

**FOSTER TOWNSHIP REGULAR BOARD MEETING MINUTES  
SEPTEMBER 9, 2025  
1968 CLEAR LAKE ROAD, WEST BRANCH, MI 48661**

The meeting was called to order by the Supervisor at 6:00 p.m. with the Pledge of Allegiance.

Present: Kaseman, Shirey, Cooper, Coleman, VanGoethem..

Motion by Coleman to approve the minutes of the August 12, 2025 meeting. Seconded by VanGoethem. Motion carried. Vote: Ayes – 5. Nays-0.

Treasurer report received and filed.

A resident reported attending a recent Road Commission meeting to present concerns about the needs regarding a local road. The resident noted that the Drain Commission should also be involved in addressing the issue. The resident mentioned Trustee Kaseman attended the meeting. Trustee Kaseman shared that the Road Commission had visited the site, reviewed the road conditions, and acknowledged the concerns. He stated he plans to attend the next Road Commission meeting and inquired whether the Supervisor would also attend; the Supervisor confirmed he would. Trustee Kaseman also commented on potential future issues he anticipates with the road.

Another resident raised questions regarding the Treasurer's utilities report and the collection of related funds. The Treasurer provided clarification in response.

Sexton reported no burials. Requested a deed to be transferred from parents to daughter.

Motion by Shirey to approve deed transfer. Seconded by VanGoethem. Motion carried. Vote: Ayes – 5. Nays-0.

Blight reported 1 letter sent and spoke to 3.

Commissioner's report received and filed.

Fire Chief DuPage reported 26 calls for the month: 1 fire, 14 medical (1 transport), 6 county coverage, 2 wires down, 1 water and 2 vehicle accidents.

Motion by Coleman for pump testing and DOT 3 years with Lee Bedore. Seconded by Shirey. Roll Call: Shirey-aye, VanGoethem-aye, Kaseman-aye, Cooper-aye, Coleman-aye. Motion carried. 5 ayes, 0-nays.

Motion by Coleman to purchase hose and hard suction \$6,107.18 . Seconded by VanGoethem. Roll Call: Kaseman-aye, VanGoethem-aye, Shirey-aye, Coleman-aye, Cooper-aye. Motion carried. 5 ayes, 0-nays.

Motion by Cooper to purchase oil boom and oil boom replacement due to County EMS \$521.99. Seconded by Kaseman. Roll Call: Coleman-aye, Kaseman-aye, VanGoethem-aye, Shirey-aye, Cooper-aye. Motion carried. 5 ayes, 0-nays.

Motion by Kaseman to purchase tool mounting kit \$169.96 plus shipping, gauges \$142.65 plus shipping, home depot \$17.48 repair kit, bolts \$4.20. Seconded by Shirey. Roll Call: VanGoethem-aye, Coleman-aye, Kaseman-aye, Cooper-aye, Shirey-aye. Motion carried. 5 ayes, 0-nays.

Amy, President of the 501(c)(3) organization, reported that approximately 400 people attended the recent breakfast benefit. She also announced that the annual Christmas party is scheduled for December 14, 2025. The organization is currently planning a fall fundraiser, working on a newsletter to keep everyone informed, and exploring the possibility of calendar sales in the future. Amy requested permission to place bottle donation containers at the fire hall to support ongoing fundraising efforts. The Board unanimously agreed to allow the containers.

Parks & Recreation- Vendor is to review for camera installation.

Library- None.

The Board discussed ongoing matters related to the Losey property. The Board agreed to continue reviewing the issue and will revisit it at a future meeting.

The Board discussed the need to solicit bids for the 2025-2026 snowplowing season. An advertisement will be published in the local newspaper and posted on the township's website and social media channels. The Clerk was directed to proceed with placing the notices. Bids will be reviewed at a future meeting.

Cooper raised concerns regarding the current verbiage used for fire department pay. After brief discussion, the Board agreed that further review is needed. The matter was tabled and will be discussed at a future meeting.

Cooper presented suggestions for policies related to the fire department 501(c)(3) organization. She stated that she would forward the suggestions to the 501(c)(3) president for review by their board. No further action was taken at this time.

Supervisor presented correspondence from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) regarding the township's transfer station. The facility passed inspection; however, EGLE is now requiring the township to pay a \$750 registration fee. Additionally, an operations plan and site map must be submitted. The Board briefly discussed the matter. No formal action was taken at this time.

