

**FOSTER TOWNSHIP REGULAR BOARD MEETING MINUTES**  
**MARCH 11, 2025**  
**1968 CLEAR LAKE ROAD, WEST BRANCH, MI 48661**

Supervisor Coleman called the meeting to order with the pledge to the flag at 6:00 p.m.

Present: Supervisor Coleman, Treasurer VanGoethem, Clerk Cooper, Trustee Kaseman. Absent: Trustee Shirey.

Regular Meeting Minutes and Closed Session Meeting Minutes from the February 10, 2025 meeting were reviewed. Motion was made by VanGoethem to approve minutes as submitted. Seconded by Coleman. Motion carried.

Treasurer's Report received and filed with the Clerk. Treasurer reported General Fund \$579,145.05, Fire Department \$230,558.57, CD \$75,117.79.

Resolution 25-5 Addition of Michigan Cooperative. Motion was made by Cooper. Seconded by Coleman. Rollcall: Coleman-yes, Kaseman-yes, VanGoethem-yes, Cooper-yes. Motion carried.

Public Comment

Confirmation Verizon cell tower has been approved will be at the transfer station.

Sexton

John reported no burials in February and one so far in the month of March.

Commissioners Report

The County Commissioner report was given by Craig Scott and filed with the Clerk.

Foster Township Fire Department

Chief DuPage reported 1 vehicle accident, 1 carbon dioxide, 4 medical runs and 3 mutual aids to EMS.

Michigan Mutual aid Box Alarm System Agreement. Motion was made by Cooper. Seconded by Kaseman. Ayes: Cooper, VanGoethem, Kaseman, Coleman. Absent: Shirey. Motion carried.

Sale of 1990 fire truck to not be less than \$18,000.00 to vendor coming in from Washington. Motion was made by Kaseman. Seconded by Coleman. Ayes: Cooper, VanGoethem, Kaseman, Coleman. Absent: Shirey. Motion carried.

Purchase of 2004 American LaFrance Freightliner 4x4 Commercial Pumper. Motion made to place security deposit on vehicle to not exceed \$2,500.00 and fly one person from Fire Department to Colorado to inspect the vehicle with expenses to not exceed \$500.00. New vehicle cannot be purchased until 2025/2026 fiscal year. Motion was made by Cooper. Seconded by Kaseman. Rollcall: Kaseman-yes, Coleman-yes, VanGoethem-yes, Cooper-yes. Motion carried.

Fire Department new hire request to be reviewed and further discussed at April's meeting.

Primer Pump, Pump shift, air and ball valve to be repaired to not exceed \$1,000.00.

Foam Insulation bids reviewed for Fire Hall. Bid accepted from Nick Tibbetts with Foam Home for \$15,738.00 to be completed in the new fiscal year. Motion was made by Coleman. Seconded by Kaseman. Ayes: Cooper, VanGoethem, Kaseman, Coleman. Motion carried.

#### Unfinished Business

Reviewed total funds spent to the attorney regarding Losey Property. Board will be moving forward with decisions.

#### New Business

Clerk presented quarterly budget adjustments. Motion was made by Coleman. Seconded by VanGoethem. Ayes: Cooper, VanGoethem, Kaseman, Coleman. Motion carried.

Township trash day. Supplies will be purchased to not exceed \$350.00. Motion was made by Cooper. Seconded by Kaseman. Ayes: Cooper, VanGoethem, Kaseman, Coleman. Motion carried.

Dump Day will be the fourth Saturday in June from 8:00 a.m. to 2:00 p.m.

Resolution 25-4 Earned Sick Time Act. Motion was made by Coleman. Seconded by VanGoethem. Ayes: Coleman-yes, Kaseman-yes, VanGoethem-yes, Cooper-yes. Motion carried.

Spring and Fall lawn maintenance ad will be placed for bids to review at the next meeting.

