

REGULAR BOARD MEETING
TUESDAY, JUNE 11, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, Brenner, McIntyre present.

Motion by Brenner, supported by VanGoethem, to approve May 14, 2024 Regular Board Meeting minutes, the motion carried.

Motion by Miller, supported by Brenner, to approve the closed meeting minutes for May 14, 2024; the motion carried.

Motion by Brenner, supported by Miller, to approve the May 29, 2024 Special Meeting minutes; the motion carried.

Treasurer report received and filed. Treasurer reported on the Michigan Class Investment, would like to invest township monies. The interest compounds monthly, interest rate currently is 5%. Tabled until July meeting.

Assessor report received and filed.

Sexton reported 2 trees at cemetery need to come down, 3 at the township hall and 5 at the Park. Supervisor will call Timber Mitt and Coastal Tree Service for bids.

Blight Officer reported one complaint on Strand; motel is working on cleaning up.

Commissioner report received and filed.

Motion by McIntyre, supported by Miller, to amend the ESO software price was \$1785.00 not \$1190.00; the motion carried

Motion by Brenner, supported by Shirey, to approve the purchase of 10 leather Front for new fire helmets, totaling \$429.00 plus shipping, Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

FOSTER TOWNSHIP REGULAR MEETING, JUNE 11, 2024

Discussion held on paying the Deputy Chief and other officers. Deputy Chief does reporting and medical reports. Currently there are no job descriptions. RJ was doing reports but has not taken the class to do medical reporting and is not interested in the class. Motion by Brenner, to remove RJ as Assistant Chief and give to Deputy Chief Logan DuPage, Roll call vote, Brenner, aye, Miller, nay, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 4 ayes, 1 nay. Same pay for assistant chief will begin in July for the position of Deputy Chief.

Ogemaw County EMS is paying liability for the ambulance being is licensed under EMS. A medical agreement was signed with EMS.

Motion by Brenner, supported by VanGoethem, to accept the quote \$999.00 from Northern Pines for lettering and reflective striping for the ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Shirey, supported by Brenner, to approve quote from Radio North LLC to purchase updated HERN channels to VHF radios for the ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by Shirey, to approve two-way radios for \$950.00 plus shipping for ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by VanGoethem, to purchase the Feniex remote spot light \$299.00 for ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Motion by Shirey, supported by Brenner, to approve quote from First Net for iphone/ipad for \$80.00 a month for ambulance; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

Fire Chief DuPage reported 11 runs for the month of May, 8 medical, two car accidents and 1 garage fire.

Library report received and filed.

Election Commission meeting will be July 9, 2024 at 6:50 p.m.

FOSTER TOWNSHIP REGULAR MEETING, JUNE 11, 2024

Supervisor reported EGLE inspected the transfer station and all is good. Supervisor reported talked to the insurance agent on repairs being done at the fire hall, it is up to the township board to decide.

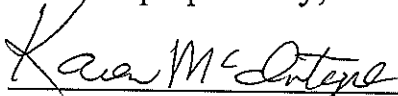
Motion by Brenner, supported by VanGoethem, to change Wednesday, dump hours to 10:00 a.m. to 2:00 p.m.; the motion carried.

Motion by Miller, supported by Brenner, to amend the Credit Card Use Policy Resolution from \$250.00 to \$1,000 for purchases; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried, 5 ayes, 0 nay.

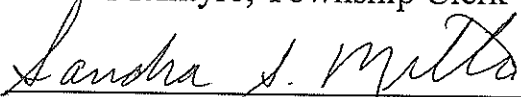
Motion by VanGoethem, supported by Shirey, to pay bills as presented; the motion carried.

Meeting adjourned at 8:08 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

06/11/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 05/31/2024
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	302,821.40
101-000-002.000	CASH-SAVINGS	246,401.99
101-000-002.003	EFT/UTILITIES CHECKING	5,661.96
TOTAL ASSETS		<u>554,885.35</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	118,240.98
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	64,814.75
TOTAL ASSETS		<u>183,055.73</u>
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	1,632.32
101-000-003.002	CD-CEMETERY	13,151.87
101-000-003.010	CD-PARK	6,105.22
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	52,019.48
		<u>72,908.89</u>

Foster Township Assessor Report- May/June 2024

- Balanced with Equalization for Summer Tax Bill Prep. Will begin on warrant in the next few days and have it signed for Treasurer prior to tax collection.
- Attended training on L-4029 form & have another training scheduled for tomorrow.
- Preliminary sales studies are being started.
- July Board of Review: July 16th, 2024 (nothing at this time)

Allison Thompson

6/11/2024

June 11, 2024

Commissioner Report

1. Authorize the allocation of \$10,000 to STING, money to come from the Opioid Settlement Fund. No general fund dollars used.
2. Resolution to appoint Maria Puranen to the Jury Board, following the resignation of Janice Fritz.
3. Resolution to purchase Cyber Liability Insurance from the Node International Corporation for \$11,153.00
4. New Director for Transit Department turned down hiring offer. Transit Committee will be resuming a search.
5. Amended meeting schedule; all commissioner meetings will be on Thursdays at 5:30pm at the Annex Building. Meetings are available live on Zoom or taped on YouTube.