Motion was made by Shirey, to approve the bills as presented, totaling \$10,416.54.. Seconded by VanGoethem. Roll Call: Kaseman-aye, Coleman-aye, Cooper-aye, VanGoethem-aye, Shirey-aye. Motion carried. 5 ayes, 0-nays.

During public comment, a resident asked whether the recent tree removal project had been completed. The business owner who performed the work confirmed that the job is finished and explained that the tree trunks were left in place due to the surrounding swamp area.. Another resident informed the Board that community member Paul Kinsler passed away this past Saturday. The Board acknowledged the news and expressed their condolences.

Motion to adjourn made and carried. Meeting adjourned at 7:05 p.m

Submitted by:

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Nicole Cooper, Township Clerk

**FOSTER TOWNSHIP BOARD AGENDA**  
**September 9, 2025**

6:00 PM Board Meeting called to order. **TURN ALL CELL PHONES OFF**

Pledge

Roll Call:

Clerk: Previous Minutes:

Treasurer's Report:

**\*\*1<sup>st</sup> Public Comment: \*\* Limited to 3 minutes**

Assessor's Report:

Sexton Report:

Blight Officer Report: Four, 1 letter sent and talked to three.

Commissioner's Report:

Fire Department: Laptop, Pump test for three years with Mr. Bedore

Hose 1-3/4" 50' 299.95 x 16 = **4799.20**

Hard suction hose. 2-5" x10' 653.99 Total **6107.18**

Booms for oil spills **521.99**

Tool mounts kit **169.95+shipping.**

Gauges **142.65+shipping,**

Home Depot **17.48** repair kit.

Bolts for **\$4.20.**

**Total 6,945.97**

Park & Recreation: **Camera's**

Library:

Unfinished business: Losey

New Business: Snowplowing. Cemetery Plowing Fire Pay (Nicole) 5013(c)

Correspondence:

Clerk / Pay Bills:

**\*\*Public Comment:**

Motion to adjourn:

Board reserves the right to amend agenda as needed.

**\*\* Limited to 3 minutes.**

09/08/2025

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP  
PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	END BALANCE 09/30/2025
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	92,630.35
101-000-002.000	CASH-SAVINGS	254,028.47
101-000-002.003	EFT/UTILITIES CHECKING	18,497.99
TOTAL ASSETS		<u>365,156.81</u>
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	84,776.76
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	30,848.98
TOTAL ASSETS		<u>115,625.74</u>
Investments		
101-000-003.002	CD-CEMETERY	14,374.61
101-000-003.010	CD-PARK	6,682.71
101-000-008.000	CASH - CERTIFICATE OF DEPOSIT CHEMICAL B	57,772.00
101-000-003.003	MICHIGAN CLASS	150,204.64
TOTAL INVESTMENT:GENERAL		<u>229,033.96</u>
206-000-003.336	CERTIFICATES OF DEPOSIT FIRE OP	75,412.76
206-000-003.338	CERTIFICATES OF DEPOSIT FIRE EQ	20,110.07
TOTAL INVESTMENTS: FIRE DEPT		<u>95,522.83</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank EFT/U EFT/UTILITIES					
09/09/2025	969(E)	AT&T	AT&T	TELEPHONE	140.17
09/09/2025	970(E)	CONSUMERS ENERGY	CONSUMERS ENERGY	LED LIGHT ROAD	1,161.42
09/09/2025	971(E)	WEX BANK	WEX BANK	FUEL	319.69
EFT/U TOTALS:					
Total of 3 Checks:					1,621.28
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					1,621.28
Bank Fire FIRE DEPARTMENT CHECKING					
09/09/2025	0(E)	INK TONER STORE	INK TONER STORE	TONER	148.95
09/09/2025	2282	AT&T MOBILITY	AT&T MOBILITY	PHONE / IPAD SERVICE	83.79
09/09/2025	2283	MUNICIPAL UNDERWRITERS OF MIC	MUNICIPAL UNDERWRITERS OF MIC	INSURANCE	1,100.00
09/09/2025	2284	WATERWAY TWIN TIER LLC	WATERWAY TWIN TIER LLC	HOSE, LADDER TESTING	2,838.00
09/09/2025	2285	WEST BRANCH ACE HARDWARE	WEST BRANCH ACE HARDWARE	CABLETIE, ELECTRIC TAPE	17.98
09/09/2025	2286	WEST BRANCH AUTOMOTIVE	WEST BRANCH AUTOMOTIVE	RAD SILOCO	5.99
09/09/2025	2287	WOODHAVEN LOG & LUMBER	WOODHAVEN LOG & LUMBER	PRE-FINISHED PINE	2,076.44
FIRE TOTALS:					
Total of 7 Checks:					6,271.15
Less 0 Void Checks:					0.00
Total of 7 Disbursements:					6,271.15
Bank Gener GENERAL FUND CHECKING					
09/09/2025	187(E)	AMAZON	AMAZON	FD BATTERY	266.43
09/09/2025	9624	APEX SOFTWARE	APEX SOFTWARE	MAINTENANCE RENEWAL	260.00
09/09/2025	9625	DWIGHT MCINTYRE	DWIGHT MCINTYRE	MILEAGE TO ACCOUNTANT	13.65
09/09/2025	9626	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL & ROLL OFFS	1,338.41
09/09/2025	9627	GRAYBAR FINANCIAL SERVICES LL	GRAYBAR FINANCIAL SERVICES LL	TELEPHONE	395.58
09/09/2025	9628	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	RODENT REPEL, TRIM LINE	29.94
09/09/2025	9629	JOHN SEKELY	JOHN SEKELY	REIMBURSEMENT FOR GAS	30.00
09/09/2025	9630	LI'L WILLIES INC	LI'L WILLIES INC	CROWLEY BALLFIED SEPT-OCT 2025	175.00
09/09/2025	9631	XEROX CORPORATION	XEROX CORPORATION	COPIERS & PRINT CHARGES	15.10
GENER TOTALS:					
Total of 9 Checks:					2,524.11
Less 0 Void Checks:					0.00
Total of 9 Disbursements:					2,524.11
REPORT TOTALS:					
Total of 19 Checks:					10,416.54
Less 0 Void Checks:					0.00
Total of 19 Disbursements:					10,416.54



