

**REGULAR BOARD MEETING
TUESDAY, AUGUST 8, 2023, 7:00 P.M.
1968 CLEAR LAKE RD, WEST BRANCH, MI 48661**

Meeting called to order by Supervisor Miller at 7:00 p.m. with the pledge to the flag.

Roll call, Miller, Shirey, Brenner, McIntyre present, VanGoethem, absent.

Additions to the Agenda, Employee evaluations, Diesel tank, Fireworks permit, Drop box for elections, Metro Act agreement, L4029 and Par Plan Grant Resolution.

Motion by Brenner, supported by Shirey, to approve July 11, 2023 Regular Board meeting minutes; the motion carried.

Motion by Shirey, supported by Brenner to approve July 11, 2023 Closed meeting minutes, the motion carried

Treasurer report received and filed.

Assessor report received and filed.

Blight Officer Coleman reported one person paid ticket, one not paid. Property owner on Longue has not cleaned up the property another ticket will be issued.

Commissioner report received and filed.

Fire Chief DuPage reported 13 runs for July. Motion by Shirey, supported by Brenner, to purchase a Diesel tank from JME Ellsworth totaling \$5664.60 using ARPA monies; Roll call vote, Shirey, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried; 4 ayes, 1 absent.

Park report-Shirey thanked Bob Kaseman for spreading the chips at the park. Shirey reported that the shed is deteriorating, could paint approx. cost \$260.00 or vinyl side the shed that would last longer approx. \$1266-\$1700. Black top needs sealing \$583.00, retaining wall and seats need to be redone estimate cost \$323.83. Total cost 2606.83 plus labor.

FOSTER TOWNSHIP REGULAR MEETING, AUGUST 8, 2023

Motion by McIntyre, supported by Shirey, to approve vinyl siding, black top and replace retaining wall and seats using ARPA monies; Roll call vote, Shirey, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried; 4 ayes, 1 absent.

Library report filed as presented

Motion by Miller, supported by Shirey, to approve Check Cashing Policy, the motion carried.

Motion by Miller, supported by Brenner, to raise the maintenance salary to \$15.78 per hour for maintenance retro to April 1, 2023; Roll call vote, Shirey, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried; 4 ayes, 1 absent.

Motion by Miller, supported by Brenner, to approve the thru wall box for the elections by Kingsley; Roll call vote, Shirey, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried; 4 ayes, 1 absent.

Motion by Brenner, supported by McIntyre, to sign the METRO Act Right of Way Permit Extension, the motion carried.

Motion by Miller, supported by Brenner, to adopt the Par Plan Grant Application, Roll call vote, Shirey, aye, Miller, aye, Brenner, aye, McIntyre, aye, the motion carried; 4 ayes, 1 absent.

Supervisor reported on evaluations on personnel recommended by MTA, will present the evaluations at the next board meeting.

Assessor verified the L4029 was correct Clerk would forward to Equalization Office.

Motion by Brenner, supported by Miller, to give EDC \$100.00, the motion carried.

Motion by Brenner, supported by Miller, to pay bills as presented; the motion carried.

Meeting adjourned at 8:10 p.m.

Minutes prepared by,

Karen McIntyre, Township Clerk

Approved by Supervisor, Sandra Miller

08/07/2023

ACCOUNT BALANCE REPORT FOR FOSTER TOWNSHIP
PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 07/31/2023
Fund 101 - GENERAL OPERATING FUND		
Assets		
101-000-001.000	CASH-CHECKING	237,243.91
101-000-002.000	CASH-SAVINGS	100,721.63
101-000-002.003	EFT/UTILITIES CHECKING	7,069.19
TOTAL ASSETS		345,034.73
Fund 206 - FIRE FUND		
Assets		
206-000-001.000	CASH-CHECKING	84,255.73
206-000-004.000	FIRE EQUIPMENT FUND CHECKING	82,330.10
TOTAL ASSETS		166,585.83
Assets		
101-000-003.000	MAINTENANCE FUND CASH SAVINGS	51,442.63
101-000-003.002	CD-CEMETERY	13,151.87
101-000-003.010	CD-PARK	6,105.22
101-000-008.000	CD - CERTIFICATE OF DEPOSIT MERCANTILE	52,019.48
TOTAL ASSETS		122,719.20

Foster Township Assessor Report-

July/August 2023

- Inspecting & Updating Records.
- Preliminary Equalization Studies in process.
- Assisted with preparation of L-4029 with Equalization.
- STC is expecting a 5% inflation rate increase for 2024. I will confirm when I know for sure. 😊

Allison Thompson

8/8/2023

August 7, 2023

Commissioner Report

1. County Clerk made a personnel acknowledgement of her Deputy Clerk, Tracy Turner.
2. Resolution to approve County representatives to the MERS Retirement Conference.
3. Listened to an annual report from Francis Ommani, NEMSCA
4. Amended the August meeting schedule; five Thursdays in August skipping the Thursday in Fair Week
5. Bidding has gone out for seasonal snow plowing. Due date August 22
6. Discussion about "per diems" for committee meetings.

