

**REGULAR BOARD MEETING
TUESDAY, APRIL 9, 2024, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, VanGoethem, Shirey, Brenner, McIntyre present.

Election Commission meeting held at 7:00 p.m. Clerk, presented to the Election Commission list of Election Inspectors for the May 7, 2024 election. Motion by Miller, supported by VanGoethem to appoint the Election Inspectors as presented; motion carried.

Motion by Miller, to approve the March 12, 2024 Regular Board Meeting minutes, supported by VanGoethem, the motion carried.

Motion by VanGoethem, to approve the Budget Hearing Meeting minutes, supported by Miller, the motion carried.

Equalization Director Randy Booth explained the Headlee over ride millage the county is asking for 8.5 mills, 1.0 mill to the townships and 0.3 to Intermediate School Districts, the county will receive 7.2 mills.

Website to check is **www.ocmi.us**

Motion by Brenner, supported by VanGoethem, to approve the Land Division Intergovernmental Agreement for The Transfer of Authority to Approve or Disapprove Land Division; Roll call vote, Brenner, aye, Miller, aye, VanGoethem, aye, Shirey, aye, McIntyre, aye, the motion carried 5 ayes, 0 nay.

Treasurer report received and filed.

Assessor report received and filed. Assessor asked for 500 Field Work Postcards from Kent Communications total approximately \$300.00. Motion by Shirey, supported by Brenner, to purchase the post cards, the motion carried

Blight Officer reported letters sent out to house on Paymar Lane, Rose City Road. The Motel cleanup is supposed to be finished by April 19, 2024.

Fire Chief DuPage reported 5 medical runs, 80 people were at the Easter party. Fire department proposals tabled until May meeting.

FOSTER TOWNSHIP REGULAR MEETING, APRIL 9, 2024

Clerk reported that an email went to the board on the expenses of the fire department totaling \$1250.51 payable to the Chief. The Chief was asked not to make any purchases except for an emergency and to contact Sandi or Clerk, between his credit card and other expenses purchased in March makes our closing budget for the year not balanced. My opinion was to pull the charge card and do purchase orders to keep expenses in line.

Chief responded these purchases were approved in May 2023.

Supervisor reported that the Fire Department is under the Township Governing body and out of state trips need prior authorization by the Supervisor or Clerk.

Motion by Brenner, supported by Shirey, to approve the \$1250.51 bills payable to Chief, the motion carried.

Lil Willies will put porta potty in the park May 1, 2024

West Branch Library is asking for 4/10 of a mill for six years.

Motion by Brenner, supported by Shirey, to brine continuous solid double pass application for the 3 summer holidays this year. The motion carried.

Motion by Brenner, supported by Miller, to approve the Brine Application for 2024, the motion carried.

Motion by VanGoethem, supported by Miller, to approve the 2024 Audit Agreement from Schulze, Oswald Miller and Edwards; Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, McIntyre, aye, Brenner, aye, the motion carried, 5 ayes, 0 nay.

Motion by Miller, supported by McIntyre, to purchase the BSA Cash Receipting program for the Treasurer, Roll call vote, Shirey, aye, VanGoethem, aye, Miller, aye, McIntyre, aye, Brenner, aye, the motion carried, 5 ayes, 0 nay.

Motion by Brenner, supported by VanGoethem, to pay bills as presented, the motion carried.

Don Klingler reported 37 people showed up for the community clean up. They filled two dumpsters. Food drinks, and raffles were donated and appreciated. He thanked the Township Board for the purchase of the bags, and all the people that showed up to help. Don would like to do the clean up again next year and asked

FOSTER TOWNSHIP REGULAR MEETING, APRIL 9, 2024

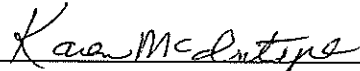
the Township Board if they would purchase the pickers and bags. Don thanked the transfer station attendants for working extra hours. The board thanked him for organizing the community clean up.