Committee reports;

1. Parks and Recreation; Spaghetti Dinner Fundraiser at CLB for Deer Park was a success.
2. Airport; Annual Fly-In scheduled for Saturday, June 15th

June 3, 2024

To: Foster Township Board

From: Kathy Shirey

Re: WBDL board of trustees meeting

As most know the local millage requests were all voted down. The library did not pass by only 54 votes. The library board feels that we need to stress to the public the loss of funding is critically hurting services at the library. Penal fines are 50% down from last fiscal year and 20% reduction of regular funding. Taken with the rate of inflation over the last 3 years our income has decreased tremendously and expenses, as expected, continue to rise. It was with regret that it has been decided we will cut hours as of July 1 to M-T-Th-F from 9 to 5. We hope to hold off on any layoffs or program cuts. I would like to remind everyone also that the millage asked amounts to about \$25 per household. We will be again requesting a millage of .4 ml on the August primary. As to the current FY 24-25 budget, we are down approx. \$50, 000.

WEST BRANCH DISTRICT LIBRARY

Board of Trustees meeting

May 6, 2024

Call to order: VP S. Jennings called to order at 5:00 pm followed by the pledge of allegiance

Present: S.Jennings, S. Smith, T. Barnhart, D. Beamish, K. Kripli, K. Shirey, J. Sheridan

Absent: K. Michael, M. Durfee

Agenda: J. Sheridan requested addition to agenda. T. Barnhart motioned to approve the agenda with the addition of a resolution submitting millage proposal in August. Supported by S.Jennings. All in favor, passed.

Public comment: None

Board minutes: On file. Motion to accept minutes as presented made by T. Barnhart, supported by S. Smith, all in favor, motion passed

Bills to pay: Reviewed. Motion to pay bills made by T. Barnhart, supported by S. Smith, all in favor, motion passed.

Financials: Current month not available, end of March shows that we are on track. Next meeting will present budget amendments.

Correspondence: None

Old Business: Awaiting millage proposal vote

New Business: 1. G&H Lawn service contract. Motion to approve contract, with amended wording regarding mulching, made by S. Smith, supported by K. Kripli, all in favor, motion passed. 2. Proposed budget submitted to board members for review and comment. 3. Memorial Day closing discussed. Motion to close for Memorial Day holiday- May 25,26,27- made by K. Shirey, supported by S. Smith, all in favor, motion passed. 4. Resolution to proceed with millage request to be placed on the August primary if current millage fails. Roll call: Foster Twp, K. Shirey- yes; Edwards Twp, K. Kripli- yes; West Branch Twp, T. Barnhart-yes; Ogemaw Twp, S. Smith- yes; City of West Branch, S. Jennings-yes. Horton Twp-K. Michaels- absent.

Director's report: John reported on the month's activities.

Next meeting: June 3, 2024, 5 pm

Adjournment: By S. Jennings at 6:00 pm

Kathy Shirey, secretary

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES							
05/31/2024	EFT/U	896(E)	00029	AT&T	AT&T	TELEPHONE	132.70
05/31/2024	EFT/U	897(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL	109.34
05/31/2024	EFT/U	898(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	239.21
05/31/2024	EFT/U	899(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK	38.47
05/31/2024	EFT/U	900(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GARAGE	30.77
06/25/2024	EFT/U	901(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	356.53
06/25/2024	EFT/U	902(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	STREET LIGHTS	434.88
EFT/U TOTALS:							
Total of 7 Checks:							1,341.90
Less 0 Void Checks:							0.00
Total of 7 Disbursements:							1,341.90
Bank Fire FIRE DEPARTMENT CHECKING							
06/11/2024	Fire	2160	00459	AIRGAS USA, LLC	AIRGAS USA, LLC	OXYGEN	54.40
06/11/2024	Fire	2161	00409	DARYL DUPAGE	DARYL DUPAGE	ESO REIMB, AT&T PHONE & PO	2,009.44
06/11/2024	Fire	2162	00410	LEE BEDORE	LEE BEDORE	REPAIR 731	2,003.49
06/11/2024	Fire	2163	00490	WEBSTERGARNER, INC	WEBSTERGARNER, INC	PROPANE	610.11
06/11/2024	Fire	2164	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	FASTENERS	14.28
06/11/2024	Fire	2165	00341	WEX BANK	WEX BANK	FUEL	338.78
06/11/2024	Fire	2166	00341	WEX BANK	WEX BANK	GAS	199.78
FIRE TOTALS:							
Total of 7 Checks:							5,230.28
Less 1 Void Checks:							338.78
Total of 6 Disbursements:							4,891.50
Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND							
06/11/2024	FIREQ	1275	00409	DARYL DUPAGE	DARYL DUPAGE	PARTS FOR AMBULANCE	3,505.22
						HAZARDOUS MATERIAL BOOKS	784.10
Total of 2 Checks:							4,289.32
Less 0 Void Checks:							540.04
Total of 2 Disbursements:							3,749.28
Bank Gener GENERAL FUND CHECKING							
06/11/2024	Gener	8998	00322	ALLISON THOMPSON	ALLISON THOMPSON	FIELD WORK POST CARDS	265.00
06/11/2024	Gener	8999	00188	Brauning Excavating	Brauning Excavating	COMPACT ROLL OFF	280.00
06/11/2024	Gener	9000	00167	ELECTION SOURCE	ELECTION SOURCE	DELUXE VOTING BOOTH	231.25
06/11/2024	Gener	9001	00070	HOME DEPOT	HOME DEPOT	GASKETS, BOLTS, PAINT	55.64
06/11/2024	Gener	9002	00448	JOHN SEKELY	JOHN SEKELY	FUEL REIMBURSEMENT	60.00
06/11/2024	Gener	9003	00152	KATHY SHIREY	KATHY SHIREY	FIRE DEPT ONLINE WEBINAR	50.00
06/11/2024	Gener	9004	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	PARK	175.00

