

**REGULAR BOARD MEETING  
TUESDAY, JANUARY 11, 2022, 7:00 P.M.  
FOSTER TOWNSHIP HALL  
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m.

Roll call, Shirey; Miller; McIntyre, Brenner, present; VanGoethem absent.

Motion by Shirey, supported by Miller, to approve December 14, 2021 Regular Board Meeting Minutes: the motion carried.

Treasurer report received (see attached).

Assessor reported that 3.3% inflation rate increase on taxable value. Assessment notices will be going out soon and the inflation rate will be on the notices.

Motion by Miller, supported by Shirey, to approve the Alternate Start date Resolution for March 2022 Board of Review #1-22: (see attached). Roll call vote; Shirey, aye, Brenner, aye, Miller, aye, McIntyre, aye, the motion carried, 4 ayes, 0 nays.

Motion by Brenner, supported by Miller, to adopt the guidelines for the 2022 Poverty Exemption Resolution #2-22; Roll call vote; Shirey, aye, Brenner, aye, Miller, aye, McIntyre, aye, the motion carried, 4 ayes, 0 nays.

Motion by Miller, supported by Shirey, to accept the 2022 Application for Tax Exemption for Federal Guidelines; Roll call vote; Shirey, aye, Brenner, aye, Miller, aye, McIntyre, aye, the motion carried, 4 ayes, 0 nays.

Commissioner's report-(see attached.)

Chief DuPage reported 4 calls for the month of December. Motion by Miller; supported by Shirey, to approve the DNR 50-50 Fire Assistance Project Agreement grant for radios, the township portion will be \$4999.99. Roll call vote; Shirey, aye, Brenner, aye, Miller, aye, McIntyre, aye, the motion carried, 4 ayes, 0 nays.

Supervisor Miller reported that the transfer station received a violation from EGLE. Garbage was put in the empty roll off. A photo picture of the empty roll off has to be sent to EGLE by May 1, 2022 to avoid a penalty charge.

Discussion was held on the Counties ORV ordinance on changing the times ORV have to be off the roads. The law states they have to be off the road ½ hour after dusk. The Township board consensus is leave the times as is, ORV are running the roads until 3:00 a.m. and keeping residents up.

Library report-(see attached.)

American Rescue monies the township received was discussed as what the township needed. The Board will make a list of what needs there are. Discussion was held upon completion of the First Responders 12 week course to give them a stipend. Motion by Brenner, supported by Miller, to pay \$40.00 one way, Roll call vote; Shirey, aye, Brenner, aye, Miller, aye, McIntyre, aye, the motion carried, 4 ayes, 0 nays.

Discussion on the Fire Equipment Millage Renewal to renew this millage and ask residents for a 1 mill Operating Millage. Tabled until next meeting.

Chief DuPage is working on a grant for turnout gear. One set of turnout gear is \$3,000.00 the department need at least 14 sets. Turnout gear is good for only 10 years.

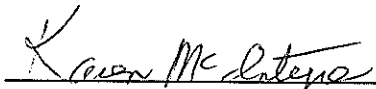
Motion by Brenner, supported by Miller, to have the township hall, transfer station and park sprayed for gypsy moths for \$1560.00, the motion carried.

Motion by McIntyre, supported by Brenner, for Board of Review members to attend a half-day training on February 24, 2022 at the Quality Inn in West Branch, the motion carried.

Motion by Miller, supported by Brenner, to pay bills presented from the Clerk, the motion carried.

Meeting adjourned at 8:09 p.m.

Minutes prepared by,

  
\_\_\_\_\_  
Karen McIntyre, Township Clerk

\_\_\_\_\_  
Approved by Supervisor Sandi Miller

**Foster Township**  
**RESOLUTION for Poverty Exemption Income Guidelines and Asset Test**

**RESOLUTION # 2-22**

**WHEREAS**, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

**WHEREAS**, the township board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Supervisor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption, a person must do all of the following on an annual basis:

(1) Own and occupy, as a principal residence, the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.

(2) File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return.

(3) Produce a valid driver license or other form of identification if requested by the supervisor or board of review.

(4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.

(5) Meet the federal poverty income guidelines as defined and determined annually.

(6) Meet additional eligibility requirements as determined by the township board, including:

(a) If income exceeds the federal poverty income guidelines *or* assets exceed the amounts described below, a Poverty Exemption shall not be granted.

