

**REGULAR BOARD MEETING
TUESDAY, FEBRUARY 08, 2022, 7:00 P.M.
FOSTER TOWNSHIP HALL
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m.

Roll call, Shirey; VanGoethem; Miller; McIntyre, Brenner, present.

Motion by VanGoethem, supported by Shirey, to approve January 11, 2022;
Regular Board Meeting Minutes: the motion carried.

Treasurer report received (see attached).

Assessor report received (see attached).

Blight Ordinance Officer reported when spring comes he will check the places that received letters last fall.

Commissioner's report received (see attached).

Fire Assistant Chief Deland reported one fire run for January. Garage doors are fixed at the Fire Department. Assistant Chief asked permission to have Hunter Savoie and Samantha Hall to join the fire department; they are currently getting their MFR training. Motion by Shirey, supported by Miller, for Hunter Savoie and Samantha Hall join the fire department, the motion carried.

Supervisor reported on Board of Review training is February 24, 2022 in West Branch, and Board of Review will meet on March 16 & 17, 2022.

Library report received (see attached)

Dave Ball gave update on the Gypsy moth committee; 60% have dropped out and have not paid. Over 1900 acres of taxpayers were signed up and only 300 acres of taxpayers have paid.

Budget work meeting will be February 23, 2022 at 5:00 p.m.

General Fund Budget amendment resolution (see attached).

Fire Department Budget amendment resolution (see attached).

Motion by Miller, supported by McIntyre, to renew Clear Lake Whispering Pines Lawn Care for two years; the motion carried.

Motion by Miller, supported by Shirey, to renew Brauning Snowplowing for two years; the motion carried.

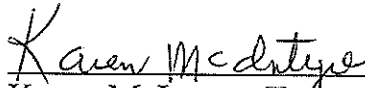
Supervisor read a letter from the City of West Branch on the recycling program. Costs have gone up, as have the wages, currently the donations have covered the increase. If donations cannot be kept up, then the cost would have to be shared with the each community.

Supervisor read a letter from the Ogemaw County Planning & Zoning Department on the proposed text amendments. A Public Hearing will be held February 23, 2022 at 7:00 p.m. in the annex.

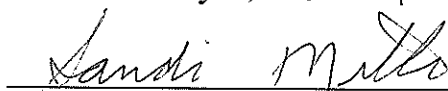
Motion by Brenner, supported by Miller to pay bills as presented from the clerk; the motion carried.

Meeting adjourned at 7:51 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor Sandi Miller

02/08/2022

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	END BALANCE 02/28/2022
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	328,745.24
101-000-002.000	CASH-SAVINGS	93,137.81
101-000-002.003	EFT/UTILITIES CHECKING	12,144.15
TOTAL ASSETS		<u>\$ 434,027.20</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	49,547.10
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	78,391.07
TOTAL ASSETS		<u>\$ 127,938.17</u>
CD's		
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,247.44
101-000-003.001	CD MAINTENANCE	10,206.25
101-000-003.002	CD-CEMETERY	13,119.05
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	51,885.92
210-000-003.010	CD-PARK	8,598.77
TOTAL ASSETS		<u>\$ 135,057.43</u>

Foster Township Assessor Report-

January 2022/February 2022

- Assessment Change Notices arriving in mail boxes approx. around 3rd week in February. Information sent to Equalization yesterday for balancing.
- Working on calculations for personal property assessments until due date of February 20th.
- March Board of Review will meet for in person meetings this year.
- State Tax Commission implementing new software for filing forms this year, attending training this month for MEG software.