Dean Coleman announced his candidacy for Township Supervisor.
Bob Kaseman announced his candidacy for Township Trustee.

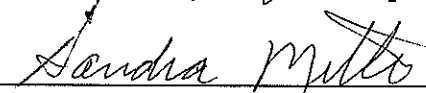
Don Klingler suggested going out for a bond for a new Fire Department building. The cement walls are cracking and the hall needs many repairs.

Meeting adjourned at 7:56 p.m.

Minutes prepared by,



Karen McIntyre, Township Clerk



Approved by Supervisor, Sandra Miller

ELECTION INSPECTORS
May 7, 2024

Shantel Leibler-Chair
Rick Leibler
Peggy Doutre
Roxanne Sekely
Dwight McIntyre

RECEIVING BOARD
Roxanne Sekely
Dwight McIntyre

04/09/2024

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	END BALANCE 04/30/2024
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	412,579.02
101-000-002.000	CASH-SAVINGS	102,051.49
101-000-002.003	EFT/UTILITIES CHECKING	2,829.52
TOTAL ASSETS		<u>517,460.03</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	110,689.28
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	65,219.50
TOTAL ASSETS		<u>175,908.78</u> <i>412.00</i>
Fund 703 - CURRENT TAX COLLECTION FUND		
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,442.63
101-000-003.002	CD-CEMETERY	13,151.87
101-000-003.010	CD-PARK	6,105.22
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	52,019.48
TOTAL ASSETS		<u>122,719.20</u>

Foster Township Assessor Report-

March/April 2024

- March Board of Review 2024 was successful.
- The Assessment Roll, and all required reports and forms, were turned over from the Board of Review/Assessor to Ogemaw County. The County Commissioners will review the assessment levels across the county to ensure that they were spread equitably for each class of property. I have received the green light from Equalization that we balanced and I rolled over Township database and began working on 2025 assessment roll.
- Fieldwork preparation has begun.
- Starting the work roll for 2025.

Allison Thompson

4/9/2024

Check Date	Bank	Check	Vendor Name	Invoice Vendor	Description	Amount
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Bank EFT/U EFT/UTILITIES						
04/04/2024	EFT/U	879 (E)	AT&T	AT&T	TELEPHONE	133.65
04/04/2024	EFT/U	880 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	TWP HALL	119.65
04/04/2024	EFT/U	881 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK	31.02
04/04/2024	EFT/U	882 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY		30.88
04/04/2024	EFT/U	883 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	FIRE HALL	240.40
04/09/2024	EFT/U	884 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	MARCH BILLING	396.04
04/09/2024	EFT/U	885 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	MARCH BILLING	328.72

EFT/U TOTALS:
 Total of 7 Checks: 1,280.36
 Less 0 Void Checks: 0.00
 Total of 7 Disbursements: 1,280.36

Bank Fire FIRE DEPARTMENT CHECKING						
04/09/2024	Fire	2140	DARYL DUPAGE	DARYL DUPAGE	CELL PAGING REIMB AND POIN	239.00
04/09/2024	Fire	2141	MICHIGAN RESCUE CONCEPT	MICHIGAN RESCUE CONCEPT	ICE RESCUE TRAINING	9,446.71
04/09/2024	Fire	2142	RANDY J. VANDENBOOM	RANDY J. VANDENBOOM	CHIMNEY FIRE SUPPRESSION C	165.00
04/09/2024	Fire	2143	WEBSTERGARNER, INC	WEBSTERGARNER, INC	PROPANE	462.03
04/09/2024	Fire	2144	WEST BRANCH ACE HARDWAR	WEST BRANCH ACE HARDWAR	PAINT TRAY STEHL EQUIPMENT	76.61
04/09/2024	Fire	2145	WEST BRANCH NAPA	WEST BRANCH NAPA	HEADLAMPS, HEADLIGHTS, CLE	631.58
04/09/2024	Fire	2146	WEX BANK	WEX BANK	FUEL	197.45
04/09/2024	Fire	2148	DARYL DUPAGE	DARYL DUPAGE	LODGING AND FUEL	247.99

