

FOSTER TOWNSHIP REGULAR BOARD MEETING MINUTES
JUNE 10, 2025
1968 CLEAR LAKE ROAD, WEST BRANCH, MI 48661

The meeting was called to order by the Supervisor at 6:00 p.m. with the Pledge of Allegiance.
Present: Coleman, VanGoethem, Shirey, Cooper, Kaseman.

Motion by VanGoethem to approve the minutes of the May 5, 2025 meeting, with a correction to spelling. Vote: Ayes – Kaseman, Shirey, Coleman, VanGoethem, Cooper. Nays-None. Motion carried.

Treasurer report received and filed.

Motion by Cooper, seconded by Shirey, to authorize Treasurer VanGoethem to transfer \$20,000.00 from the General Checking account to the Michigan CLASS Fire Equipment Fund, and \$75,000.00 from the Fire Checking account to the Michigan CLASS Fire Checking account. Roll Call: Shirey-aye, Coleman-aye, Kaseman-aye, Cooper-aye, VanGoethem-aye. Motion carried. 5 ayes, 0-nays.

A resident addressed the Board regarding a zoning issue concerning their food truck. The resident expressed concerns about current zoning regulations and steps that have been taken. Another resident reminded the Supervisor it is public comment.

Sexton reported one burial.

Blight officer reported one ticket was issued.

Commissioner report received and filed.

Fire Chief DuPage reported 7 medical, 1 wildfire, 1 treefall, 1 accident, 5 EMS coverage calls, 1 EMS transport and 1 assist to State Police.

Motion by Shirey, seconded by Cooper, wildland turnout gear (\$4,999.00 DNR Grant-matching). Roll Call: Kaseman-aye, VanGoethem-aye, Coleman-aye, Shirey-aye, Cooper-aye. Motion carried. 5 ayes, 0-nays.

Fire Chief discussed the need for a laptop replacement to be further reviewed and evaluation will be conducted before a decision is made.

Motion made by Shirey, seconded by Kaseman to accept bid from Woodhaven Log & Lumber for \$2,201.03. Roll Call: VanGoethem-aye, Coleman-aye, Cooper-aye, Kaseman-aye, Shirey-aye. Motion carried. 5 ayes, 0-nays.

Supervisor applied for a donation of a pallet of water from Ice Mountain. Further discussion is needed to determine how to secure and transport the pallet due to the distance involved.

Supervisor reported receiving correspondence from the County Planning Commission regarding a zoning ordinance violation related to a food truck operating at the fire hall.

Park and Recreation report received and filed.

Motion was made by Kaseman, seconded by Coleman, to accept the bid from A&G Pest Control in the amount of \$430.00 to spray the exterior and for mosquito control at the fire hall, ball field, transfer station and township hall. Roll Call: Coleman-aye, Kaseman-aye, VanGoethem-aye, Shirey-aye, Cooper-aye. Motion carried. 5 ayes, 0-nays.

Kaseman presented bids for tree removal and will verify whether the company will clear the area from the transfer station to the park. The matter will be reviewed at the next meeting.

Supervisor requested that the Horseshoe Lake bill be reissued to the Fire Chief. It was clarified that the ordinance-related bill should not be resent, as the matter has been settled.

Special Meeting to review Fire Department SOP's will be held June 29, 2025.

Motion was made by VanGoethem, seconded by Coleman, to approve payment in the amount of \$1,000.00 to STING. Roll Call: Shirey-aye, Coleman-aye, VanGoethem-aye, Kaseman-aye, Cooper-nay. Motion carried. 4 ayes, 1-nay.

Motion was made by Shirey, seconded by Kaseman, to approve the bills as presented, totaling \$33,674.98. Roll Call: Kaseman-aye, Shirey-aye, Coleman-aye, VanGoethem-aye, Cooper-aye. Motion carried. 5 ayes, 0-nays..

Volunteers requested for Free Dump day on June 28, 2025.

Clerk stated that she is currently working on obtaining quotes for Fire Department software.

Clerk clarified that the 501(c)(3) status is not currently active. Fire Department reported they are in the process of filing.

Resident asked about a new table in the hall, the board advised it was a donation.

Resident reminded the Board that during public comment, individuals should have the option to speak without receiving a response.

Motion to adjourn by Coleman, seconded by VanGoethem. Meeting adjourned at 7:24 p.m.

