

REGULAR BOARD MEETING
TUESDAY, OCTOBER 8, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, McIntyre present. Brenner absent.

Motion by VanGoethem, supported by Shirey, to approve August 13, 2024 Regular Board Meeting minutes, the motion carried.

Treasurer report received and filed.

Claudia Miller CPA went over the township 2023-2024 budget.

Assessor report received and filed. December 10 is Board of Review.

Sexton reported 2 burials last month and 1 in October.

Chief DuPage reported 7 runs for September. Motion by Shirey, supported by VanGoethem, to hire Sean Bowers as a new fire fighter, the motion carried.

Motion by Shirey to purchase an enclosed 2014 trailer for the side by side and sell the flatbed 2021 trailer, motion failed for lack of support.

Park closed for the season.

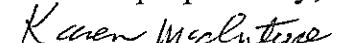
Library report received and filed.

Motion by Miller, supported by VanGoethem, to pay bills as presented; the motion carried.

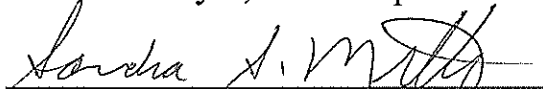
Public Comment- Shirey reported on Brenner saying he appreciated all the food and prayers.

Meeting adjourned at 7:28 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

10/07/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	END BALANCE 09/30/2024
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	182,271.39
101-000-002.000	CASH-SAVINGS	248,009.60
101-000-002.003	EFT/UTILITIES CHECKING	9,750.29
TOTAL ASSETS		440,031.28
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	114,312.25
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	38,857.38
TOTAL ASSETS		153,169.63
101-000-003.002	CD-CEMETERY	14,045.94
101-000-003.010	CD-PARK	6,364.58
101-000-003.000	CASH - MAINTENACE FUND	55,586.81
		75,997.33

Foster Township Assessor Report-

September/October 2024

- Sales study analysis for 2025 has been worked through with County.
- Preliminary work has begun with preparation of winter tax bills.
- Requirements on Continuing Education have been completed. Will be applying for renewal of license for 2025 soon.
- Have been attending several trainings on all of the revisions/reporting changes revolving around the Disabled Veterans Exemptions. (We are up to 7) As this full process has been assigned to assessors with many changes being established. We have also been instructed beginning with 2025 we should develop an “Audit Process” which once I have this created, I will bring it to the Board. One of the major changes that was established is with the application approval in 2025 the exemption stays on moving forward without a renewal application requirement so now Assessors are trying to work together to determine how we are to audit them, similar to the Principal Residence Exemption.
- December Board of Review will be December 10th.

Allison Thompspon

10/3/2024

To: Foster Township Board

From: Kathy Shirey

RE: library meeting 10-7-24

The millage passage money won't be seen til Winter tax season 2025, but in the meantime the director continues to work on keeping the library functioning. The annual report for FY 2023-2024 was reviewed and the only unexpected expenditure was the elevator installation and repairs. Tech needs were reviewed as were some building repairs for the year 2025. The penal fines for 2024 came in at \$55,129, down about \$14,000 less than anticipated. the programs continue to grow and are all well attended. Circulation and lending out books are up, this includes ebooks and audiobooks. Foster Township has 228 current card holders, making up 5.7% of the patrons. The largest is the city at 1020, West Branch Township at 813 and out of District at 820. Out of district shows how well our library system is compared to surrounding libraries with that large of a count.

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES METING

July 1, 2024, 5:00 p.m.

Members present: T. Barnhart, S. Jennings, J. Headings, K. Kripli, K. Michael, S. Smith, K. Shirey, director J. Sheridan and book nook rep J. Orlando. **Absent:** M. Durfee, D. Beamish minute

Meeting called to order by president K. Michael at 5:00 p.m. followed by the pledge of allegiance.

Agenda: S. Smith requests addition of Farmers market update, T. Barnhart motioned to accept agenda with the addition, S. Smith supported, all in favor, motion carried.

Public comment: None

Board minutes: on file K. Michael made a motion to accept last month's minutes as presented, S. Smith supported, all in favor, motion passed.

Bills to Pay: Review of mid and end of month bills due. Motion to pay the bills totaling \$17,375.34 made by S. Jennings, supported by S. Smith, all in favor, motion passed.

Financials: Review of revenue/expenditure report through 5/31/2024. Expect budget amendments next month.