Committee reports;

1. Parks and Recreation; Campgrounds are booked every weekend, In the process to get pricing to update underground electric and water. Discussion on Parks and Rec assuming the High Banks Park maintenance.
2. Airport; Reviewed runway resurfacing project next year, Getting credit card for manager's use. Approved expanding more land for farming.
3. Road Commission; Reviewed summer projects, approved working rules revisions, Discussed a right of way abandonment on Rifle River Trail
4. Law Enforcement; More public relations; Facebook, newspapers

Foster Township Board

Re: Library Board meeting August 7, 2023

With the completion of the 2022-2023 FY ending the director did an analysis of the financial outlook which is not looking good. Our budget is working on smaller income than we had in 2019-2020. The income for last FY was \$246,950, when taking into account the recent rates of inflation for the last 2 FY we would need an income of \$332,435 to have the same purchasing power. The recent replacement of the elevator and the recent lawsuit both resulted in unexpected expenses. We are still looking for some help with the elevator cost which was over \$100,000. The lawsuit is to recoup milage monies the DDA has captured even though according to state law we are opted out of. If we do not pursue this, we will have approx \$10,000 a year captured from our milage money. We felt it was financially necessary to pursue and it was a hard decision. Employee hours have been cut, salaries have been frozen for two years and staff are cut from 8 to 6. A committee is being formed to look at financial options which may also include cutting library hours and possibly other cutbacks which are not in the best interest of patrons. I would like to remind citizens that libraries are an important addition to any community of growth, and it would be in our best interest to make sure we stay open and solvent. One more note- the July programs for children and adults were well attended and free!

WEST BRANCH DISTRICT LIBRARY
Regular meeting of the Board of Trustees
Monday, June 26 2023

Members present: K. Michael, S. Jennings, S. Smith, T. Barnhart, K. Glasser, D. Beamish, J. Sheridan,
Director

Absent: K. Shirey, M. Durfee, J. Headings, K. Kripli

Call to order by president K. Michael at 5:00 pm followed by the Pledge of Allegiance.

Approval of agenda: Additions/changes to agenda were as follows: Vacation Days added to New Business. S. Jennings moved to accept additions to the agenda, 2nd by T. Barnhart, all in favor, motion passed.

Public comment: None

Board minutes: T. Barnhart moved to accept minutes, 2nd by S. Jennings, all in favor, motion passed.

Bills to Pay: On file Reviewed bills, K Michael moved to accept bills to pay, 2nd by S. Jennings, all in favor, motion passed

Financials: YTD Budget was examined, a few adjustments will need to be made at the next meeting.

Correspondence: None

Old Business:

New Business:

1. Vacation Days- John requested that we approve rolling over his 37 hrs. of vacation to the new fiscal year. motion to approve vacation day rollover by S. Jennings, 2nd by K. Glasser, all in favor, motion passed.
2. July 3rd closing- John stated that the library isn't usually busy on this date and requested that we close. Motion to close on July 3rd made by K. Michael, 2nd by S. Jennings, all in favor, Motion passed.
3. Budget for FY 2023-2024. John presented the proposed budget for the new Fiscal year. The board reviewed it. Motion to accept the budget as presented made by T. Barnhart, 2nd by K. Glasser, all in favor, motion passed.

Directors Report: John read the report.

Adjournment by K. Michael at 5:56pm. Next meeting August 7, 2023 at 5:00pm

Respectfully submitted by:

Susan Smith

Ogemaw Twp. Representative

Policy for checks issued by Foster Township

If checks have not been cashed by the 60 days after being issued and the Clerk has not been notified of a problem, said checks will not be reissued.

ADOPTED: August 8, 2023

**Resolution of Support
Michigan Township Participating Plan Grant Application**

WHEREAS; the **Foster Township Board** wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding park cameras; and

WHEREAS; the **Foster Township Board** is seeking a grant contribution of **\$2500.00**

NOW, THEREFORE, BE IT RESOLVED, that the **Foster Township Board** supports submittal of an application to the Michigan Township Participating Plan for a **\$2500.00** grant to assist in funding security cameras.