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
MATERIALS MANAGEMENT DIVISION



PHILLIP D. ROOS  
DIRECTOR

August 18, 2025

VIA EMAIL

Dean Coleman  
Foster Township  
2782 Horseshoe Lake Road  
West Branch, Michigan 48661

Dear Dean Coleman:

SUBJECT: Compliance Inspection; Foster Township Transfer Station, Ogemaw  
County; Waste Data System Number 466050

On August 14, 2025, staff of the Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division (MMD), conducted an inspection of Foster Township Transfer Station (Transfer Station), located at Clear Lake Road, West Branch, Michigan, to evaluate compliance with Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended; the administrative rules promulgated pursuant to Part 115.

Based upon observations made during the inspection, MMD staff determined that the Transfer Station is in compliance with the requirements of Part 115 that were evaluated. A copy of the completed Inspection Report is attached.

Michigan's solid waste management law was amended in December 2022 requiring certain solid waste processing and transfer facilities in Michigan not currently licensed by EGLE to register, or notify, by March 29, 2024. Facilities that have between 50 and 200 cubic yards of solid waste onsite at any time are required to register, and facilities with less than 50 cubic yards of waste onsite must notify EGLE each year.

Based upon the number of dumpsters on-site at the time of the inspection, EGLE estimates the Transfer Station meets the volume requirements to register. To register go to <https://connect.re-trac.com/>. Facilities applying to register must submit an Operations Plan, a Site Map, and a \$750 registration fee.

For more information about the registration process, please visit <https://www.michigan.gov/egle/about/organization/materials-management/materials-management-facilities>.

Please contact Brian Weir, EGLE at [WeirB@Michigan.gov](mailto:WeirB@Michigan.gov) or phone at 231-942-2860 for information on how to submit a registration for the Transfer Station.

Dean Coleman

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August 18, 2025

If you have any additional questions, please feel free to contact me at the telephone number below, or by email at [QuiggM@Michigan.gov](mailto:QuiggM@Michigan.gov).

Sincerely,



Mike Quigg  
Environmental Engineer  
Materials Management Division  
517-614-7062

Attachment

cc: Nicole Cooper, Foster Township, Clerk  
Jim Ferritto, EGLE  
John Ozoga, EGLE  
Brian Weir, EGLE  
Lori Babcock, EGLE