

**REGULAR BOARD MEETING
TUESDAY, MARCH 12, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, McIntyre present, Shirey, Brenner absent

Treasurer report received and filed.

Blight Officer reported letters sent out to Motel and house on W. Rose City Road.

Commissioner report received and filed.

Fire Chief DuPage reported 8 medical runs and 1 wire down and 2 mutual aid runs to Rose City for the month of February.

Library report received and filed.

Motion by Miller, supported by VanGoethem, to approve the 5-year Assessor agreement beginning April 1, 2024, Roll call vote, VanGoethem, aye, Miller, aye, McIntyre, aye, the motion carried, 3 ayes, 2 absent.

Clerk explained the 3% raises to the board per MTA.

Budget hearing is scheduled for March 19, 2024 at 5 p.m.

Motion by Miller, supported by VanGoethem, to Amend the General Fund and Fire Dept budget as presented; Roll call vote, VanGoethem, aye, Miller, aye, McIntyre, aye, the motion carried, 3 ayes, 2 absent.

Motion by Miller, supported by McIntyre, to put a taxpayer's payment Lockbox on the south side of the hall, the motion carried.

Motion by Miller, supported by VanGoethem, to pay bills as presented, the motion carried.

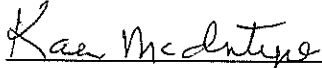
Motion by Miller, supported by VanGoethem, to purchase color trash bags for cleanup day April 6-7 Don Klinger is organizing the cleanup. Residents to call Don 989-619-0880 if you want to participate.

FOSTER TOWNSHIP REGULAR MEETING, MARCH 12, 2024

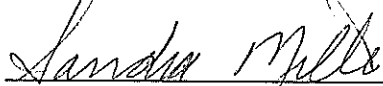
John Sekely asked the board to get the old lawn equipment repaired and sell, monies going back to the township. John asked to purchase a backpack blower not to exceed \$800.00, Motion by McIntyre, supported by Miller, Roll call vote, VanGoethem, aye, Miller, aye, McIntyre, aye, the motion carried, 3 ayes, 2 absent.

Meeting adjourned at 7:18 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

03/12/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	END BALANCE 03/31/2024
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Fund 101 - GENERAL OPERATING FUND

Assets			
101-000-001.000	CASH-CHECKING		334,904.52
101-000-002.000	CASH-SAVINGS		101,891.20
101-000-002.003	EFT/UTILITIES CHECKING		7,232.80
TOTAL ASSETS			<u>444,028.52</u>

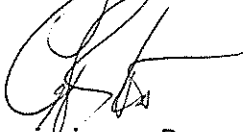
Fund 206 - FIRE FUND

Assets			
206-000-001.000	CASH-CHECKING		189,796.51
206-000-004.000	FIRE EQUIPMENT FUND CHECKING		66,314.17
TOTAL ASSETS			<u>256,110.68</u>

Fund 703 - CURRENT TAX COLLECTION FUND

Assets			
101-000-003.000	MAINTENANCE FUND CASH SAVINGS		51,442.63
101-000-003.002	CD-CEMETERY		13,151.87
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B		52,019.48
			<u>116,613.98</u>

March 12, 2024



Commissioner Report

1. The Sheriff has an opening for Deputy and he requested to fill the position. The commissioners were all in favor.
2. The Corrections Department has started billing for "Room and Board" from Sentenced inmates at the rate of \$20.00 per day.
3. Gary Klacking was re-appointed to the Ausable Valley Mental Health board for a three year term.
4. Resolution to authorize a budget adjustment of \$3000 from the Contingency line to printing and publishing for educational documents, explaining the tax increment millage question (the Headlee Rollback)

Committee reports;

1. Parks and Recreation; Wednesday meeting, Roof almost done
2. Airport; Budget presented
3. Road Commission; Unable to attend

April 1, 2024

To: Foster Township Board

From: Kathy Shirey, library Rep

Re: Library meeting March 4, 2024

Budget is tight but being managed well. A beginning painting class was held and well attended. There was also the start of a new book club, The True Crime book club with a lot of interested patrons.

The millage proposal is proceeding, pamphlets will be distributed at the library and other information will be posted. The very simple reason is with the decrease of penal fines over the years we have lost $\frac{1}{4}$ of our funding and an alternate source is greatly needed. In 2019 that funding was \$119,000.00 and our last check was \$56,000.

WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

FEBRUARY 5, 2024

Members present: M. Durfee, S. Jennings, T. Barnhart, S. Smith, K. Michael, K. Glasser, K. Shirey and director J. Sheridan. **Absent:** K. Kripli, J. Headings, d. Beamish

K. Michael called the meeting to order at 5:00 p.m. with the pledge of allegiance following.

Agenda: K. Shirey made a motion to accept agenda as presented, supported by T. Barnhart, all in favor. Passed

Audit report was presented by Tyler Watters, CPA. A clean opinion was given, no problems. He did state that we are in good financial condition considering the loss of income. He felt that our director is doing a great job managing to keep the library afloat.

Public comment: none

Board minutes: on file. motion to accept previous meeting minutes made by K Michael, supported by S. Jennings, all in favor, motion passed

Bills to pay: J. Sheridan reviewed the bills, bills total \$11,476.64. Motion to pay bills made by T. Barnhart, supported by S. Smith, all in favor, motion passed.

Financials: Next month budget amendments will need to be addressed but at that time we will have Jan and Feb figures. director reported he is going to have accountant add line item for "the Friends" expenditures.

Correspondence: CD maturity is coming due soon. Will plan on renewing, John will ck interest rates

Old Business: The appeals court found in our favor and West Branch township will be paying us the money the court demanded, and we were notified we will get the reimbursement of millage monies by March 24. We will be going forward with some very needed electrical improvements in the front desk area.

New Business: 1. The millage committee met to review millage wording. John reported that a .4 mil will generate \$172.628 according to Randy Booth. The election is planned for May 7. Our attorney recommended a couple changes, and we will get them submitted before the deadline. In case of a failed result K. Michael made the motion to give John the authority to refile the millage request immediately as the filing dates will be tight. Supported by S. Jennings, all in favor, motion passed. 2. Some discussion was held about temporary closing Saturdays due to low attendance and cutting costs. A motion by K. Michael to revisit hours at a later date, T. Barnhart supported, all in favor. motion passed. T. Barnhart reported on an MLA online meeting for Trustees.

Director's Report: on file. John reported the highlights of the last month.

Next meeting will be March 4, 2024, 5:00 p.m.

Meeting adjourned by K. Michael at 6:05 p.m.

Kathy Shirey, secretary

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES							
02/28/2024	EFT/U	867(E)	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRANSFER STATION	966.32
03/05/2024	EFT/U	868(E)	00029	AT&T	AT&T	PHONE	133.65
03/05/2024	EFT/U	869(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	GARAGE	31.38
03/05/2024	EFT/U	870(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	219.76
03/05/2024	EFT/U	871(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL	113.80
03/05/2024	EFT/U	872(E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	COPIER	31.77
03/05/2024	EFT/U	873(E)	00134	XEROX CORPORATION	XEROX CORPORATION	TRASH REMOVAL	37.64
03/05/2024	EFT/U	874(E)	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	FUEL	279.86
03/05/2024	EFT/U	875(E)	00341	WEX BANK	WEX BANK		67.03
EFT/U TOTALS:							
Total of 9 Checks:							1,881.21
Less 0 Void Checks:							0.00
Total of 9 Disbursements:							1,881.21
Bank Fire FIRE DEPARTMENT CHECKING							
03/12/2024	Fire	2134	00019	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	ADAPTER, PVC PIPE	127.61
03/12/2024	Fire	2135	00402	WEST BRANCH NAPA	WEST BRANCH NAPA	RED CLEAN LENS	13.98
03/12/2024	Fire	2136	00409	DARYL DUPAGE	DARYL DUPAGE	FUEL	122.72
FIRE TOTALS:							
Total of 3 Checks:							264.31
Less 0 Void Checks:							0.00
Total of 3 Disbursements:							264.31
Bank Gener GENERAL FUND CHECKING							
03/12/2024	Gener	8877	00377	BILL MEIER	BILL MEIER	SAND FOR TRANSFER STATION	85.00
03/12/2024	Gener	8878	00292	DAVID BALL	DAVID BALL	MILEAGE FOR BOARD OF REVIE	20.77
03/12/2024	Gener	8879	00493	DWIGHT MCINTYRE	DWIGHT MCINTYRE	MILEAGE TO COURTHOUSE/TRAI	42.06
03/12/2024	Gener	8880	00258	Edward Miller	Edward Miller	MILEAGE FOR ELECTION TRAIN	12.06
03/12/2024	Gener	8881	00085	KAREN MCINTYRE	KAREN MCINTYRE	MILEAGE/SUPPLIES FOR ELECT	126.61
03/12/2024	Gener	8882	00300	RICK LEIBLER	RICK LEIBLER	ACCOUNTING SERVICES	295.81
03/12/2024	Gener	8883	00326	SCHULZE,OSWALD,MILLER&	SCHULZE,OSWALD,MILLER&	MILEAGE TO HALL ELECTION N	485.00
03/12/2024	Gener	8884	00202	SHANTEL LEIBLER	SHANTEL LEIBLER	ELECTION TRAINING/INSPECTO	12.06
03/12/2024	Gener	8885	00435	SHARON BLACK	SHARON BLACK	BOARD OF REVIEW MILEAGE	255.81
03/12/2024	Gener	8886	00258	Edward Miller	Edward Miller	BOARD OF REVIEW MILEAGE FO	20.77
03/12/2024	Gener	8887	00276	James Badelt	James Badelt	FAUCET AERATOR	20.77
03/12/2024	Gener	8919	00070	HOME DEPOT	HOME DEPOT		16.92
GENER TOTALS:							
Total of 12 Checks:							1,353.64
Less 0 Void Checks:							0.00
Total of 12 Disbursements:							1,353.64
REPORT TOTALS:							
Total of 24 Checks:							3,499.16
Less 0 Void Checks:							0.00