Motion by Miller, seconded by Brenner, the **Supervisor** declared the motion adopted. The following voted:

Yeas: Shirey, Miller, Brenner, McIntyre

Nays:

Absent: VanGoethem

CERTIFICATION

I, Karen McIntyre, Foster Township Clerk, hereby certify that the foregoing is a true and original copy of the resolution adopted by the Foster Township Board at a Regular meeting on August 8, 2023 at 7:00 p.m .which was held in accordance with the Open Meetings Act of the State of Michigan.

2023 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
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NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--

ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlens Rd., Kawkawlin, MI 48631
--

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Jim Shirey
--

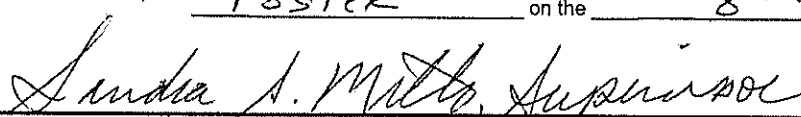
ADDRESS 3069 Fairview Rd., West Branch, MI 48661

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) <p style="text-align: center;">1" - 6" 1.3G Aerial Display Shells</p>
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EXACT LOCATION OF DISPLAY OR USE From pontoons in Horseshoe Lake

CITY, VILLAGE, TOWNSHIP Foster Township	DATE 9/2/23 RD 9/3/23	TIME Dusk
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BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT \$10,000,000.00
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Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Township of <u>Foster</u> on the <u>8th</u> day of <u>August, 2023</u>  (Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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08/03/2023	EFT/U	799 (E)	00029	AT&T	AT&T	TELEPHONE	121.78
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08/03/2023	EFT/U	800 (E)	00043	CONSUMERS ENERGY	CONSUMERS ENERGY	PARK FIRE HALL TWP HALL GARAGE	53.91 117.86 144.32 30.96
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08/03/2023	EFT/U	801 (E)	00341	WEX BANK	WEX BANK	FUEL	347.05
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EFT/U TOTALS:
 Total of 3 Checks:
 Less 0 Void Checks:
 Total of 3 Disbursements:

1,110.20
 0.00
 1,110.20

Bank Fire FIRE DEPARTMENT CHECKING

08/02/2023	Fire	2108	00205	JAMES AMMOND	JAMES AMMOND	BALL GAS VALVE, BLACK PIPE	62.62
08/02/2023	Fire	2109	00470	LORI GREZESZAK	LORI GREZESZAK	R&R POST/SIGN AT END OF DR	50.00
08/02/2023	Fire	2110	00453	ROD MESKE	ROD MESKE	ALDUNDM CLEANER	41.33
08/02/2023	Fire	2111	00471	WATERWAY TWIN TIER LLC	WATERWAY TWIN TIER LLC	HOSE TESTING, HARD SUCTION	3,697.60

FIRE TOTALS:
 Total of 4 Checks:
 Less 0 Void Checks:
 Total of 4 Disbursements:

3,851.55
 0.00
 3,851.55

Bank FIREQ FIRE VEHICLE & EQUIPMENT FUND

08/02/2023	FIREQ	1253	00410	LEE BEDORE	LEE BEDORE	REPAIRS 722 REMOVE/INSTAL	1,274.38
08/02/2023	FIREQ	1254	00453	ROD MESKE	ROD MESKE	HEADLIGHTS, SHOCKS	231.05

FIREQ TOTALS:
 Total of 2 Checks:
 Less 0 Void Checks:
 Total of 2 Disbursements:

1,505.43
 0.00
 1,505.43

Bank Gener GENERAL FUND CHECKING

08/02/2023	Gener	8642	00469	A--1 SERVICES	A--1 SERVICES	ARPA STUMP GRINDING SERVIC	800.00
08/02/2023	Gener	8643	00377	BILL MEIER	BILL MEIER	2022-SAND TRANSFER STATION	340.00
08/02/2023	Gener	8644	00189	BS & A Software	BS & A Software	ASSESSING ANNUAL SERVICE S	729.00
08/02/2023	Gener	8645	00158	CITY OF WEST BRANCH	CITY OF WEST BRANCH	RECYCLING APR-JUN	197.64
08/02/2023	Gener	8646	00391	CLEAR LAKE WHISPERING P	CLEAR LAKE WHISPERING P		592.50
08/02/2023	Gener	8647	00156	LIL WILLIES PORTA POTS	LIL WILLIES PORTA POTS	BALLFIELD	175.00
08/02/2023	Gener	8648	00109	OGEWAW COUNTY ROAD COMM	OGEWAW COUNTY ROAD COMM	DUST CONTROL JURY 4	3,510.00