Check Date	Bank	Check	Vendor	Vendor Name	Invoice	Description	Amount
06/11/2024	Gener	9006	00109	OGENAW COUNTY ROAD COMM BRINE			3,510.00
06/11/2024	Gener	9007	00326	SCHULZE, OSWALD, MILLER & ARPA FILING			175.00
06/11/2024	Gener	9008	00238	STEVE BRENNER REIMBURSEMENT FOR INTERMAT			24.95
06/11/2024	Gener	9009	00134	XEROX COPORATION XEROX COPORATION			37.64
06/11/2024	Gener	9034	00468	GFL ENVIRONMENTAL TRASH REMOVAL			1,604.63
06/11/2024	Gener	9035	00487	GRAYBAR FINANCIAL SERVI GRAYBAR FINANCIAL SERVI PHONE SYSTEM			188.37

GENER TOTALS:

Total of 14 Checks:
 Less 0 Void Checks:

7,745.59
 0.00
 7,745.59

Total of 14 Disbursements:

REPORT TOTALS:

Total of 29 Checks:
 Less 0 Void Checks:

18,947.35
 0.00
 18,947.35

Total of 29 Disbursements:

8998 - 9035 LEFT = 18,455.13

Clerks Check Register
For Check Dates 06/01/2024 to 06/30/2024

Check Number	Name	Check Date	Pay Period End Date	Net
9010	AMMOND , JAMES T.	06/11/2024	06/30/2024	58.30
9011	BRENNER , STEVEN J.	06/11/2024	06/30/2024	178.66
9012	DELAND , RICHARD J.	06/11/2024	06/30/2024	103.79
9013	DUPAGE, DARYL P	06/11/2024	06/30/2024	430.65
9014	DUPAGE, LOGAN Q	06/11/2024	06/30/2024	166.83
9015	KECKSTEIN, TODD A	06/11/2024	06/30/2024	100.80
9016	KINSLER, PAUL D	06/11/2024	06/30/2024	228.14
9017	KOWALCZYK , KEVIN S.	06/11/2024	06/30/2024	184.20
9018	LEIBLER , SHANTEL D	06/11/2024	06/30/2024	109.56
9019	MCINTYRE , DWIGHT L.	06/11/2024	06/30/2024	104.52
9020	MCINTYRE , KAREN M	06/11/2024	06/30/2024	671.04
9021	MESKE, ROD	06/11/2024	06/30/2024	224.26
9022	MILLER , SANDRA S.	06/11/2024	06/30/2024	773.44
9023	MORRISH , EDWARD	06/11/2024	06/30/2024	740.40
9024	OWEN , GAVIN L.	06/11/2024	06/30/2024	88.46
9025	POPIELARZ , CASEY R	06/11/2024	06/30/2024	128.61
9026	REETZ, ROBERT G	06/11/2024	06/30/2024	31.28
9027	SCOTT, ZACHARY	06/11/2024	06/30/2024	126.09
9028	SEKELY, JOHN J	06/11/2024	06/30/2024	1,120.14
9029	SEKELY, ROXANNE L	06/11/2024	06/30/2024	326.17
9030	SHIREY , KATHLEEN E.	06/11/2024	06/30/2024	223.41
9031	THOMPSON , ALLISON N	06/11/2024	06/30/2024	1,393.66
9032	VANGOETHEM, COLLEEN M	06/11/2024	06/30/2024	790.03
EFT46	EFTPS,	06/11/2024		2,407.10
Total Checks: 24				10,709.54