerk.

FOSTER TOWNSHIP REGULAR MEETING, MAY 14, 2024
Meeting adjourned at 7:56 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

05/13/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION		END BALANCE 05/31/2024
Fund 101 - GENERAL OPERATING FUND			
Assets			
101-000-001.000	CASH-CHECKING	\$	249,993.83
101-000-002.000	CASH-SAVINGS	\$	245,988.33
101-000-002.003	EFT/UTILITIES CHECKING	\$	6,210.64
TOTAL ASSETS		\$	502,192.80
Fund 206 - FIRE FUND			
Assets			
206-000-001.000	CASH-CHECKING	\$	118,626.19
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	\$	64,786.80
TOTAL ASSETS		\$	183,412.99
Assets			
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	\$	53,074.95
101-000-003.002	CD-CEMETERY	\$	13,151.87
101-000-003.010	CD-PARK	\$	6,105.22
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	\$	52,019.48
		\$	124,351.52

Foster Township Assessor Report-

April/May 2024

- Worked with KCI to get postcards designed and ordered the 500 approved by the Township Board during the April Meeting. I will be purchasing stamps soon.
- Working on getting all the paperwork together for the fieldwork in sections 27-36.
- Processing property transfers and preparing for the upcoming summer tax bill preparation.
- Calculated and uploaded required documents into MEG software portals to meet all STC deadlines.

Allison Thompson

5/14/2024

To: Foster Township Board

From: Kathy Shirey, library trustee

Re: WBDL trustee meeting May 6, 2024

As with the other millages the library lost its request for the .4 mil . I was told it only lost by about 50+ votes so the decision was made to present a better informational format and try again. We are already looking at cutting hours and services but in the meantime will continue with the current planned activities. These include the Book clubs, including a new one called the True Crime Book Club which has shown some great interest by patrons. The library had a Solar Eclipse Party and enjoyed 50 people attending. Many out of district people stopped by but it was evident there were not enough glasses and they had to be turned away- However, we did get 3 new out of district sign ups.

A former library clerk Amanda Barrett came in to talk about her book The Warsaw Sisters. It was very well attended and we are quite proud to have an author among our ranks

**West Branch District Library Meeting
April 1, 2024**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT: M. Durfee, K. Michaels, J. Sheridan, S. Jennings, T. Barnhart.

ABSENT: S. Smith, E. Lurvey, D. Beamish, J. Headings, K. Shirey.

AGENDA: S. Jennings motioned to approve the agenda, supported by T. Barnhart. All in favor, motion passed.

PUBLIC COMMENT: K. Kripli and T. Barnhart talked about absentee ballots. The millage for the library is on the back of the ballot and it may be difficult for some people to realize that they need to flip the ballot over to vote for the library millage.

BOARD MINUTES: on file. Motion to approve previous meeting board minutes made by T. Barnhart, supported by K. Kripli. All in favor, motion passed.

BILLS TO PAY: Review of months' bills. Motion to pay bills totaling \$6,286.13 made by S. Jennings, supported by K. Michaels. All in favor, motion passed.

FINANCIALS: On file. Year to date budget was presented.

CORRESPONDENCE: Received check for past due property tax on March 25, 2024 in the amount of \$27,831.07. This ends the lawsuit with the West Branch Township DDA.

OLD BUSINESS: None.

NEW BUSINESS: Millage Update. S. Jennings passed out library signs for the upcoming library millage.

Wine Walk will be held on April 13, 2024.

DIRECTOR'S REPORT: John reported the month's progress.

NEXT MEETING: May 6, 2024 at 5pm

ADJOURNMENT: Adjournment by K. Michaels at 5:50pm.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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Bank EFT/U EFT/UTILITIES							
05/01/2024	EFT/U	889(E)	00029	AT&T	AT&T	HALL	132.70
05/01/2024	EFT/U	890(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GARAGE	30.92
05/01/2024	EFT/U	891(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL	115.77
05/01/2024	EFT/U	892(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	252.94
05/01/2024	EFT/U	893(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK	31.03
05/01/2024	EFT/U	894(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS	356.81
05/01/2024	EFT/U	895(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	435.43

