

FOSTER TOWNSHIP REGULAR BOARD MEETING MINUTES

DECEMBER 10, 2024

1968 CLEAR LAKE ROAD, WEST BRANCH, MI 48661

Supervisor Dean Coleman called the meeting to order with the pledge to the flag at 7:00 p.m.

Present: Supervisor Dean Coleman, Treasurer Colleen VanGoethem, Clerk Nicole Cooper, Trustee Kathy Shirey, Trustee Bob Kaseman.

Absent: None.

Minutes from the November 12, 2024 meeting were reviewed. Motion was made by Shirey to approve minutes as submitted. Seconded by VanGoethem. Motion carried.

Treasurer's Report received and filed with the Clerk. Treasurer reported General Fund \$414,896.44, Fire Department \$147,799.16, CD \$75,117.79. VanGoethem requested Clerk Nicole Cooper and Deputy Clerk Jacqueline Sholes to be placed on the bank account and previous Clerk Karen McIntyre and previous Deputy Clerk Shantel Leibler to be removed. Motion was made by Shirey. Seconded by Kaseman.

Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.

Nays: None.

Motion carried.

Public Comment

Glen Bowman addressed the board requesting an update on the Verizon Tower. Supervisor Coleman stated he responded to Verizon with additional information they requested and will give an update once a response is received.

Assessor

No report received. There will be no December Board of Review. Next meeting will have nominations for the Board of Review.

Sexton

John reported zero burials. Reported the back is being used as a parking lot that is unapproved, fence posts and caution tape to secure the area have been set into place.

Blight

Nothing to report.

Commissioners Report

The County Commissioner report was given by Craig Scott and filed with the Clerk.

Foster Township Fire Department

Fire Chief DuPage reported 4 medical runs, 1 structure fire for the month of November. To date that is 108 calls with 76 of those calls being medical.

DuPage requested for Luke Millikin to serve on CLFD.
Motion was made by Shirey. Seconded by Kaseman.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

AED supplies requested totaling \$2,867.00 for Township Hall and additional fire trucks.
Motion made by Shirey with the addition of Chief DuPage is to take care of invoicing.
Seconded by VanGoethem.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

Parks and Recreation

Closed for the season. A resident is donating funds to Foster Township to purchase cameras for the park.

Library

Report received and filed with the Clerk.

Unfinished Business

Supervisor Coleman will contact the Township attorney regarding Losey Property.

New Business

Gary Proctor, Director of EMS, introduced himself to the board. He thanked the Township for the Partnership they have had with the Fire Department and EMS. Trustee Shirey asked about liability and Supervisor Coleman asked about not being in a contract, Proctor is unable to find a signed copy for upgraded services starting July 2022 from the previous Director. He was able to locate the original contract dated in 2019.

A snow removal bid was received. Supervisor Coleman is to ask the vendor the additional questions the board and residents requested. Coleman will update the board. Fire Chief DuPage offered to do the service until a vendor is hired as there is no contract as of December 31, 2024.

Supervisor Coleman requested a printer/scanner for Clerk and Treasurer at \$199.00 each.
Motion was made by Shirey. Seconded by Kaseman.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

Supervisor Coleman requested 2 new push locks for Township doors.
Motion was made by Shirey. Seconded by VanGoethem.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

Nays: None.
Motion carried.

EDC to be paid \$100.00 for support.
Motion was made by Shirey. Seconded by Kaseman.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

Bills

Clerk stated bills were \$20,194.95.
Motion was made by Shirey. Seconded by VanGoethem.
Ayes: Coleman, VanGoethem, Cooper, Shirey, Kaseman.
Nays: None.
Motion carried.

Public Comment

Resident asked about updated Blight Officer replacement, Supervisor Coleman stated there is no update as of yet.

It was mentioned to have meetings recorded for all residents and board. Supervisor Coleman said he wants to have meetings available for all residents to view. The board will be seeking options available.

The Fire Department was thanked for the Christmas Party, it was a great success.

Clerk Cooper mentioned she wants to get with IT to see if the Fire Departments computer is compatible with Accounting Software in order to give access to General Ledger.

Supervisor Coleman adjourned the meeting at 7:55 p.m.



Nicole Cooper, Township Clerk



Approved by Supervisor, Dean Coleman

FOSTER TOWNSHIP SPECIAL BOARD MEETING MINUTES

DECEMBER 30, 2024

1968 CLEAR LAKE ROAD, WEST BRANCH, MI 48661

Supervisor Coleman called to order with the pledge to the flag at 4:58 p.m.

Present: Supervisor Dean Coleman, Treasurer Colleen VanGoethem, Clerk Nicole Cooper, Trustee Kathy Shirey, Trustee Bob Kaseman.