(b) The Asset Level established under PA 390 of 1994 as described in State Tax Commission Bulletin 6 of 2017, shall be employed. This asset level test is adopted annually by the Township Board policy and the Board of Review:

a. Cash assets of the total household, may not exceed an amount equal to two month's gross household income. This includes all forms of money generated, including income as described by the US Census Bureau, that is being held as: cash, money in checking/savings accounts, stocks/bonds, one-time insurance payments/cash-out option insurance policies, coin/antique/artwork collections, boats, ORV's, motorcycles, recreational vehicles, jewelry, retirement accounts, gifts, loans, lump-sum inheritances, money markets and other financial institution accounts, an/or instruments or securities which can be readily converted to cash.

b. Fixed Assets to the total household may not exceed \$5,000. Non-cash assets are defined as those, which are not considered to be cash assets, as defined above.

c. Other Property, including real estate, of any value, that could be converted to cash and used to pay property taxes. Other real estate is defined as: real estate other than the primary dwelling and minimum footprint of land.

d. The following assets are excluded from this limit:

- i. Applicant's principal residence and adequate transportation
- ii. Applicant's household personal property

- iii. Assets not accessible by the applicant, co-owner, or any member of the applicant's household.

The following are the **Federal Poverty Income Guidelines**, which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Size of Family Unit	Poverty Guidelines
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660
For each additional person	\$4,540

BE IT ALSO RESOLVED that the supervisor and board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by:

Township Board Member Brenner;

and supported by

Township Board Member, Miller;

Upon roll call vote, the following voted:

"Aye": Shirey, Miller, Brenner, McIntyre

"Nay": \_\_\_\_\_

The Township Supervisor declared the resolution adopted.

I, Karen McIntyre, the duly elected and acting Clerk of Foster Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on January 11, 2022, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

  
\_\_\_\_\_  
Karen McIntyre, Township Clerk

Foster Township  
RESOLUTION Alternate Start Date for 2022 March Board of Review

RESOLUTION #1-22

**WHEREAS**, the General Property Tax Act, MCL 211.30, requires the Board of Review to meet on the second Monday in March to hold its first meeting for taxpayer appeals; and

**WHEREAS**, MCL 211.30(2) allows the Township Board to authorize, by adoption of an ordinance or resolution, an alternative starting date in March when the board of review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March; and

**NOW, THEREFORE, BE IT RESOLVED** that Wednesday, March 16, 2022, the Wednesday following the second Monday of March, has been selected as the first meeting date of the 2022 Board of Review

The foregoing resolution offered by

Township Board Member; Miller;

Second offered by

Township Board Member; Shirey,

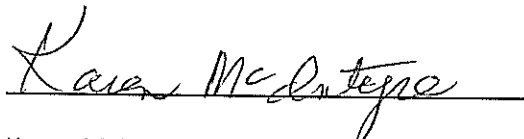
Upon roll call vote the following voted:

"Aye" :Shirey, Miller, Brenner, McIntyre

"Nay": \_\_\_\_\_

The Supervisor declared the resolution adopted.

I, Karen McIntyre, the duly elected and acting Clerk of Foster Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on January 11, 2022, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.



Karen McIntyre, Foster Township Clerk



# Craig R. Scott

## Ogemaw County Commissioner

### Monthly Report

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January 10, 2022

1. Appointed a new Chief County Medical Examiner. We are looking at the possibility of switching Medical Examiner Services. The State Police have talked with us about issues they have with our current provider.
2. Authorized attendance at the Kirtland College Police Academy for a part time Deputy. This will give the County a MCOLES certified officer for ORV patrol.
3. Authorized application for Federal (USDA) Grants for purchasing Sherriff vehicles. An Animal Control truck, a pickup truck, trailer and new boat, a Jail Transport vehicle and a Patrol vehicle.
4. Authorized purchase of furnishings for the Probate Court's Day Treatment Center. Not to exceed \$12,000.
5. Authorized application for Materials Management Engagement Grant to study our waste management plan. We will join with Arenac County's Conservation District in order to increase the grant's value from 10K to \$12,000.
6. Approved job descriptions for Correction Cook ( Non-Corrections Officer)
7. Approved FY2022 Michigan Marihuana Operation Grant contract for the District Health Department NO. 2 (DHD2)

#### Committee reports;

1. Parks and Recreation; Out of town for a December meeting.
2. Airport; All things smooth. Except our Manager is out with COVID.
3. Planning; Unable to attend meeting. There was more discussion about Text admendments.
4. NEMSCA Attended by Zoom, Review of programs during 2021.
5. Road Commission; Attended one meeting in December and the first meeting of January. 35 % of winter salt used. COVID procedures were talked about.

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

November 1, 2021 5:00 p.m.

Call to order made by president K. Michael at 5:00 p.m. followed by pledge of allegiance.

**Members present:** M. Durfee, T. Barnhart, K. Shirey, K. Michael, D. Beamish, J. Headings, S. Smith director J. Sheridan and staff L. Rimaldi. **Absent:** S. Jennings

**Agenda:** T. Barnhart motioned to accept the agenda as presented, K. Michael supports, all in favor. Motion passed.

**Public Comment:** None

**Board Minutes: on file.** S. Smith motioned to accept the October 4, 2021 minutes as presented. T. Barnhart supported, all in favor, motion passed.