Correspondence: None

Old Business: **1.** Millage issue discussed. New signs came in and distributed. Farmers market items will be for sale by members of Book Nook and pamphlets available. Reaching out to different media - newspaper, Facebook etc. More pamphlets will be available. **2.** Form L4029 signed and will be filed. **3.** A FOIA request from "Open the Books" organization was received. Request for payroll 2021 via electronic record. John will check with the accountant and find out the charges.

New Business: none

Director's report: The last month's activities reported on. New hours will now be in effect.

Next meeting: August 5, 2024, at 5:00 p.m.

The meeting adjourned at 5:52 p.m.

Kathy Shirey

secretary

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

August 5, 2024

Members present: T. Barnhart, M. Durfee, D. Beamish, S. Smith, S. Jennings, K. Michael, K. Shirey, director J. Sheridan and Book Nook Rep J. Orlando. **absent:** K. Kripli

Meeting called to order by K. Michael at 5:00 p.m. followed by the pledge of allegiance.

Agenda: Motion to approve agenda made by S. Smith, supported by S. Jennings. All in favor, motion passed

Public comment: None

Board minutes: Not available at this time, computer issue. Will review at next meeting.

Bills to Pay: Review of mid and end of month bills. Total of \$7631.67. Motion by K. Michael to pay bills, supported by S. Smith, all in favor, motion passed.

Financials: on file. YTD reviewed.

Correspondence: None

Old Business: Millage discussed. Voting is tomorrow. Wording of proposal shows years 2025 through 2029. If millage passes, we will not see any increase in money until 2025. Budget tightening will still be needed. Also, if millage passes new hours will be reviewed and reinstated. K. Michael motioned that if the millage fails, we are to give director authority to immediately file the necessary papers for placement on the November ballot. Supported by T. Barnhart, all in favor, motion passed

New Business: 1. Budget adjustments were reviewed. Motion to accept the 2023-2024 budget amendments made by S. Smith and supported by T. Barnhart. Roll call vote: T. Barnhart, yes; S. Smith, yes; K. Shirey, yes; K. Michael, yes; S. Jennings, yes. Edwards township, absent. Amendment passed. 2. New state minimum wage and vacation law was discussed. Hand out from law firm was given to each board member to read. Policy committee will meet in the near future for review and recommendations. 3. Eligible staff vacations for current FY were discussed. Motion by S. Smith to continue the extra week of vacation in lieu of wage increase for eligible employees for FY 2024-2025. Supported by S. Jennings, all in favor, motion passed.

Directors Report: John reviewed last month's highlights.

Next meeting will be October 7 at 5:00 p.m.

Meeting adjourned at 5:42 p.m.

Kathy Shirey, secretary

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
10/02/2024	EFT/U	924 (E)	00029	AT&T	AT&T	TELEPHONE	136.78
10/02/2024	EFT/U	925 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL FIRE HALL GARAGE CONSUMERS ENERGY CONSUMERS ENERGY	130.46 275.87 30.94 67.57
10/07/2024	EFT/U	926 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS STREET LIGHTS	368.02 432.84
EFT/U TOTALS:							800.86
Total of 3 Checks:							1,442.48
Less 0 Void Checks:							0.00
Total of 3 Disbursements:							1,442.48
Bank Fire FIRE DEPARTMENT CHECKING							
10/08/2024	Fire	2187	00459	AIRGAS USA, LLC	AIRGAS USA, LLC	OXYGEN RENTAL	56.80
10/08/2024	Fire	2188	00508	AT&T MOBILITY	AT&T INVOICE	AT&T INVOICE	83.75
10/08/2024	Fire	2189	00510	EMPIRE 2 WAY	EMPIRE 2 WAY	APX UPDATE FIRMWARE	625.00
10/08/2024	Fire	2190	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	FUEL/WAX&DRY	49.98
10/08/2024	Fire	2191	00419	PREMIER SAFETY	PREMIER SAFETY	FIELD SERVICE FLOW TEST/SC	121.14
10/08/2024	Fire	2192	00341	WEX BANK	WEX BANK	GAS	74.83
FIRE TOTALS:							1,522.86
Total of 6 Checks:							74.83
Less 0 Void Checks:							0.00
Total of 6 Disbursements:							2,484.38
Bank Gener GENERAL FUND CHECKING							
10/02/2024	Gener	9176	00188	Brauning Excavating	Brauning Excavating	ROLLOFFS	440.00
10/08/2024	Gener	9169	00152	KATHY SHIREY	KATHY SHIREY	REIMBURSE FOR BASKETBALL N	74.17
10/08/2024	Gener	9170	00348	LASER CHECK	LASER CHECK	CHECKS FOR CLERK	309.12
10/08/2024	Gener	9171	00100	OFFICE CENTRAL	OFFICE CENTRAL	CEMETERY COPIES	1.15
10/08/2024	Gener	9172	00135	OGEMAW COUNTY CLERK	OGEMAW COUNTY CLERK	RUBBER STAMP FOR TREASURER	25.50
10/08/2024	Gener	9173	00326	SCHULZE,OSWALD,MILLER&	SCHULZE,OSWALD,MILLER&	EARLY VOTING	290.93
10/08/2024	Gener	9174	00375	SUMMIT FIRE PROTECTION	SUMMIT FIRE PROTECTION	AUDIT	5,675.00
10/08/2024	Gener	9175	00134	XEROX COPORATION	XEROX COPORATION	ANNUL INSPECTION FIRE EXTI	56.00
10/08/2024	Gener	9178	00134	XEROX COPORATION	XEROX COPORATION	COPIER	37.64