chk 8917-8918 - VOIDED
2/139 VOID EP

180
264.31
4443

03/05/2024 04:11 PM

User: KAREN

DB: Foster Twp

CHECK REGISTER FOR FOSTER TOWNSHIP

CHECK DATE FROM 02/28/2024 - 03/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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Total of 24 Disbursements:

3,499.16

Clerks Check Register

For Check Dates 03/01/2024 to 03/31/2024

Check Number	Check Name	Check Date	Pay Period	End Date	Net
EFT43	EFTPS,	03/13/2024	03/31/2024	03/31/2024	3,160.53
8888	AMMOND, JAMES T.	03/12/2024	03/31/2024	03/31/2024	61.94
8889	BADELT, JAMES D	03/12/2024	03/31/2024	03/31/2024	303.16
8890	BALL, DAVID B	03/12/2024	03/31/2024	03/31/2024	91.06
8891	BRENNER, STEVEN J.	03/12/2024	03/31/2024	03/31/2024	173.46
8892	DELAND, RICHARD J.	03/12/2024	03/31/2024	03/31/2024	211.53
8893	DOUTRE, MARGARET A	03/12/2024	03/31/2024	03/31/2024	330.48
8894	DUPAGE, DARYL P	03/12/2024	03/31/2024	03/31/2024	330.48
8895	DUPAGE, LOGAN Q	03/12/2024	03/31/2024	03/31/2024	635.71
8896	KECKSTEIN, TODD A	03/12/2024	03/31/2024	03/31/2024	330.19
8897	KINSLER, PAUL D	03/12/2024	03/31/2024	03/31/2024	281.52
8898	KOWALCZYK, KEVIN S.	03/12/2024	03/31/2024	03/31/2024	184.66
8899	LEIBLER, SHANTAL D	03/12/2024	03/31/2024	03/31/2024	246.77
8900	MCFADDEN, KENNETH P	03/12/2024	03/31/2024	03/31/2024	359.86
8901	MCINTYRE, DWIGHT L.	03/12/2024	03/31/2024	03/31/2024	48.39
8902	MCINTYRE, KAREN M	03/12/2024	03/31/2024	03/31/2024	127.90
8903	MESKE, ROD	03/12/2024	03/31/2024	03/31/2024	1,442.47
8904	MILLER, EDWARD J	03/12/2024	03/31/2024	03/31/2024	550.25
8905	MILLER, SANDRA S.	03/12/2024	03/31/2024	03/31/2024	505.58
8906	MORRISH, EDWARD	03/12/2024	03/31/2024	03/31/2024	880.66
8907	OWEN, GAVIN L.	03/12/2024	03/31/2024	03/31/2024	410.05
8908	POPIELARZ, CASEY R	03/12/2024	03/31/2024	03/31/2024	171.23
8909	REETZ, ROBERT G	03/12/2024	03/31/2024	03/31/2024	114.70
8910	SAVOIC, GREGORY A	03/12/2024	03/31/2024	03/31/2024	69.51
8911	SCOTT, ZACHARY	03/12/2024	03/31/2024	03/31/2024	93.84
8912	SEKELY, JOHN J	03/12/2024	03/31/2024	03/31/2024	218.97
8913	SEKELY, ROXANNE L	03/12/2024	03/31/2024	03/31/2024	277.47
8914	SHIREY, KATHLEEN E.	03/12/2024	03/31/2024	03/31/2024	261.49
8915	THOMPSON, ALLISON N	03/12/2024	03/31/2024	03/31/2024	260.35
8916	VANGOETHEM, COLLEEN M	03/12/2024	03/31/2024	03/31/2024	1,256.98
Total Checks: 30					788.74
					13,849.45

588111-2416 - 15.203.07