**Bills to pay:** Review of current bills. There was a large expense due to the sidewalk replacement. No other questions. Motion by K. Michael to pay bills, supported by S. Smith, all in favor, motion passed.

**Financials: on file.** Revenue/Expenditure report reviewed with John reporting on several different funds and YTD balances. Motion to accept financial statement by T. Barnhart, supported by S. Smith, all in favor, motion carried.

**Correspondence:** Letter from Standard Insurance/MERS reports no change in premium, amount stays the same.

**Old Business:** update on the millage capture. Our current attorney has a conflict of interest as their company also represents the township involved. After recommendations and review of same, John contacted the firm of Braum Kendrick. Engagement letter reviewed with board. Motion by S. Smith to proceed and have John sign the engagement letter and retain the attorney Jaime Hecht Nisidis was made, supported by K. Michael, all in favor, motion passed.

**New Business:** Holiday hours were discussed. Thanksgiving days are already set in policy. Motion to close December 23 and reopen December 27, 2021 at normal time made by K. Michael, supported by J. Headings, all in favor, motion carried. Motion made by S. Smith to close December 30<sup>th</sup>, 2021 at 1:00 p.m. and reopen January 3, 2022 at regular time, supported by K. Michael and all in favor, motion carried. These times will be posted. John reported on the current status of the elevator. It is a 40-year-old elevator and has issues. He is getting a quote on renovating this which could run into the thousands. He is working on a request from the American Rescue Plan through the county. He has also applied for funds to help with the penal fine loss.

**Directors Report:** John updated us on the current programs being offered and other monthly news. IT replaced the Wi-Fi routers and installed an extra one. We are still waiting on the switch for the server. Lori commented on program plans. Distributed a flyer for the annual silent auction to be held Dec 1- Dec 11. A BIG congratulations goes out to our Amanda Barrett for her win of two "Christy Awards" for her book submissions.

Next meeting is December 6, 2021 at 5:00 p.m.

Meeting adjourned at 6:06 p.m. by K. Michael.

Kathy Shirey, secretary



January 3, 2022

To: Foster Township Board

From: Kathy Shirey, library rep

Re: Library Report

Audit was completed for FY 20-21 and reviewed. Auditor was concerned about the financial hit that the library took from the decrease in penal fines and, as with other institutions, the Covid impact. The penal fine income was down \$20,000 and this will make our fiscal 2021-2022 very tight but we are managing. The director is pursuing other financial avenues. There were no inconsistencies in the audit.

We are hoping that the county will consider the application put in for funds for repair of the elevator at the library. Without it being in operation we have had to turn some patrons away, some staff are unable to use the stairs at this time- which means we are not ADA compliant. ↙

The silent auction netted \$1800.00, \$100 more than last year. this is a huge amount since we have always depended on the Art and Wine Walk which we have not had for the last two years to bring in more bids.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
01/09/2022	EFT/U	634 (E)	00029	AT&T	AT&T	HALL TELEPHONE	265.08
					AT&T	FIRE HALL TELEPHONE	203.88
							468.96
01/09/2022	EFT/U	635 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GADAGE LIGHTS	31.24
					CONSUMERS ENERGY	TWP HALL	101.91
					CONSUMERS ENERGY	PARK LIGHTS	31.60
					CONSUMERS ENERGY	FIRE HALL	107.98
							272.73
01/09/2022	EFT/U	636 (E)	00058	FERRELLIGAS	FERRELLIGAS	FIRE HALL FUEL	465.16
01/09/2022	EFT/U	637 (E)	00341	WEX BANK	WEX BANK	AUGUST BILLING	90.66
				WEX BANK	FUEL FPR FIRE TRUCKS		451.34
							542.00
01/09/2022	EFT/U	638 (E)	00134	XEROX COPORATION	XEROX COPORATION	JULY PAYMENT	37.64
					XEROX COPORATION	COPIER USAGE	37.64
							75.28
01/09/2022	EFT/U	639 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	561.10
					CONSUMERS ENERGY	STREET LED LIGHTS	102.93
							664.03
01/09/2022	EFT/U	640 (E)	00058	FERRELLIGAS	FERRELLIGAS	TWP HALL PROPANE	423.38
01/11/2022	EFT/U	633 (E)	00182	UNITED STATES TREASURY	FEDERAL TAX WITHHOLDING		80.72
					MEDICARE		218.80
					DUE TO FEDERAL GOVERNMENT/S		935.44
							1,234.96
EFT/U TOTALS:							
Total of 8 Checks:							4,146.50
Less 0 Void Checks:							0.00
Total of 8 Disbursements:							4,146.50
Bank Fire FIRE DEPARTMENT CHECKING							
01/04/2022	Fire	2064	00194	STATE OF MICHIGAN-DEPT	STATE OF MICHIGAN-DEPT	ACTIVATION OF RADIOS 2	500.00
				STATE OF MICHIGAN-DEPT	STATE OF MICHIGAN-DEPT	ACTIVATION OF 16 RADIOS	4,000.00
							4,500.00
FIRE TOTALS:							
Total of 1 Checks:							4,500.00
Less 0 Void Checks:							0.00
Total of 1 Disbursements:							4,500.00