EFT/U TOTALS:
 Total of 7 Checks: 1,355.60
 Less 0 Void Checks: 0.00
 Total of 7 Disbursements: 1,355.60

Bank Fire FIRE DEPARTMENT CHECKING							
05/14/2024	Fire	2151	00459	AIRGAS USA, LLC	AIRGAS USA, LLC	OXYGEN RENT	206.54
							4.67
							211.21

05/14/2024	Fire	2152	00409	DARYL DUPAGE	DARYL DUPAGE	POWER OUTLET, RADIATOR, MU	624.53
05/14/2024	Fire	2153	00205	JAMES AMMOND	JAMES AMMOND	ADDED A WALL PLUG IN BAY A	369.79
05/14/2024	Fire	2154	00490	WESTERGARNER, INC	WESTERGARNER, INC	PROPANE MARAPRIL	789.31
05/14/2024	Fire	2155	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	FASTENERS, TAPE, WRENCHS	561.68
05/14/2024	Fire	2156	00128	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	WIRE, GROMMETS, PAINT, FTL	121.54
							91.00
							212.54

05/14/2024	Fire	2157	00402	WEST BRANCH NAPA	WEST BRANCH NAPA	DISC, FUSES, FILLER	224.71
05/14/2024	Fire	2158	00341	WEX BANK	WEX BANK	GAS	338.78

FIRE TOTALS:
 Total of 8 Checks: 3,332.55
 Less 0 Void Checks: 0.00
 Total of 8 Disbursements: 3,332.55

Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
05/14/2024	FIREQ	1273	00409	DARYL DUPAGE	DARYL DUPAGE	RADIATOR	237.44
05/14/2024	FIREQ	1274	00324	DINGES FIRE CO	DINGES FIRE CO	ORANGE TRIM AND FIRE TRIM	270.06

FIREQ TOTALS:
 Total of 2 Checks: 507.50
 Less 0 Void Checks: 0.00
 Total of 2 Disbursements: 507.50

Bank Gener GENERAL FUND CHECKING

05/03/2024	Gener	8953	00499	ZACHARY SCOTT	ZACHARY SCOTT	INSURANCE CLAIM FOR USING	10,760.81
05/09/2024	Gener	8968	00487	GRAYBAR FINANCIAL SERVI	GRAYBAR FINANCIAL SERVI	INSURANCE	14.37

05/09/2024 07:58 PM
 User: KAREN
 DB: Foster Twp

CHECK REGISTER FOR FOSTER TOWNSHIP
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
05/09/2024	Gener	8969	00300	RICK LEIBLER	RICK LEIBLER	ELECTION INSPECTOR	217.50
05/09/2024	Gener	8970	00501	SHANTEL LEIBLER	SHANTEL LEIBLER	MILEAGE TO COUNTY CLERK EL	12.06
05/14/2024	Gener	8954	00318	A&G PEST CONTROL AND SE	A&G PEST CONTROL AND SE	PEST CONTROL	150.00
05/14/2024	Gener	8955	00188	Brauning Excavating	Brauning Excavating	COMPACT ROLLOFFS	160.00
05/14/2024	Gener	8956	00189	BS & A Software	BS & A Software	CASH RECEIPTING PROGRAM	2,630.00
						TAX SERVICE	690.00
							3,320.00
05/14/2024	Gener	8957	00158	CITY OF WEST BRANCH	CITY OF WEST BRANCH	RECYCLING JAN-MAR	197.64
05/14/2024	Gener	8958	00167	ELECTION SOURCE	ELECTION SOURCE	TESTING FOR ELECTION ICP/I	509.00
05/14/2024	Gener	8959	00070	HOME DEPOT	HOME DEPOT	PAINT, LOCK, BATTERY	295.95
05/14/2024	Gener	8960	00448	JOHN SEKELY	JOHN SEKELY	REBURSEMENT FOR GAS/OIL	41.33
05/14/2024	Gener	8961	00085	KAREN MCINTYRE	KAREN MCINTYRE	MILEAGE TO CLERKS OFFICE	36.18
05/14/2024	Gener	8962	00500	KEN MCFADDEN	KEN MCFADDEN	MOVING 6 YARD CANS	70.00
05/14/2024	Gener	8963	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	PARK	175.00
05/14/2024	Gener	8964	00109	OGEMAW COUNTY ROAD COMM	OGEMAW COUNTY ROAD COMM	OGEMAW SHORES UPGRADE DEPO	4,483.58
05/14/2024	Gener	8965	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL	1,724.78
05/14/2024	Gener	8966	00487	GRAYBAR FINANCIAL SERVI	GRAYBAR FINANCIAL SERVI	PHONE SYSTEM	174.00
05/14/2024	Gener	8967	00134	XEROX COPORATION	XEROX COPORATION	COPIER MARCH	37.64
						XEROX COPORATION	37.64
							75.28
05/14/2024	Gener	8971	00448	JOHN SEKELY	JOHN SEKELY	MILEAGE TO TOWN FOR ELECTI	12.06