FIRE TOTALS:
 Total of 8 Checks: 11,466.37
 Less 0 Void Checks: 0.00
 Total of 8 Disbursements: 11,466.37

Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND						
04/09/2024	FIREQ	1271	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	ERASER PADS BRAKE CLEANER	149.38

FIREQ TOTALS:
 Total of 1 Checks: 149.38
 Less 0 Void Checks: 0.00
 Total of 1 Disbursements: 149.38

Bank Gener GENERAL FUND CHECKING						
04/09/2024	Gener	8945	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH PICKUP	775.61
04/09/2024	Gener	8946	JOHN SEKELY	JOHN SEKELY	REIMBURSEMENT FOR MONUMENT	360.00
04/09/2024	Gener	8947	XEROX COPORATON	XEROX COPORATON	COPIER USAGE	37.64
04/09/2024	Gener	8948	GRAYBAR FINANCIAL SERVI	GRAYBAR FINANCIAL SERVI	LEASE ON TELEPHONE-MAR-APRI	395.58
04/09/2024	Gener	8949	SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	PRECINCT KIT	57.93

GENER TOTALS:
 Total of 5 Checks: 1,626.76
 Less 0 Void Checks: 0.00
 Total of 5 Disbursements: 1,626.76

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
REPORT TOTALS:							
Total of 21 Checks:							14,522.87
Less 0 Void Checks:							0.00
Total of 21 Disbursements:							14,522.87

Clerks Check Register
For Check Dates 04/01/2024 to 04/30/2024

Check Number	Name	Check Date	Pay Period End Date	Net
8921	AMMOND , JAMES T.	04/09/2024	04/30/2024	51.01
8922	BRENNER , STEVEN J.	04/09/2024	04/30/2024	133.89
8923	DELAND , RICHARD J.	04/09/2024	04/30/2024	46.77
8924	DUPAGE, DARYL P	04/09/2024	04/30/2024	298.59
8925	DUPAGE, LOGAN Q	04/09/2024	04/30/2024	118.16
8926	KECKSTEIN, TODD A	04/09/2024	04/30/2024	69.51
8927	KINSLER, PAUL D	04/09/2024	04/30/2024	190.12
8928	KOWALCZYK , KEVIN S.	04/09/2024	04/30/2024	118.18
8929	LEIBLER , SHANTEL D	04/09/2024	04/30/2024	109.55
8930	MCFADDEN , KENNETH P	04/09/2024	04/30/2024	49.83
8931	MCINTYRE , DWIGHT L.	04/09/2024	04/30/2024	104.50
8932	MCINTYRE , KAREN M	04/09/2024	04/30/2024	786.04
8933	MESKE, ROD	04/09/2024	04/30/2024	132.16
8934	MILLER , SANDRA S.	04/09/2024	04/30/2024	773.44
8935	MORRISH , EDWARD	04/09/2024	04/30/2024	605.33
8936	OWEN , GAVIN L.	04/09/2024	04/30/2024	109.30
8937	POPIELARZ , CASEY R	04/09/2024	04/30/2024	41.72
8938	REETZ, ROBERT G	04/09/2024	04/30/2024	27.81
8939	SCOTT, ZACHARY	04/09/2024	04/30/2024	417.06
8940	SEKELY, JOHN J	04/09/2024	04/30/2024	610.06
8941	SEKELY, ROXANNE L	04/09/2024	04/30/2024	48.14
8942	SHIREY , KATHLEEN E.	04/09/2024	04/30/2024	133.90
8943	THOMPSON , ALLISON N	04/09/2024	04/30/2024	1,631.66
8944	VANGOETHEM, COLLEEN M	04/09/2024	04/30/2024	790.03
EFT44	EFTPS,	04/09/2024		1,807.56
Total Checks: 25				9,204.32

8921 - 8949 10831.08