Nicole Cooper, Township Clerk

Approved by Supervisor, Dean Coleman

06/10/2025

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	269,182.78
101-000-002.000	CASH-SAVINGS	102,591.92
101-000-002.003	EFT/UTILITIES CHECKING	15,578.63
TOTAL ASSETS		387,353.33
Revenues		
101-000-003.003	MICHIGAN CLASS	148,561.29
101-000-003.002	CD-CEMETERY	14,374.61
101-000-003.010	CD-PARK	6,682.71
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	57,107.10
TOTAL REVENUES		226,725.71
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	166,336.43 Leave \$91,336.43
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	35,717.01
TOTAL ASSETS		202,053.44
206-336-003.002	MICHIGAN CLASS - FIRE EQUIP	\$20,000.00
206-338-003.00	MICHIGAN CLASS - FIRE CHECKING	\$75,000.00 Ask the Board to invest

CHECK REGISTER FOR FOSTER TOWNSHIP
CHECK DATE FROM 06/10/2025 - 06/10/2025

06/08/2025 12:22 PM
User: NICOLE
DB: Foster Twp

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES					
06/10/2025	960 (E)	AT&T	AT&T	TELEPHONE	139.08
06/10/2025	961 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHT ROAD	400.44
			CONSUMERS ENERGY	STREET LIGHTS	305.70
			CONSUMERS ENERGY	GARAGE	30.89
			CONSUMERS ENERGY	TWP HALL	120.04
			CONSUMERS ENERGY	PARK	47.13
			CONSUMERS ENERGY	FIRE HALL	129.43
					1,033.63
06/10/2025	962 (E)	WEX BANK	WEX BANK	FUEL	209.53
EFT/U TOTALS:					
Total of 3 Disbursements:					
Bank Fire FIRE DEPARTMENT CHECKING					
06/10/2025	2261	AT&T MOBILITY	AT&T MOBILITY	PHONE / IPAD SERVICE	83.79
06/10/2025	2262	FOAM HOME INSULATORS	FOAM HOME INSULATORS	INSULATION	5,122.00
06/10/2025	2263	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	FIRE HALL WALL SUPPLIES	818.44
			HOME DEPOT CREDIT SERVICES	FIRE HALL WALL SUPPLIES	191.85
					1,010.29
06/10/2025	2264	JAMES AMMOND	JAMES AMMOND	LABOR - REWIRE	300.00
06/10/2025	2265	MCVEIGHS TRUCK SPRINGS INC	MCVEIGHS TRUCK SPRINGS INC	LOAD LEAF, BOLTS	274.89
06/10/2025	2266	W.S. DARLEY & CO	W.S. DARLEY & CO	PARTS, FRONT SUCTION REPAIR #72	459.58
06/10/2025	2267	WEST BRANCH ACE HARDWARE	WEST BRANCH ACE HARDWARE	CHAIN	80.98
			WEST BRANCH ACE HARDWARE	MOP HEAD, MOP HANDLE	33.98
			WEST BRANCH ACE HARDWARE	FASTENERS, SHIPPING/HANDLING	36.24
			WEST BRANCH ACE HARDWARE	CABLE, CONNECTERS	316.73
					467.93
06/10/2025	2268	WEST BRANCH NAPA	WEST BRANCH NAPA	CARTRIDGE, AIR DRYER REBUILD	161.98
FIRE TOTALS:					
Total of 8 Disbursements:					
Bank Gener GENERAL FUND CHECKING					
06/10/2025	176 (E)	GODADDY	GODADDY	WEBSITE RENEWAL	479.76
06/10/2025	9505	BARBARA FINLEY	BARBARA FINLEY	INSTRUCTOR FF1/FF2 CLASS	3,000.00
06/10/2025	9506	Brauning Excavating	Brauning Excavating	COMPACTING LEAVES	280.00
06/10/2025	9507	CHARLES FINLEY	CHARLES FINLEY	INSTRUCTOR FF1/FF2 CLASS	4,562.24
06/10/2025	9508	GOODAR TOWNSHIP	GOODAR TOWNSHIP	HALL RENTAL & FF1/FF2 CLASS	4,687.76
06/10/2025	9509	GRAYBAR FINANCIAL SERVICES LL	GRAYBAR FINANCIAL SERVICES LL	TELEPHONE	188.37
			GRAYBAR FINANCIAL SERVICES LL	TELEPHONE	226.05