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank Gener GENERAL FUND CHECKING							
01/04/2022	Gener	7911	00322	ALLISON THOMPSON	ALLISON THOMPSON	ROLL OFFS	28.48
01/04/2022	Gener	7912	00188	Brauning Excavating	Brauning Excavating	SALT, 2X4 REPAIR THE PORCH	225.00
01/04/2022	Gener	7913	00070	HOME DEPOT	HOME DEPOT	TRANSFER STATION ENTRANCE	109.85
01/04/2022	Gener	7914	00109	OGEWAW COUNTY ROAD COMM	OGEWAW COUNTY ROAD COMM	SAND FOR TRANSFER STATION	9,447.10
01/09/2022	Gener	7945	00377	BILL MEIER	BILL MEIER	PRIVATE ROAD MAINTENANCE B	255.00
01/09/2022	Gener	7946	00109	OGEWAW COUNTY ROAD COMM	OGEWAW COUNTY ROAD COMM	TRASH REMOVAL	1,823.25
01/09/2022	Gener	7947	00232	REPUBLIC SERVICES #237	REPUBLIC SERVICES #237		3,326.00
GENER TOTALS:							
Total of 7 Checks:							15,214.68
Less 0 Void Checks:							0.00
Total of 7 Disbursements:							15,214.68

REPORT TOTALS:							
Total of 16 Checks:							23,861.18
Less 0 Void Checks:							0.00
Total of 16 Disbursements:							23,861.18

Clerks Check Register  
For Check Dates 01/01/2022 to 01/31/2022

Check Number	Name	Check Date	Pay Period End Date	Net
7916	AMMOND , JAMES T.	01/11/2022	01/31/2022	43.71
7917	BADELT , JAMES D	01/11/2022	01/31/2022	40.56
7918	BARRETT , BRADLEY D.	01/11/2022	01/31/2022	43.78
7919	BARRETT, DENNIS L	01/11/2022	01/31/2022	55.61
7920	BRENNER , STEVEN J.	01/11/2022	01/31/2022	128.45
7921	BROOKER , MARTIN R	01/11/2022	01/31/2022	145.21
7922	BUNNER , MIKE	01/11/2022	01/31/2022	164.61
7923	DELAND , RICHARD J.	01/11/2022	01/31/2022	265.74
7924	DUPAGE, DARYL P	01/11/2022	01/31/2022	327.32
7925	ENGEL, RYAN M	01/11/2022	01/31/2022	233.17
7926	KECKSTEIN, TODD A	01/11/2022	01/31/2022	320.61
7927	KOWALCZYK , KEVIN S.	01/11/2022	01/31/2022	72.87
7928	MCFADDEN , KENNETH P	01/11/2022	01/31/2022	62.83
7929	MCINTYRE , KAREN M	01/11/2022	01/31/2022	685.16
7930	MILLER , EDWARD J	01/11/2022	01/31/2022	39.38
7931	MILLER , SANDRA S.	01/11/2022	01/31/2022	665.16
7932	MORRISH , EDWARD	01/11/2022	01/31/2022	361.34
7933	OWEN , GAVIN L.	01/11/2022	01/31/2022	72.87
7934	PACELLA , SHAWN M	01/11/2022	01/31/2022	87.44
7935	POPIELARZ , CASEY R	01/11/2022	01/31/2022	55.61
7936	REETZ, ROBERT G	01/11/2022	01/31/2022	233.17
7937	SAVOIC, GREGORY A	01/11/2022	01/31/2022	43.71
7938	SHIREY , KATHLEEN E.	01/11/2022	01/31/2022	170.97
7939	THOMPSON , ALLISON N	01/11/2022	01/31/2022	1,371.22
7940	VANGOETHEM , AMBER	01/11/2022	01/31/2022	90.74
7941	VANGOETHEM, COLLEEN M	01/11/2022	01/31/2022	685.16
7942	WHITING, KELLY	01/11/2022	01/31/2022	111.21
7943	BALL , DAVID B	01/11/2022	01/31/2022	42.52
7944	THEYS, ROBERT D	01/11/2022	01/31/2022	42.52
EFT15	EFTPS,	01/11/2022		1,234.96
Total Checks: 30				7,897.61

7911-7947 - 23112.29  
EFT 423.38  
23535.67