GENER TOTALS:
 Total of 19 Checks:
 Less 0 Void Checks:
 Total of 19 Disbursements:

22,429.54
 0.00
 22,429.54

REPORT TOTALS:
 Total of 36 Checks:
 Less 0 Void Checks:
 Total of 36 Disbursements:

27,625.19
 0.00
 27,625.19

Check Number	Check Name	Check Date	Pay Period	End Date	Net
8972	AMMOND, JAMES T.	05/14/2024	05/31/2024	05/31/2024	72.85
8973	BRENNER, STEVEN J.	05/14/2024	05/31/2024	05/31/2024	133.91
8974	DELAND, RICHARD J.	05/14/2024	05/31/2024	05/31/2024	145.48
8975	DOUPE, MARGARET A	05/14/2024	05/31/2024	05/31/2024	191.63
8976	DUPAGE, DARYL F	05/14/2024	05/31/2024	05/31/2024	1,660.99
8977	DUPAGE, LOGAN Q	05/14/2024	05/31/2024	05/31/2024	1,452.78
8978	KECKSTEIN, TODD A	05/14/2024	05/31/2024	05/31/2024	576.95
8979	KINSLER, PAUL D	05/14/2024	05/31/2024	05/31/2024	218.64
8980	KOWALCZYK, KEVIN S.	05/14/2024	05/31/2024	05/31/2024	444.87
8981	LEIBLER, SHANTTEL D	05/14/2024	05/31/2024	05/31/2024	367.21
8982	MCFADDEN, KENNETH P	05/14/2024	05/31/2024	05/31/2024	49.82
8983	MCINTYRE, DWIGHT L.	05/14/2024	05/31/2024	05/31/2024	296.13
8984	MCINTYRE, KAREN M	05/14/2024	05/31/2024	05/31/2024	1,535.18
8985	MEKKE, ROD	05/14/2024	05/31/2024	05/31/2024	1,658.95
8986	MILLER, SANDRA S.	05/14/2024	05/31/2024	05/31/2024	773.44
8987	MORRISH, EDWARD	05/14/2024	05/31/2024	05/31/2024	567.80
8988	OWEN, GAVIN L.	05/14/2024	05/31/2024	05/31/2024	335.17
8989	POPILARZ, CASEY R	05/14/2024	05/31/2024	05/31/2024	194.62
8990	REETZ, ROBERT G	05/14/2024	05/31/2024	05/31/2024	208.53
8991	SCOTT, ZACHARY	05/14/2024	05/31/2024	05/31/2024	528.29
8992	SEKELY, JOHN J	05/14/2024	05/31/2024	05/31/2024	685.30
8993	SEKELY, ROXANNE L	05/14/2024	05/31/2024	05/31/2024	239.75
8994	SHIREY, KATHLEEN E.	05/14/2024	05/31/2024	05/31/2024	178.66
8995	THOMPSON, ALLISON N	05/14/2024	05/31/2024	05/31/2024	1,393.67
8996	VANGORRHEM, COLLEEN M	05/14/2024	05/31/2024	05/31/2024	745.29
8972	EFTPS,	05/14/2024	05/31/2024	05/31/2024	4,042.92

Total Checks: 26

18,698.83

CK 8953 - 8999 + EFT
 416384.02
 9/15/1
 46415.53