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/10/2025	9510	GREAT LAKES TECHNOLOGY	GREAT LAKES TECHNOLOGY	USB ENCRYPTION	414.42
06/10/2025	9511	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	TURF BUILDER	19.99
			HOME DEPOT CREDIT SERVICES	WEED & GRASS KILLER	29.97
			HOME DEPOT CREDIT SERVICES	ELBOW COPPER TUBE, TRAPS, ADAPT	42.44
			HOME DEPOT CREDIT SERVICES	FILTRATION, CLEAN UP & RETURN	132.74
			HOME DEPOT CREDIT SERVICES	SWING REPAIR SUPPLIES	151.29
					25.52
06/10/2025	9512	JOHN SEKELY	JOHN SEKELY	REIMBURSEMENT FOR GAS	381.96
06/10/2025	9513	KADO JACKSON	KADO JACKSON	INSTRUCTOR FF1/FF2 CLASS	30.00
06/10/2025	9514	KARI SUNDBERG	KARI SUNDBERG	INSTRUCTOR FF1/FF2 CLASS	1,500.00
					3,000.00
06/10/2025	9515	LI'L WILLIES INC	LI'L WILLIES INC	CROWLEY PARK MAY - JUNE	175.00
			LI'L WILLIES INC	RIFLE RIVER REC MAY-JUNE	140.00
					315.00
06/10/2025	9516	MICHIGAN TOWNSHIP ASSOCIATION	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES	1,163.99
06/10/2025	9517	OFFICE CENTRAL	OFFICE CENTRAL	COPIES	7.20
06/10/2025	9518	OGEWAW COUNTY ROAD COMMISSION	OGEWAW COUNTY ROAD COMMISSION	MEMORIAL DAY BRINE	3,510.00
06/10/2025	9519	SEAN BOWERS	SEAN BOWERS	INSTRUCTOR FF1/FF2 CLASS	350.00
06/10/2025	9520	TD SERVICE LLC	TD SERVICE LLC	FERTILIZING, WEED, GRUB CONTRO	280.00
06/10/2025	9521	TONY BARNES	TONY BARNES	INSTRUCTOR FF1/FF2 CLASS	400.00
06/10/2025	9522	XEROX COPORATION	XEROX COPORATION	COPIERS & PRINT CHARGES	16.86
06/10/2025	9523	UNITED STATES TREASURY	UNITED STATES TREASURY	MARCH 2025 941 BALANCE	13.10
GENER TOTALS:					

Total of 20 Disbursements:

24,412.28

REPORT TOTALS:

Total of 31 Disbursements:

33,674.98

June 2025 Commissioner Report

I was absent for the March 27th meeting due to a back surgery and on May 1st because of a cancelled flight. I was able to review the meetings by YouTube.

The May 22nd meeting was postponed to May 29th, 5:30. There were five Thursdays in May.

Resolution to accept the Fiscal Year 2024 annual Audit Report. The County finished with a Fund Balance of \$424,000.00. The budget reductions over recent years are starting to show results.

The 2025 budget is on track. The 25 – 26 budget calendar has been approved and the process is starting. Elected officials and Department Heads have a June 30th deadline for their proposed budgets.

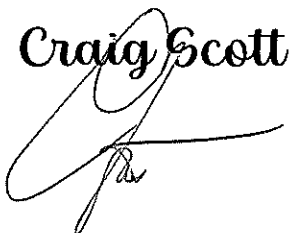
Adopted resolution to approve a 25% matching share for the Sheriff Marine Patrol State funding.


A member had to be removed from the County's Special Housing Advisory Committee. This must be done following a Special Hearing.


Adopted a resolution setting the "at will" employees holiday schedule. It follows the holiday schedule in the union employees contracts.


Commissioners have received reports from; the County's Medical Examiner, Transit Department and County Treasurer.

As always if you can't make a Commissioners meeting in person a "Zoom" connection can be found on the County's web page or you can watch all the meetings on "YouTube"

Craig Scott


Reply 

Reply all 

Forward 

June 2, 2025

Re: Library Board meeting

From: Kathy Shirey

To: Foster Township Board

Meeting Monday June 2 at 5 p.m. current budget was reviewed, amendments to be addressed at next meeting. Motion to accept the 2025-2026 FY budget was approved. Programs are being held, with new programs planned. Summer reading program will be starting up. Currently all departments are running smoothly.

K. Shirey

Board Rep