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CHECK REGISTER FOR FOSTER TOWNSHIP
 CHECK DATE FROM 10/01/2024 - 10/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
10/08/2024	Gener	9204	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL	2,643.31
10/08/2024	Gener	9205	00423	SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	ELECTION KIT	48.81
10/08/2024	Gener	9206	00070	HOME DEPOT	HOME DEPOT	SUPPLIES FOR TWP	25.76
10/08/2024	Gener	9207	00511	OCEANAW SHORES ASSOCIATI	OCEANAW SHORES ASSOCIATI	REIMBURSEMENT FOR OVERPAYM	1,243.05
GENER TOTALS:							
Total of 14 Checks:							10,870.44
Less 2 Void Checks:							0.00
Total of 12 Disbursements:							10,870.44

REPORT TOTALS:							
Total of 23 Checks:							14,797.30
Less 2 Void Checks:							0.00
Total of 21 Disbursements:							14,797.30

Clerks Check Register
For Check Dates 10/01/2024 to 10/31/2024

Check Number	Name	Check Date	Pay Period End Date	Net
EFT50	EFTPS,	10/09/2024		2,356.98
9179	BRENNER , STEVEN J.	10/08/2024	10/31/2024	133.90
9180	COLEMAN , DEAN L	10/08/2024	10/31/2024	112.14
9181	DELAND , RICHARD J.	10/08/2024	10/31/2024	41.71
9182	DUPAGE, DARYL P	10/08/2024	10/31/2024	326.39
9183	DUPAGE, LOGAN Q	10/08/2024	10/31/2024	189.96
9184	KECKSTEIN, TODD A	10/08/2024	10/31/2024	69.51
9185	KINSLER, PAUL D	10/08/2024	10/31/2024	247.16
9186	KOWALCZYK , KEVIN S.	10/08/2024	10/31/2024	69.51
9187	LEIBLER , SHANTEL D	10/08/2024	10/31/2024	109.55
9188	MCFADDEN , KENNETH P	10/08/2024	10/31/2024	259.08
9189	MCINTYRE , DWIGHT L.	10/08/2024	10/31/2024	104.51
9190	MCINTYRE , KAREN M	10/08/2024	10/31/2024	626.28
9191	MESKE, ROD	10/08/2024	10/31/2024	205.03
9192	MILLER , SANDRA S.	10/08/2024	10/31/2024	728.69
9193	MORRISH , EDWARD	10/08/2024	10/31/2024	597.83
9194	OWEN , GAVIN L.	10/08/2024	10/31/2024	43.71
9195	POPIELARZ , CASEY R	10/08/2024	10/31/2024	69.52
9196	REETZ, ROBERT G	10/08/2024	10/31/2024	62.56
9197	SAVOIC, GREGORY A	10/08/2024	10/31/2024	13.90
9198	SCOTT, ZACHARY	10/08/2024	10/31/2024	55.61
9199	SEKELY, JOHN J	10/08/2024	10/31/2024	1,502.79
9200	SEKELY, ROXANNE L	10/08/2024	10/31/2024	48.13
9201	SHIREY , KATHLEEN E.	10/08/2024	10/31/2024	133.90
9202	THOMPSON , ALLISON N	10/08/2024	10/31/2024	1,393.66
9203	VANGOETHEM, COLLEEN M	10/08/2024	10/31/2024	790.03
Total Checks: 26				10,292.04

CK 9169-9207 = 21,162.48