Clerk stated bills were \$28,458.20. Motion was made by VanGoethem. Seconded by Coleman. Rollcall: VanGoethem-yes, Kaseman-yes, Coleman-yes, Cooper-yes. Motion carried.

Cost Recovery payment discussed additional bill will be sent to resident by Chief DuPage.

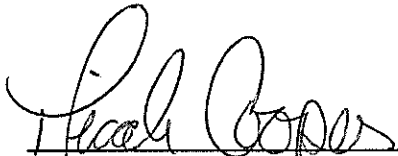
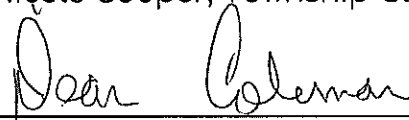
Public Comment

EDC discussed opportunities and trainings they provide to residents and businesses.

Supervisor will contact Road Commission regarding signs for the Transfer Station.

Shed trim and siding needs repairs. John is donating siding and the township will pay for the trim supplies plus labor..Motion was made by VanGoethem. Seconded by Kaseman.Ayes: Coleman-yes, Kaseman-yes, VanGoethem-yes, Cooper-yes. Motion carried.

Motion to adjourn by Cooper.Seconded by Kaseman.  
Meeting adjourned at 7:02 p.m.

  
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Nicole Cooper, Township Clerk  
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Approved by Supervisor, Dean Coleman

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**FOSTER TOWNSHIP BOARD AGENDA**  
**March 11, 2025**

6:00 PM Board Meeting called to order. **TURN ALL CELL PHONES OFF**

Pledge

Roll Call:

Clerk: Previous Minutes:

Treasurer's Report:

**\*\*1<sup>st</sup> Public Comment:**

Assessor's Report:

Sexton Report:

Blight Officer Report:

Commissioner's Report:

Fire Department: See attached list.

Park & Recreation: Closed

Library:

Unfinished business: Losey Property.

New Business:

Budget Adjustments

Correspondence:

Trash pickup day / sticks

Free dump day

Resolution sick time

Budget adjustments

Michigan Class Resolution (needs a number)

Lawn mowing bids. To be discussed.

Cell Tower was approved. **No build date yet**

Pay Bills:

**\*\*Public Comment:**

Motion to adjourn:

Board reserves the right to amend agenda as needed.

**\*\* Limited to 3 minutes.**

03/10/2025

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP  
PERIOD ENDING 03/31/2025

END BALANCE  
03/31/2025

GL NUMBER                      DESCRIPTION  
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Fund 101 - GENERAL OPERATING FUND

Assets

101-000-001.000	CASH-CHECKING	325,033.95
101-000-002.000	CASH-SAVINGS	249,415.76
101-000-002.003	EFT/UTILITIES CHECKING	4,695.34
TOTAL ASSETS		<u>579,145.05</u>

Fund 206 - FIRE FUND

Assets

206-000-001.000	CASH-CHECKING	185,469.35
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	45,089.22
TOTAL ASSETS		<u>230,558.57</u>

101-000-003.002	CD-CEMETERY	14,045.94
101-000-003.010	CD-PARK	6,364.58
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	54,707.27
TOTAL ASSETS		<u>75,117.79</u>

## February Commissioner Report

New Animal Control Officer, Bob Forsyth. He's got some training to complete before doing it solo.

Mike Bowers, the County Emergency Manager is working on a couple of grants for; Auxiliary Tower equipment and hand held radios. These will be paid by Homeland Security grants

Accept one bid for remodeling the Sheriff's office, Miller Construction \$13,174.00 with a contingency estimate of \$1317.40 totaling \$14,491.40

Opened two bids for Medical Examiner Service, more discussion coming about that. Mid-Michigan Medical Examiner Group and WMU School of Medicine

Ratified contract with the Deputies union last week.

Craig Scott

A handwritten signature in black ink, appearing to be 'CS', written over the printed name 'Craig Scott'.