Allison Thompson

2/8/2022

Craig R. Scott

Ogemaw County Commissioner

Monthly Report

February 7, 2022

1. Our provider of Medical Examiner Services came in and explain their services to us. The State Police have talked with us about issues they have had with the provider. We are going to wait until the County Prosecutor and the Contractor have a discussion, before going any further.
2. The officer that was authorized to attend the Kirtland College Police Academy is postponed until August. We have asked the Sheriff for another plan to cover ORV patrol.
3. Authorized the Issuance or Refunding Bonds for the Corrections building.
4. Authorized purchase of desks and filing cabinets for the Clerk's office. The funds will come from the CPL fund.
5. Authorized acceptance of a Life Insurance policy for employees.
6. Approved job descriptions for Custodian and Maintenance Supervisor
7. Approved appointments to the County's Planning Commission and Zoning Board of Appeals

Committee reports;

1. Parks and Recreation; Short meeting; Work on the bathrooms at the RV park getting started. Nine Seasonal campers are booked for next year. Talked about a Spring Cleanup in April.
2. Airport; Our Manager is back to work but on "light Duty" due to back issues.
3. Planning; 2021 Annual Review presented. Election of Officers; Mike Kelly, Chair, Dan Domalski, Vice Chair, Richard Bachelder, Sec. Scheduled Public Hearing for Text amendments. Waiting for Churchill Township comments about Zoning change issue.
4. NEMSCA Attended by Zoom.
5. Road Commission; Did not attend a meeting.

**WEST BRANCH DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING**

January 3, 2022

Call to order by president K. Michael at 5:00 p.m. followed by pledge of allegiance.

Members present: M. Durfee, T. Barnhart, S. Smith, S. Jennings, D. Beamish, K. Michael, K. Shirey, Y. Mahl. Staff member L. Rimaldi. absent: J. Headings, Director Sheridan with excused medical absence

Agenda: presented, no additions or deletions

Minutes: K. Michael motioned to approve November, 2021 minutes as presented, T. Barnhart supported, all in favor, motion passed.

Public comment: Staff questioned how the book budget was determined, how much is spent on each department? It was explained that the director made those decisions based on budget set. Further discussion will be held with director as to how selections are made as board is interested in process. Some questions about board terms, Kathy will follow up on.

Bills to Pay: Motion by S. Smith to pay November, 2021 and December, 2021 bills, supported by K. Michael, all in favor, motion passed.

Financial Report: Discussion held about several line items, will await directors return to follow up on. S. Smith motioned to accept financial report as presented, subject to audit, supported by K. Michael, all in favor, motion passed.

Old Business: Discussion on the status of lawsuit is on hold until updated by director. It is strongly suggested we get this update and a current response from the attorney.

New Business: The elevator upgrade status was discussed. Regardless of outcome of financial help from the County we need to address the importance of elevator repair. We are at the point of having to turn patrons away as they cannot access the facilities downstairs. S. Smith motioned to authorize John to proceed with contacting company and getting on the repair list. Y. Mahl supported, all in favor, motion passed. Lori gave a recap of the Silent Auction which netted \$1800.00, \$100 more than last year. 36 businesses donated. Written thank you's will be sent to each. It was also noted that long time employee Amanda B. will be leaving as her writing career is requiring more and more of her time. The library board and staff wish her much luck and a big thank you for all her service and help!! Lori would like to take over the "Lets Discuss Junior" book club and will continue to work with John on this.

Directors Report: Report was reviewed by all members

Additional note: The personnel committee will be meeting in the near future for evaluations and to address any staff or board member concerns.

Next meeting is February 7, 2022 at 5:00 P.M.

Meeting adjourned by K. Michael at 6:08 p.m.

Kathy Shirey, secretary

February 7, 2022

To: Foster Township Board

From: Kathy Shirey, library rep

Re: Library Meeting 2-7-22

As with other places of employment staffing shortages have been an issue due to illnesses. The director is managing to avoid hiring any new staff due to the budget crunch. As reported previously, due to penal fines being drastically cut over the last two years we have lost about 30,000 –40,000 over what was budgeted. We are in the process of legally trying to get West Branch Township to refund the last DDA capture. This is now been filed with the court. Their lawyer is interpreting the Michigan law that exempts public libraries from tax money being captured by DDA's differently than our lawyers. Our lawyer is a specialist in library law; we had hoped it would not come to this point but Ogemaw Township and the City of West Branch agreed with us and refunded monies captured. We have formed a committee to plan out our 5 and 10 year plan. We definitely will be looking at bulking up the financials. Otherwise, all is stable.