Absent: None.

Supervisor reported reason for the Special Board Meeting, contract view with Ogemaw EMS, Cost Recovery Ordinance and Township Policies.

Public Comment

None.

New Business

Attorney is sending out another letter to Losey regarding the Losey Property.

Discussion was held on contract with Ogemaw EMS. A new agreement should include the transport vehicle. The board suggested some changes to the contract. Fire Chief DuPage will contact Ogemaw EMS Director with suggestions.

Modification to Cost Recovery Ordinance completed in August 2024 to be further reviewed at January's Regular Board Meeting.

The compensation structure of the Clear Lake Fire Department was discussed.

Supervisor is to attend EMS Organizational monthly meetings.

Clerk provided board members with Township policy suggestions to review and further discuss at the following Regular Board Meeting.

Meeting adjourned the meeting at 6:10 p.m.

Nicole Cooper, Township Clerk

Approved by Supervisor, Dean Coleman

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B: Foster Twp

12/01/2024 - 12/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
ank Fire FIRE DEPARTMENT CHECKING							
2/10/2024	Fire	2200	00498	ACTIVE911 INC	ACTIVE911 INC	ALERTING SUBSCRIPTION	32.34
2/10/2024	Fire	2201	00508	AT&T MOBILITY	AT&T MOBILITY	PHONE / IPAD SERVICE	83.79
2/10/2024	Fire	2202	00409	DARYL DUPAGE	DARYL DUPAGE	PROJECTOR, SILICONE, HOSE FI	0.00 V
2/10/2024	Fire	2203	00453	ROD MESKE	ROD MESKE	LIGHTS, SWITCH	67.85
2/10/2024	Fire	2204	00490	WEBSTERGARNER, INC	WEBSTERGARNER, INC	PROPANE	432.88
2/10/2024	Fire	2205	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	MAGNET, DAYTIME RUNNING LI	41.98
				WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	AUTOMOTIVE	7.99
				WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	TRIM BRUSH, PAINT ROLLER	14.98
				WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	FLOOR MAT, RIB MAT X2, TAP	81.96
							146.91
2/10/2024	Fire	2206	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	HAMMER, TORCH, TAPE MEASUR	76.56
IRE TOTALS:							
1 Check Voided)							840.33
Total of 6 Disbursements:							
ank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
2/08/2024	FIREQ	2207	00459	AIRGAS USA, LLC	AIRGAS USA, LLC	OXYGEN	56.80
2/08/2024	FIREQ	2208	00409	DARYL DUPAGE	DARYL DUPAGE	PAPER/INK, WATER	116.64
2/08/2024	FIREQ	2209	00430	DIGICOM GLOBAL INC	DIGICOM GLOBAL INC	RADIO PARTS	44.85
IREQ TOTALS:							
Total of 3 Disbursements:							218.30
ank Gener GENERAL FUND CHECKING							
2/08/2024	Gener	9289	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	411.50
				CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS	379.63
							791.13
2/08/2024	Gener	9290	00487	GRAYBAR FINANCIAL SERVI	GRAYBAR FINANCIAL SERVI	TELEPHONE	188.37
2/10/2024	Gener	9278	00188	BRAUNING EXCAVATING	BRAUNING EXCAVATING	LEAVES / COMPACT ROLLOFFS	320.00
2/10/2024	Gener	9279	MISC	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	PUBLIC NOTICE SNOW REMOVAL	67.52
2/10/2024	Gener	9280	00167	ELECTION SOURCE	ELECTION SOURCE	ICP/ ICX ON-SITE TESTING	517.00
2/10/2024	Gener	9281	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL	562.50
2/10/2024	Gener	9282	00488	HUTSON INC	HUTSON INC	CHUTE KIT, BLOWER ATT, COLLE	1,620.79
2/10/2024	Gener	9283	00448	JOHN SEKELY	JOHN SEKELY	REIMBURSEMENT FOR GAS	25.00
2/10/2024	Gener	9284	00135	OGEAW COUNTY	OGEAW COUNTY	NOVEMBER EARLY VOTING REIM	333.30
2/10/2024	Gener	9285	00109	OGEAW COUNTY ROAD COMM	OGEAW COUNTY ROAD COMM	ANNUAL PRIVATE ROAD MAINTA	2,170.88
2/10/2024	Gener	9286	00446	SMITH BOVILL PC	SMITH BOVILL PC	PROFESSIONAL SERVICES	4,557.48
2/10/2024	Gener	9287	00423	SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	QVF CARD	54.18
				SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	TEST DECK NOVEMBER ELECTIO	105.00
							159.18
2/10/2024	Gener	9288	00134	XEROX COPORATION	XEROX COPORATION	PRINTER PURCHASE	155.00