08/02/2023 Gener 8649 00050
 OGEWAW COUNTY TREASURER OGEWAW COUNTY TREASURER 2021 BOARD OF REVIEW/ORTLY
 OGEWAW COUNTY TREASURER PRE STATE DENIAL OVERTURN
 383.47
 52.03
 435.50

CHECK REGISTER FOR FOSTER TOWNSHIP
 CHECK DATE FROM 07/27/2023 - 08/31/2023

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
08/02/2023	Gener	8650	00326	SCHULZE, OSWALD, MILLER&	SCHULZE, OSWALD, MILLER&	ANNUAL F65 REPORT/ASSET DE	3,325.00
08/02/2023	Gener	8651	00446	SMITH BOVILL PC	SMITH BOVILL PC	HORSESHOE LAKE EASEMENT	210.00
08/02/2023	Gener	8652	00238	STEVE BRENNER	STEVE BRENNER	REIMB FOR DOOR SHIMS-ARPA	24.83
08/02/2023	Gener	8653	00468	GFL ENVIRONMENTAL	GFL ENVIRONMENTAL	TRASH REMOVAL	2,516.37
08/02/2023	Gener	8654	00057	OGEAW COUNTY EQUALIZAT	OGEAW COUNTY EQUALIZAT	SUMMER/WINTER TAX ROLL	5,916.27
GENER TOTALS:							
Total of 13 Checks:							18,772.11
Less 0 Void Checks:							0.00
Total of 13 Disbursements:							18,772.11

REPORT TOTALS:
 Total of 22 Checks:
 Less 0 Void Checks:
 Total of 22 Disbursements:

25,239.29
 0.00
 25,239.29

8642 - 8681 + EFT - 30,018.54
 8682
 91.38
 30115.92

Clerks Check Register
For Check Dates 08/01/2023 to 08/31/2023

Check Number	Name	Check Date	Pay Period End Date	Net
8655	AMMOND , JAMES T.	08/03/2023	08/31/2023	
8656	BADELT , JAMES D	08/03/2023	08/31/2023	29.15
8657	BALL , DAVID B	08/03/2023	08/31/2023	43.45
8658	BRENNER , STEVEN J.	08/03/2023	08/31/2023	45.55
8659	DELAND , RICHARD J.	08/03/2023	08/31/2023	130.00
8660	DOUTRE, MARGARET A	08/03/2023	08/31/2023	385.67
8661	DUPAGE, DARYL P	08/03/2023	08/31/2023	43.45
8662	DUPAGE, LOGAN Q	08/03/2023	08/31/2023	569.66
8663	KECKSTEIN, TODD A	08/03/2023	08/31/2023	83.42
8664	KINSLER, PAUL D	08/03/2023	08/31/2023	430.96
8665	KOWALCZYK , KEVIN S.	08/03/2023	08/31/2023	286.22
8666	LEIBLER , SHANTEL D	08/03/2023	08/31/2023	284.99
8667	MCFADDEN , KENNETH P	08/03/2023	08/31/2023	106.36
8668	MCINTYRE , DWIGHT L.	08/03/2023	08/31/2023	116.14
8669	MCINTYRE , KAREN M	08/03/2023	08/31/2023	101.47
8670	MESKE, ROD	08/03/2023	08/31/2023	741.29
8671	MILLER , EDWARD J	08/03/2023	08/31/2023	539.11
8672	MILLER , SANDRA S.	08/03/2023	08/31/2023	43.45
8673	MORRISH , EDWARD	08/03/2023	08/31/2023	706.87
8674	POPIELARZ , CASEY R	08/03/2023	08/31/2023	803.52
8675	REETZ, ROBERT G	08/03/2023	08/31/2023	166.83
8676	SAVOIC, GREGORY A	08/03/2023	08/31/2023	403.17
8677	SEKELY, JOHN J	08/03/2023	08/31/2023	13.90
8678	SEKELY, ROXANNE L	08/03/2023	08/31/2023	884.01
8679	SHIREY , KATHLEEN E.	08/03/2023	08/31/2023	46.75
8680	THOMPSON , ALLISON N	08/03/2023	08/31/2023	130.00
8681	VANGOETHEM, COLLEEN M	08/03/2023	08/31/2023	1,252.30
EFT36	EFTPS,	08/09/2023	08/31/2023	788.74
Total Checks: 28				2,070.00
				11,246.43