RESOLUTION TO AMEND THE FIRE DEPARTMENT BUDGET
Number 2-8-22

WHEREAS, the Township Board desires to amend/increase the Fire Department's budget \$56553.00 to \$76553.00 difference \$20,000.00

WHEREAS, Fire Department budget be amended

NOW, THEREFORE, BE IT RESOLVED that Foster Township Board agrees to these changes due to increase budget for the Fire Department, budgeted last year expended the 2021-2022 budget.

The foregoing resolution offered by Board Member; Miller,

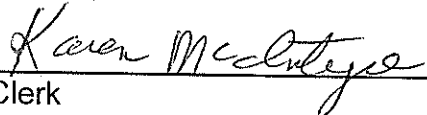
Second offered by Board Member, VanGoethem

Upon roll call vote, the following voted:

"Aye": Shirey, VanGoethem, Miller, Brenner, McIntyre

"Nay":

The Supervisor declared the resolution adopted.


Clerk

Date: 2/8/2022

**RESOLUTION TO AMEND THE GENERAL FUND BUDGET
Number 02-8-22**

WHEREAS, the Township Board desires to amend increase Sanitation 63960.00 to \$79,294.00; difference \$15,334.00; Cemetery \$6231.00 to \$8395.00 difference \$2164.00; Transfer Out \$46,412.00, to \$66,412.00, difference \$20,000

WHEREAS, General Fund budget be amended

NOW, THEREFORE, BE IT RESOLVED that Foster Township Board agrees to these changes due to increase budget for the General Fund, budgeted last year expended the 2021-2022 budget.

The foregoing resolution offered by Board Member, Shirey,

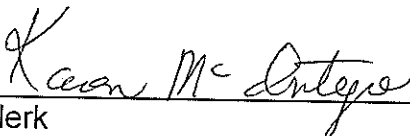
Second offered by Board Member, Miller

Upon roll call vote, the following voted:

"Aye": Shirey, VanGoethem, Miller, Brenner, McIntyre

"Nay":

The Supervisor declared the resolution adopted.


Clerk

Date: 2-8-2022

Clerks Check Register
For Check Dates 02/01/2022 to 02/28/2022

Check Number	Name	Check Date	Pay Period End Date	Net
7950	AMMOND , JAMES T.	02/08/2022	02/28/2022	72.87
7951	BARRETT, DENNIS L	02/08/2022	02/28/2022	27.81
7952	BRENNER , STEVEN J.	02/08/2022	02/28/2022	128.45
7953	BUNNER , MIKE	02/08/2022	02/28/2022	164.60
7954	DELAND , RICHARD J.	02/08/2022	02/28/2022	120.00
7955	DUPAGE, DARYL P	02/08/2022	02/28/2022	201.05
7956	ENGEL, RYAN M	02/08/2022	02/28/2022	166.82
7957	KECKSTEIN, TODD A	02/08/2022	02/28/2022	194.62
7958	KOWALCZYK , KEVIN S.	02/08/2022	02/28/2022	83.41
7959	LEIBLER , SHANTEL D	02/08/2022	02/28/2022	200.51
7960	MCFADDEN , KENNETH P	02/08/2022	02/28/2022	224.42
7961	MCINTYRE , DWIGHT L.	02/08/2022	02/28/2022	191.28
7962	MCINTYRE , KAREN M	02/08/2022	02/28/2022	685.17
7963	MILLER , SANDRA S.	02/08/2022	02/28/2022	665.17
7964	MORRISH , EDWARD	02/08/2022	02/28/2022	494.50
7965	OWEN , GAVIN L.	02/08/2022	02/28/2022	58.28
7966	PACELLA , SHAWN M	02/08/2022	02/28/2022	160.30
7967	POPIELARZ , CASEY R	02/08/2022	02/28/2022	381.33
7968	REETZ, ROBERT G	02/08/2022	02/28/2022	264.14
7969	SHIREY , KATHLEEN E.	02/08/2022	02/28/2022	128.45
7970	THOMPSON , ALLISON N	02/08/2022	02/28/2022	1,371.22
7971	VANGOETHEM , AMBER	02/08/2022	02/28/2022	45.37
7972	VANGOETHEM, COLLEEN M	02/08/2022	02/28/2022	685.17
7973	WHITING, KELLY	02/08/2022	02/28/2022	27.81
EFT16	EFTPS,	02/08/2022		1,265.91
Total Checks: 25				8,008.66