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
<b>Bank EFT/U EFT/UTILITIES</b>					
03/11/2025	939 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK TWP HALL GARAGE ELECTRICITY STREET LIGHTS	28.28 128.97 30.41 174.18 380.49 <u>742.33</u>
03/11/2025	940 (E)	ELECTION SOURCE	ELECTION SOURCE	ELECTION SUPPLIES - HAVA	335.68
03/11/2025	941 (E)	WEBSTERGARNER, INC	WEBSTERGARNER, INC	PROPANE/SERV FEE	471.59
03/11/2025	942 (E)	WEX BANK	WEX BANK	FUEL	71.82
03/11/2025	943 (E)	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHTS	410.20
03/11/2025	944 (E)	AT&T	AT&T	TELEPHONE	138.88
<b>EFT/U TOTALS:</b>					
Total of 6 Disbursements:					2,170.50
<b>Bank Fire FIRE DEPARTMENT CHECKING</b>					
03/11/2025	2234	AIRGAS USA, LLC	AIRGAS USA, LLC	RENTAL OF CYCLINDER	55.80
03/11/2025	2235	AT&T MOBILITY	AT&T MOBILITY	PHONE / IPAD SERVICE	83.79
03/11/2025	2236	COOL THREADS EMBROIDERY	COOL THREADS EMBROIDERY	PANTJOB SHIRT	270.97
03/11/2025	2237	WEBSTERGARNER, INC	WEBSTERGARNER, INC	PROPANE	439.80
03/11/2025	2238	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	HEATER CORE	44.29
03/11/2025	2239	WEST BRANCH NAPA	WEST BRANCH AUTOMOTIVE	INTERSTATE 12-VOLT	322.28
03/11/2025	2239	WEST BRANCH NAPA	WEST BRANCH NAPA	GRO CONNECT/DUPLEX	366.57
<b>FIRE TOTALS:</b>					
Total of 6 Disbursements:					1,241.94
<b>Bank Gener GENERAL FUND CHECKING</b>					
03/11/2025	9386	Brauning Excavating	Brauning Excavating	COMPACT ROLLOFFS/MOVE SNOW	360.00
03/11/2025	9387	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	PUBLIC NOTICE BUDGET HEARING	50.80
03/11/2025	9388	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	PUBLIC NOTICE BOARD OF REVIEW	19.69
03/11/2025	9389	DOMINION VOTING SYSTEMS INC	DOMINION VOTING SYSTEMS INC	BALLOT PRINTER - HAVA GRANT	575.00
03/11/2025	9390	ELECTION SOURCE	ELECTION SOURCE	ICP/ ICX ANNUAL MAINTENANCE	385.00
03/11/2025	9391	FOSTER TOWNSHIP	FOSTER TOWNSHIP	DNR PILT MONIES RECEIVED	13,878.96
03/11/2025	9392	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL & ROLL OFFS	2,886.67
03/11/2025	9393	GRAYBAR FINANCIAL SERVICES LL	GRAYBAR FINANCIAL SERVICES LL	TELEPHONE	188.37
03/11/2025	9394	SCHULZE, OSWALD, MILLER & EDWARD	SCHULZE, OSWALD, MILLER & EDWARD	YEAR END REPORTS, W-2	485.00
03/11/2025	9395	TRIPLE T FENCE COMPANY	TRIPLE T FENCE COMPANY	SNOW REMOVAL	760.00
03/11/2025	9396	XEROX COPORATION	XEROX COPORATION	PRINT CHARGES	26.29
03/11/2025	9397	MTA-OGEWAW COUNTY CHAPTER	MTA-OGEWAW COUNTY CHAPTER	ANNUAL CHAPTER FEE	100.00
03/11/2025	9398	ROSS HOLCOMB	ROSS HOLCOMB	BURIAL	800.00
03/11/2025	9399	SMITH BOVILL PC	SMITH BOVILL PC	PROFESSIONAL SERVICES	2,249.98
03/11/2025	9400	TRIPLE T FENCE COMPANY	TRIPLE T FENCE COMPANY	SNOW REMOVAL	2,280.00