7949-7978. 13,133,15⁵

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES							
01/25/2022	EFT/U	641(E)	00182	UNITED STATES TREASURY	UNITED STATES TREASURY	941 BALANCE DUE	41.03
02/23/2022	EFT/U	642(E)	00029	AT&T	AT&T	FIRE HALL HALL TELEPHONE	190.86 263.17 454.03
02/23/2022	EFT/U	643(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL GARAGE TOWNSHIP HALL PARK LIGHTS	107.78 31.53 102.68 32.06 274.05
02/23/2022	EFT/U	644(E)	00058	FERRELLGAS	FERRELLGAS	TOWNSHIP HALL FIRE HALL PROPANE	260.21 549.14 586.97 1,396.32
02/23/2022	EFT/U	645(E)	00341	WEX BANK	WEX BANK	FUEL FOR FIRE TRUCKS	214.89
02/23/2022	EFT/U	646(E)	00134	XEROX COPORATION	XEROX COPORATION	METER USAGE	37.64
EFT/U TOTALS:							
Total of 6 Checks:							
Less 0 Void Checks:							
Total of 6 Disbursements:							
Bank Fire FIRE DEPARTMENT CHECKING							
02/03/2022	Fire	2065	00205	JAMES AMMOND	JAMES AMMOND	LABOR ON OUTSIDE LIGHTS	110.00
FIRE TOTALS:							
Total of 1 Checks:							
Less 0 Void Checks:							
Total of 1 Disbursements:							
Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
02/03/2022	FIREQ	1201	00019	GREEN ACE HARDWARE	GREEN ACE HARDWARE	TOOLS	97.13
FIREQ TOTALS:							
Total of 1 Checks:							
Less 0 Void Checks:							
Total of 1 Disbursements:							
Bank Gener GENERAL FUND CHECKING							
01/25/2022	Gener	7949	00149	STATE OF MICH-MICH DEPT	STATE OF MICH-MICH DEPT	SALES TAX WITHHOLDING	2,794.77
02/03/2022	Gener	7974	00167	ELECTION SOURCE	ELECTION SOURCE	ANNUAL MAINTENANCE CONTRAC	385.00
02/03/2022	Gener	7975	00085	KAREN MCINTYRE	KAREN MCINTYRE	MILEAGE TO AUDITORS	20.61
02/03/2022	Gener	7976	00232	REPUBLIC SERVICES #237	REPUBLIC SERVICES #237	TRASH REMOVAL	1,173.22

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
02/03/2022	Gener	7977	00326	SCHULZE, OSWALD, MILLER & SCHULZE, OSWALD, MILLER &		YEAR END REPORTS	455.00

GENER TOTALS:

Total of 5 Checks: 4,828.60
 Less 0 Void Checks: 0.00
 Total of 5 Disbursements: 4,828.60

REPORT TOTALS:

Total of 13 Checks: 7,453.69
 Less 0 Void Checks: 0.00
 Total of 13 Disbursements: 7,453.69